



**Notice of Regular Meeting of the
Montrose Recreation District (MRD) Board of Directors
Thursday, January 27 at 11:30am
Montrose Community Recreation Center
16350 Woodgate Road
Montrose CO 81401**

AGENDA

- I. Call to Order, Roll Call**
- II. Open Forum:** Call for Public Comment (limit of 3 minutes per person)
- III. Staff Recognition:**
- a. **Anniversaries:** Cindy Marino, 13 years; John Wagner 5 years
 - b. **Awards:** Core Staff of the Month, PT Staff of the Quarter, Patron of the Quarter, Volunteer of the Quarter
- IV. 2022 Budget: Ratify necessary changes to Resolutions to approve, appropriate 2022 Budget, and Set Mill Levies**
- a. **MRD Board Resolution 2021-4 Approve Budget Fiscal Year 2022**
 - b. **MRD Board Resolution 2021-5, Setting Mill Levies for 2022**
 - c. **MRD Board Resolution 2021-6 Appropriating Budget Fiscal Year 2022**
- V. Resolution 2022-1 Designating the posting location for the District's 24-hour meeting notices**
- VI. Resolution 2022-2 Calling For the 2022 Regular District Election and Appointing a Designated Election Official**
- VII. Intergovernmental Agreement between the City of Montrose and MRD Regarding Shared Services**
- VIII. Capital Projects and Purchases**
- a. **Comprehensive Master Plan**
 - b. **ADA Self-Assessment & Transition Plan**
 - c. **Ute/McNeil Irrigation Project**
- IX. Executive Session**
To discuss purchase, acquisition, lease, transfer or sale of property interest, as allowed under 24-6-402(4)(a), C.R.S.
- X. Committee Updates and Assignments**
- a. **Exec. Committee of Board** (Board: Mark, Christina. Staff: Mari, Jeremy)
 - b. **Administrative** (Board: Allison, Megan Staff: Mari, Jeremy, Lisa, Debby)
 - c. **Foundation** (Board: Amy, Kylee, Megan. Staff: Mari, Cindy, Jeremy)
 - d. **Growth** (Board: Christina, Amy. Staff: Mari, Liz, Justin, Miguel, Jeremy)
 - e. **Finance** (Board: Paul, Allison. Staff: Mari, Jeremy)
 - f. **MURA** (Mark)
- XI. MRD Financial Report and Colostrust Bank Statement Summary**
- a. **Executive Director Update**
- XII. Approval of BOD Meeting Minutes: 12.09.21**
- XIII. ADJOURN**

Next BOD Meeting

February 24, 2022 at 11:30am

Montrose Community Recreation Center

16350 Woodgate Road

Montrose CO 81401



For a Better Quality of Life...MRD.

TO: Board of Directors
FROM: Mari Steinbach, CPRP, Executive Director
DATE: January 27, 2022

RE: Revisions to Fiscal Year 2022 Budget Resolutions / Ratification requested

On this month's agenda, you will note the ratification of the necessary changes to Board Resolutions to approve, appropriate the 2022 Budget and to set the Mill Levies. While those Resolutions you passed in 2021 were substantially correct, I had to modify them slightly. This is due to a miscalculation on my part of the property tax revenues, based on the valuation. I received the updated valuation later than anticipated, and I had used the original Certification of Values to draw our projections. The result is a slight increase adjustment of \$4,494. The Resolutions were otherwise correct, and I have provided you with a redline version so that you may see every item that changed. Since these were revisions to the documents previously approved, a simple ratification rather than passage of entirely new Resolutions is in order.

At the meeting, the Board may choose to

Approve of all three Resolutions by one action, in the form of:

“Make a motion to Ratify MRD Board Resolutions 2021-4, 2021-5, and 2021-6 as presented”

OR

Approve of each Resolution by individual action, as conducted at the December 21 meeting, in the form of:

“Make a motion to Ratify MRD Board Resolution 2021-4 Approving the Budget for Fiscal Year 2022”;

“Make a motion to Ratify MRD Board Resolution 2021-5, Setting the Mill Levies for 2022”;

“Make a motion to Ratify MRD Board Resolution 2021-6, Appropriating the Budget for Fiscal Year 2022”.



For a Better Quality of Life...MRD.

BOARD OF DIRECTORS'S RESOLUTION 2021-4
Approving the Budget for the Montrose Recreation District Fiscal Year 2022

A Resolution summarizing expenditures and revenues for each fund, and adopting a budget for the Montrose Recreation District, Colorado, for the calendar year commencing on the first day of January 2022 and ending on the last day of December 2022.

WHEREAS, pursuant to 29-1-103(1) AND 29-1-108(2), C.R.S., Adoption of budget, and pursuant to 29-1-108(1), C.R.S. the Montrose Recreation District Board of Directors public hearing, and pursuant to 29-1-108(2), C.R.S. the amounts appropriated do not exceed the budgeted expenditures, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public online at www.montroserec.com and at the MRD administrative offices at 16350 Woodgate Road, a public hearing was held on December 9, 2021 and interested tax payers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, the detail of the budget including all categories for expenditures and revenues is described in the MRD 2022 budget worksheet and will be filed with the Division of Local Affairs (DOLA) as required by law, and;

WHEREAS, the amounts appropriated do not exceed the budgeted expenditures and remains in balance as required by law,

NOW THEREFORE, be it resolved by the Board of Directors of the Montrose Recreation District, Colorado

Section 1. That estimated expenditures from each fund are as follows :

General Fund	\$4,807,399
Capital Improvement Fund	\$ 301,812
Conservation Trust Fund	\$ 350,000
Capital Reserve Fund	\$ 0
Sales Tax Fund	\$1,910,625

Section 2. That estimated revenues for each fund are as follows:

GENERAL FUND	
From unappropriated surpluses	\$2,650,351
From sources other than general property tax	\$1,926,116
From the general property tax levy	\$2,647,589
	<u>\$ 2,652,083</u>
Total for the General Fund	\$7,224,056
	\$7,228,550

CAPITAL IMPROVEMENT FUND	
From unappropriated surpluses	\$ 72,832
From sources other than property tax	<u>\$ 302,260</u>
Total for the Capital Improvement Fund	\$ 375,092

BOARD OF DIRECTORS'S RESOLUTION 2021-4:
Approving the Budget for the Montrose Recreation District Fiscal Year 2022

CONSERVATION TRUST FUND	
From unappropriated surpluses	\$ 260,102
From sources other than property tax	<u>\$ 173,220</u>
Total for the Conservation Trust Fund	\$ 433,322

BOARD OF DIRECTORS'S RESOLUTION 2021-4:

Approving the Budget for the Montrose Recreation District Fiscal Year 2022

RESOLUTION TO ADOPT BUDGET (cont.)

CAPITAL RESERVE FUND	
From unappropriated surpluses	\$792,377
From sources other than property tax	<u>\$ 424</u>
Total for the Capital Reserve Fund	\$792,801
SALES TAX FUND	
From unappropriated surpluses	\$3,864,480
From sources other than property tax	<u>\$2,377,792</u>
Total for the Sales Tax Fund	\$6,242,272

Section 3. That the budget as submitted, amended, and herein above summarized by fund, be and the same hereby is approved and adopted as the budget of the Montrose Recreation District for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the President and Secretary of the Board of Directors, and made part of the public records of the Montrose Recreation District, Colorado.

ADOPTED this 9th day of December, 2021.

Attest: _____ Attest: _____
Mark Plantz, Board President Amy Warthen, Board Secretary



For a Better Quality of Life...MRD.

BOARD OF DIRECTORS'S RESOLUTION 2021-5
Setting Mill Levies for the Montrose Recreation District Fiscal Year 2021

A Resolution levying property taxes for the year 2021 to help defray the costs of government for the Montrose Recreation District, Colorado, for the 2022 budget year.

WHEREAS, pursuant to 39-5-128, C.R.S., Certification of valuation for assessment, and pursuant to 39-1-111, C.R.S., Taxes levied by board of county commissioners, and;

WHEREAS, the Montrose Recreation District Board of Directors of the Montrose Recreation District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 9, 2022 and;

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is ~~\$2,647,589~~ **\$2,652,083** and;

WHEREAS, the 2021 valuation for assessment for the Montrose Recreation District as certified by the County Assessor(s) is ~~\$529,517,838~~ **\$530,416,561**

NOW THEREFORE, be it resolved by the Board of Directors of the Montrose Recreation District, Colorado

Section 1. That, for the purpose of meeting all general operating expenses of the Montrose Recreation District during the 2022 budget year, there is hereby levied a tax of 5.0 mills upon each dollar of the total valuation for assessment of all taxable property within the Montrose Recreation District for the year 2022.

Section 2. That the Montrose Recreation District Executive Director is hereby authorized and directed to immediately certify to the County Commissioners of Montrose County, Colorado, the mill levies for 2022 as hereinabove determined and set.

ADOPTED this 9th day of December, 2021

Attest: _____ Attest: _____
Mark Plantz, Board President Amy Warthen, Board Secretary

BOARD OF DIRECTORS'S RESOLUTION 2021-5:
Setting Mill Levies for the Montrose Recreation District Fiscal Year 2022



For a Better Quality of Life...MRD.

BOARD OF DIRECTORS'S RESOLUTION 2021-6
Appropriating the Budget for the Montrose Recreation District Fiscal Year 2022

A Resolution appropriating sums of money to the various funds and spending agencies, in the amounts and for the purposes as set forth below, for the Montrose Recreation District, Colorado, for the 2022 budget year.

WHEREAS, pursuant to 29-1-108, C.R.S., Adoption of budget - appropriations, and;

WHEREAS, the Montrose Recreation District Board of Directors of the Montrose Recreation District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 9, 2021 and;

WHEREAS, the Montrose Recreation District Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, it is also necessary to appropriate the revenues provided within the budget to and for the purposes of the Montrose Recreation District accomplishing its mission so operations will not be impaired, and;

WHEREAS, the appropriation of the funds listed below constitutes depositing the money into the appropriate accounts. Expenditures in each fund are still subject to the approved 2022 budget.

NOW THEREFORE, be it resolved by the Board of Directors of the Montrose Recreation District, Colorado

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated in the Montrose Recreation District mission and purpose:

General Fund	\$ 7,224,056 7,228,550
Capital Improvement Fund	\$ 375,092
Conservation Trust Fund	\$ 433,322
Capital Reserve Fund	\$ 792,801
Sales Tax Fund	\$ 6,242,272

ADOPTED this 9th day of December, 2021

Attest: _____ Attest: _____
Mark Plantz, Board President Amy Warthen, Board Secretary

BOARD OF DIRECTORS'S RESOLUTION 2021-6:
Appropriating the Budget for the Montrose Recreation District Fiscal Year 2022

22 Master Budget

MRD 2022 OVERALL BUDGET		2019 Audited	2020 Audited	2021 Original Budget	2021 Year End Projections	2022 BUDGET	21/22 Diff	2021B to Projection Diff
GENERAL FUND REVENUE								
REVENUE, ADMIN								
10-310-1220	DUE TO/FROM OTHER FUNDS			\$ -		\$ -	\$0	
10-310-4000	CURRENT PROPERTY TAXES	\$ 1,774,572	\$ 2,042,534	\$ 2,124,753	\$ 2,382,830	\$ 2,652,083	\$269,253	\$ 258,077
10-310-4001	PROPERTY TAX PENALTIES & INTEREST	\$ 3,788	\$ 4,525	\$ 2,000	\$ 2,706	\$ 2,815	\$109	\$ 706
10-310-4002	TIF MURA		\$ (14,362)		\$ (15,026)	\$ (16,000)	-\$974	\$ (15,026)
10-310-4010	SPECIFIC OWNERSHIP TAX	\$ 283,549	\$ 304,505	\$ 245,000	\$ 245,000	\$ 271,000	\$26,000	\$ -
10-310-4020	INTEREST INCOME	\$ 54,403		\$ 18,000	\$ 1,590	\$ 1,650	\$60	\$ (16,410)
10-310-4022	CAPITAL CAMPAIGN			\$ -	\$ -	\$ -	\$0	
10-310-4024	DONATIONS	\$ 500		\$ -	\$ -	\$ -	\$0	
10-310-4027	INTERGOVERNMENTAL REVENUE	-	\$ 148,320	\$ -	\$ 147,500	\$ -	-\$147,500	147,500
10-310-4030	SALE OF ASSETS	\$ 1,800		\$ -		\$ -	\$0	
10-310-4040	BROCHURE ADVERTISEMENTS	\$ 7,145	\$ 6,650	\$ 11,050	\$ 4,725	\$ 14,050	\$9,325	
10-310-4050	RENTAL PROPERTY INCOME			\$ 64,035	\$ 64,035	\$ 67,635	\$3,600	
10-310-4100	FACILITY RENTAL			\$ -	\$ 700	\$ -	-\$700	
10-310-4105	FACILITY RENTAL COMM CTR			\$ -		\$ -	\$0	
10-310-4126	SALE OF MERCHANDISE			\$ -	\$ -	\$ -	\$0	
10-310-4128	EQUIPMENT RENTAL			\$ -	\$ -	\$ -	\$0	
10-310-4130	MISCELLANEOUS			\$ -	\$ -	\$ -	\$0	
10-310-4310	SCHOLARSHIPS			\$ -	\$ -	\$ -	\$0	
10-310-4350	TRANSFERS IN			\$ -	\$ -	\$ -	\$0	
	ADMIN REVENUE TOTAL	\$ 2,125,757	\$ 2,492,172	\$ 2,464,838	\$ 2,834,060	\$ 2,993,233	\$159,173	\$374,847
REVENUE, CRC								
10-320-4100	FACILITY RENTAL	\$ 25,782	\$ 6,963	\$ 11,728	\$ 9,000	\$ 25,645	\$16,645	\$ (2,728)
10-320-4116	CHILD WATCH	\$ 14,951	\$ 4,421	\$ 21,750	\$ 9,500	\$ 16,960	\$7,460	\$ (12,250)
10-320-4120	GENERAL ADMISSION	\$ 289,725	\$ 105,995	\$ 127,905	\$ 225,000	\$ 238,500	\$13,500	\$ 97,095
10-320-4121	ANNUAL PASSES	\$ 1,066,299	\$ 498,742	\$ 632,550	\$ 660,000	\$ 700,000	\$40,000	\$ 27,450
10-320-4122	PUNCH CARDS	\$ 97,034	\$ 45,556	\$ 52,106	\$ 76,500	\$ 81,000	\$4,500	\$ 24,394
10-320-4123	PRIVATE LESSONS	\$ 24,587	\$ 21,841	\$ 16,080	\$ 25,500	\$ 24,075	-\$1,425	\$ 9,420
10-320-4124	PUBLIC LESSONS	\$ 49,719	\$ 8,160	\$ 28,890	\$ 30,150	\$ 36,180	\$6,030	\$ 1,260
10-320-4125	SWIM CLASSES		\$ -	\$ -	\$ -	\$ -	\$0	
10-320-4126	SALE OF MERCHANDISE	\$ 18	\$ 152	\$ -	\$ -	\$ -	\$0	
10-320-4127	LOCKER RENTAL	\$ 8,505	\$ 4,054	\$ 7,500	\$ 6,500	\$ 8,500	\$2,000	\$ (1,000)
10-320-4128	EQUIPMENT RENTAL	\$ 20		\$ -	\$ -	\$ -	\$0	
10-320-4129	OVER/SHORT			\$ -	\$ -	\$ -	\$0	
10-320-4130	MISCELLANEOUS			\$ -	\$ -	\$ -	\$0	
10-320-4132	PERSONAL TRAINING	\$ 53,076	\$ 22,032	\$ 26,250	\$ 23,250	\$ 23,000	-\$250	\$ (3,000)
10-320-4312	SWIM SCHOLARSHIP			\$ -	\$ -	\$ -	\$0	
10-320-4320	REC PROGRAMS	\$ 16,732	\$ 5,199	\$ 7,399	\$ 1,905	\$ 18,280	\$16,375	\$ (5,494)
10-320-4325	SPECIAL EVENTS	\$ 3,500	\$ 660	\$ 1,250	\$ -	\$ -	\$0	\$ (1,250)
10-320-4330	RED CROSS TRAINING	\$ 5,490	\$ 2,400	\$ 6,450	\$ 2,785	\$ 4,765	\$1,980	\$ (3,665)
	CRC REVENUE TOTAL	\$ 1,655,438	\$ 726,175	\$ 939,858	\$ 1,070,090	\$ 1,176,905	\$106,815	\$ 130,232
REVENUE, CONCESSIONS								
10-340-4200	CONCESSIONS-POP MACHINES			\$ -		\$ -	\$0	
10-340-4201	CONCESSIONS-FIELD HOUSE	\$ 2,325		\$ 2,250	\$ 3,150	\$ 3,000	-\$150	\$ 900
10-340-4202	CONCESSIONS-UTE PARK	\$ 2,593		\$ 2,750	\$ 2,500	\$ 3,250	\$750	\$ (250)
10-340-4203	CONCESSIONS-CRC SODA	\$ 3,195		\$ 3,050	\$ 1,650	\$ 3,000	\$1,350	\$ (1,400)
10-340-4204	MCNEIL CONCESSIONS	\$ 4,285		\$ 3,400	\$ 2,750	\$ 3,750	\$1,000	\$ (650)
10-340-4206	CONCESSIONS-HOLLY PARK			-		\$ -	\$0	
10-340-4207	CONCESSIONS-CRC VENDING	\$ 35,377		\$ 23,500	\$ 17,000	\$ 25,000	\$8,000	\$ (6,500)
	CONCESSIONS REVENUE TOTAL	\$ 47,775	\$ 14,875	\$ 34,950	\$ 27,050	\$ 38,000	\$10,950	-\$7,900

22 Master Budget

MRD 2022 OVERALL BUDGET		2019 Audited	2020 Audited	2021 Original Budget	2021 Year End Projections	2022 BUDGET	21/22 Diff	2021B to Projection Diff
REVENUE, REC PROGRAMS								
10-360-4100	FACILITY RENTAL	\$ 95	\$ 175	\$ -	\$ 650	\$ -	-\$650	650
10-360-4126	SALE OF MERCHANDISE	\$ 5,588	\$ 3,174	\$ 3,500	\$ 5,325	\$ 5,500	\$175	\$ 1,825
10-360-4300	PLAYER FEES	\$ 140,338	\$ 83,718	\$ 129,497	\$ 142,050	\$ 141,233	-\$817	\$ 12,553
10-360-4302	SPONSOR FEES	\$ 12,197	\$ 7,841	\$ 10,450	\$ 18,890	\$ 13,350	-\$5,540	\$ 8,440
10-360-4307	PROGRAM DONATIONS		\$ -	\$ -	\$ -	\$ -	\$0	
10-360-4320	REC PROGRAMS	\$ 84,764	\$ 22,618	\$ 36,205	\$ 40,000	\$ 57,900	\$17,900	\$ 3,795
REC PROGRAMS REVENUE TOTAL		\$ 243,963	\$ 117,526	\$ 179,652	\$ 206,915	\$ 217,983	\$11,068	\$27,263
REVENUE, FIELD HOUSE								
10-390-4025	GRANT REVENUES		\$ -	\$ 80,000	\$ 85,000	\$ 5,000	-\$80,000	\$ 5,000
10-390-4100	FACILITY RENTAL	\$ 48,389	\$ 22,193	\$ 50,617	\$ 37,500	\$ 40,544	\$3,044	\$ (13,117)
10-390-4120	GENERAL ADMISSION	\$ 25,424	\$ 13,664	\$ 34,375	\$ 22,500	\$ 28,748	\$6,248	\$ (11,875)
10-390-4122	PUNCH CARDS	\$ 4,691	\$ 876	\$ 5,971	\$ 100	\$ -	-\$100	\$ (5,871)
10-390-4126	SALE OF MERCHANDISE		\$ -	\$ -	\$ -	\$ -	\$0	
10-390-4128	EQUIPMENT RENTAL	\$ 359	\$ 19	\$ -	\$ -	\$ -	\$0	
10-390-4300	PLAYER FEES	\$ 16,080	\$ 14,683	\$ 22,564	\$ 18,550	\$ 22,336	\$3,786	\$ (4,014)
10-390-4302	SPONSOR FEES	\$ 2,690	\$ 1,052	\$ 3,325	\$ 1,000	\$ 2,825	\$1,825	\$ (2,325)
10-390-4320	REC PROGRAMS	\$ 31,105	\$ 16,750	\$ 53,080	\$ 49,000	\$ 52,625	\$3,625	\$ (4,080)
FIELD HOUSE REVENUE TOTAL		\$ 128,738	\$ 69,237	\$ 249,932	\$ 213,650	\$ 152,078	-\$61,572	\$ (36,282)
TOTAL GENERAL FUND REVENUE		\$ 4,201,671	\$ 3,419,985	\$ 3,869,230	\$ 4,351,765	\$ 4,578,199	\$226,434	\$ 482,535
GENERAL FUND EXPENSE								
EXPENSE, ADMIN								
10-410-5001	FT ADMINISTRATION SALARIES	\$ 445,053	\$ 505,803	\$ 618,000	\$ 618,000	\$ 777,076	\$159,076	\$ -
10-410-5003	COVID LEAVE PAY			\$ -	\$ 800	\$ -	-\$800	800
10-410-5004	PART TIME SICK LEAVE			\$ 50,000	\$ 5,000	\$ 6,000	\$1,000	\$ (45,000)
10-410-5299	TUITION REIMBURSEMENT		\$ -	\$ 5,000	\$ -	\$ 25,000	\$25,000	\$ (5,000)
10-410-5300	FICA	\$ 6,194	\$ 5,514	\$ 9,222	\$ 9,034	\$ 8,961	-\$73	\$ (189)
10-410-5301	PERA EMPLOYER	\$ 253,156	\$ 210,318	\$ 300,000	\$ 259,912	\$ 278,308	\$18,396	\$ (40,088)
10-410-5302	UNEMPLOYMENT	\$ 5,788	\$ 4,704	\$ 5,000	\$ 3,750	\$ 5,000	\$1,250	\$ (1,250)
10-410-5303	INSURANCE PACKAGE (P & L)	\$ 70,797	\$ 80,547	\$ 89,647	\$ 89,640	\$ 86,058	-\$3,582	\$ (7)
10-410-5304	INSURANCE - HEALTH/DENTAL/LIFE	\$ 239,700	\$ 265,315	\$ 271,143	\$ 271,143	\$ 288,830	\$17,687	\$ -
10-410-5305	WORKERS COMPENSATION INSURANC	\$ 20,415	\$ 24,597	\$ 28,860	\$ 35,891	\$ 49,000	\$13,109	\$ 7,031
10-410-5307	BONDING/LIABILITY	\$ 210	\$ 210	\$ 210	\$ 210	\$ 210	\$0	\$ -
10-410-5310	RECRUITMENT EXPENSE	\$ 9,669	\$ -	\$ -	\$ 328	\$ 18,100	\$17,772	328
10-410-5311	SALES TAX EXPENSE		\$ -	\$ -	\$ -	\$ -	\$0	
10-410-5312	NEWSLETTER		\$ -	\$ -	\$ -	\$ -	\$0	
10-410-5318	POSTAGE	\$ 2,357	\$ 2,750	\$ 2,500	\$ 2,500	\$ 2,750	\$250	\$ -
10-410-5319	COPIER/COMPUTER	\$ 6,598	\$ 9,571	\$ 15,000	\$ 11,700	\$ 18,000	\$6,300	\$ (3,300)
10-410-5320	PAPER SUPPLIES	\$ 2,026		\$ 2,000	\$ 1,200	\$ 2,000	\$800	\$ (800)
10-410-5321	MISC. OFFICE SUPPLIES	\$ 6,833	\$ 6,189	\$ 5,000	\$ 4,500	\$ 7,000	\$2,500	\$ (500)
10-410-5322	ACCOUNTING	\$ 19,075	\$ 19,693	\$ 18,853	\$ 20,000	\$ 20,000	\$0	\$ 1,147
10-410-5323	AUTO MILEAGE	\$ 1,601	\$ 682	\$ 2,000	\$ 1,400	\$ 2,400	\$1,000	\$ (600)
10-410-5324	TRAINING & TRAVEL	\$ 6,884	\$ 5,071	\$ 13,200	\$ 10,000	\$ 15,000	\$5,000	\$ (3,200)
10-410-5325	PUBLICATIONS		\$ -	\$ 500	\$ 500	\$ 500	\$0	\$ -
10-410-5326	DUES	\$ 6,067	\$ 4,745	\$ 6,300	\$ 6,600	\$ 6,880	\$280	\$ 300
10-410-5327	TREASURERS FEES	\$ 35,565	\$ 40,900	\$ 54,652	\$ 50,300	\$ 54,650	\$4,350	\$ (4,352)
10-410-5329	SOFTWARE TECHNICAL SUPPORT	\$ 18,129	\$ 14,998	\$ 25,800	\$ 32,000	\$ 35,800	\$3,800	\$ 6,200
10-410-5330	WATER, SEWER, SANITATION	\$ 409	\$ 495	\$ -	\$ -	\$ -	\$0	
10-410-5332	NATURAL GAS	\$ 2,483	\$ 560	\$ -	\$ -	\$ -	\$0	
10-410-5333	ELECTRICITY	\$ 990	\$ 767	\$ -	\$ -	\$ -	\$0	

22 Master Budget

MRD 2022 OVERALL BUDGET		2019 Audited	2020 Audited	2021 Original Budget	2021 Year End Projections	2022 BUDGET	21/22 Diff	2021B to Projection Diff
10-410-5334	TELEPHONE	\$ 3,080	\$ 3,240	\$ 3,240	\$ 3,600	\$ 3,600	\$0	\$ 360
10-410-5340	UNIFORMS	\$ 1,149	\$ 300	\$ 750	\$ 750	\$ 1,250	\$500	\$ -
10-410-5341	BANK CHARGES	\$ 33,781	\$ 17,156	\$ 25,326	\$ 24,000	\$ 25,500	\$1,500	\$ (1,326)
10-410-5343	BOARD MEETING EXPENSE	\$ 2,725	\$ 1,989	\$ 3,000	\$ 3,000	\$ 3,000	\$0	\$ -
10-410-5344	ELECTION EXPENSE		\$ 2,663	\$ -	\$ -	\$ 3,000	\$3,000	
10-410-5345	LEGAL	\$ 9,421	\$ 5,970	\$ 12,000	\$ 10,150	\$ 12,000	\$1,850	\$ (1,850)
10-410-5346	CONSULTING	\$ 10,421	\$ 3,878	\$ 45,000	\$ 45,000	\$ 60,000	\$15,000	\$ -
10-410-5347	SECURITY	\$ 900	\$ -	\$ -	\$ -	\$ -	\$0	
10-410-5350	MAINTENANCE REPAIRS	\$ 24	\$ 4,069	\$ -	\$ -	\$ -	\$0	
10-410-5351	MAINTENANCE SUPPLIES	\$ 78	\$ 1,367	\$ -	\$ -	\$ -	\$0	
10-410-5353	ADVERTISING	\$ 114	\$ -	\$ -	\$ 52	\$ -	-\$52	
10-410-5354	AWARDS	\$ 300	\$ 438	\$ 2,000	\$ 2,000	\$ 2,500	\$500	\$ -
10-410-5357	VEHICLE O&M		\$ 439	\$ 200	\$ -	\$ -	\$0	\$ (200)
10-410-5363	RED CROSS		\$ -	\$ -	\$ -	\$ -	\$0	
10-410-5365	SPECIAL EVENT EXPENSE		\$ 463	\$ 500	\$ 1,200	\$ 500	-\$700	\$ 700
10-410-5367	SHARED SERVICES - IT	\$ 13,007	\$ 26,994	\$ 10,000	\$ 8,000	\$ 10,000	\$2,000	\$ (2,000)
10-410-5369	SIGNAGE		\$ -	\$ -	\$ -	\$ -	\$0	
10-410-5370	FURNITURE/EQUIPMENT		\$ -	\$ -	\$ 1,035	\$ 16,300	\$15,265	
10-410-5371	FACILITY REPAIR & DEVELOPMENT		\$ -	\$ -	\$ -	\$ -	\$0	
10-410-5372	INCLUSION SERVICES		\$ -		\$ -	\$ 10,000	\$10,000	\$ -
10-410-5380	SHARED SERVICE - FINANCE	\$ 9,201	\$ -	\$ 4,000	\$ 3,600	\$ 4,500	\$900	\$ (400)
10-410-5388	NETWORKING	\$ 2,487	\$ 275	\$ 1,500	\$ -	\$ 1,500	\$1,500	\$ (1,500)
10-410-5398	TRANSFER TO CIF and CRF	\$ 1,250,000		\$ -	\$ 205,103	\$ 302,000	\$96,897	
10-410-5399	CONTINGENCY		\$ -	\$ -	\$ -	\$ -	\$0	
10-410-5400	OPERATING CAPITAL EQUIPMENT		\$ -	\$ -	\$ -	\$ -	\$0	
	ADMIN EXPENSE TOTAL	\$ 2,500,964	\$ 1,272,670	\$ 1,630,403	\$ 1,741,898	\$ 2,163,173	\$421,275	\$ 111,495
	EXPENSE, CRC							\$ -
10-420-5001	FT ADMINISTRATION SALARIES			\$ -		\$ -	\$0	
10-420-5002	FT CRC SALARIES	\$ 209,961	\$ 835,736	\$ 256,360	\$ 245,215	\$ 274,091	\$28,876	\$ (11,145)
10-420-5100	CUSTOMER SERVICE REPS, PT	\$ 156,402		\$ 131,619	\$ 141,855	\$ 150,937	\$9,082	\$ 10,236
10-420-5110	LIFE GUARDS	\$ 303,972		\$ 256,984	\$ 241,500	\$ 304,054	\$62,554	\$ (15,484)
10-420-5115	LEAD LIFEGUARD	\$ 66,321		\$ 51,534	\$ 65,275	\$ 74,424	\$9,149	\$ 13,741
10-420-5130	INSTRUCTORS- NON COMMISSIONED	\$ 39,606		\$ 21,708	\$ 13,400	\$ 40,766	\$27,366	\$ (8,308)
10-420-5131	PERSONAL TRAINER	\$ 30,268		\$ 21,255	\$ 9,750	\$ 19,114	\$9,364	\$ (11,505)
10-420-5132	INSTRUCTORS-PUBLIC SWIM LESSON	\$ 24,099		\$ 14,409	\$ 12,450	\$ 10,694	-\$1,756	\$ (1,959)
10-420-5133	INSTRUCTORS-PRIVATE SWIM LESSO	\$ 16,325		\$ 9,648	\$ 19,000	\$ 14,445	-\$4,555	\$ 9,352
10-420-5134	INSTRUCTORS-WATER AEROBIC	\$ 13,236		\$ 12,645	\$ 12,600	\$ 12,645	\$45	\$ (45)
10-420-5140	INSTRUCTORS-COMMISSIONED	\$ 9,923		\$ 2,120	\$ -	\$ 735	\$735	\$ (2,120)
10-420-5150	SWIM ASSISTANTS	\$ 17,682		\$ 12,408	\$ 9,975	\$ 9,433	-\$542	\$ (2,433)
10-420-5151	SLIDE ATTENDANT	\$ 28,854		\$ 24,696	\$ 15,000	\$ 28,799	\$13,799	\$ (9,696)
10-420-5153	CHILD WATCH	\$ 27,444		\$ 20,766	\$ 8,000	\$ 20,473	\$12,473	\$ (12,766)
10-420-5154	CLIMBING WALL ATTENDANT	\$ 50,275		\$ 29,914	\$ 20,000	\$ 33,840	\$13,840	\$ (9,914)
10-420-5160	MAINTENANCE CUSTODIAN	\$ 90,515		\$ 69,784	\$ 55,000	\$ 85,021	\$30,021	\$ (14,784)
10-420-5180	MAINTENANCE WORKER	\$ 30,121		\$ 60,141	\$ 62,505	\$ 63,148	\$643	\$ 2,364
10-420-5230	GYM/FACILITY SUPERVISOR	\$ 38,371		\$ 51,877	\$ 62,500	\$ 45,112	-\$17,388	\$ 10,623
10-420-5290	SPECIAL EVENT WORKER	\$ 802		\$ 1,128	\$ 300	\$ 1,094	\$794	\$ (828)
10-420-5300	FICA	\$ 16,599	\$ 9,135	\$ 15,352	\$ 14,100	\$ 17,238	\$3,138	\$ (1,252)
10-420-5304	HEALTH/DENTAL/LIFE INSURANCE		\$ -	\$ -	\$ -	\$ -	\$0	
10-420-5311	SALES TAX EXPENSE		\$ -	\$ -	\$ -	\$ -	\$0	
10-420-5315	EQUIPMENT RENTAL		\$ -		\$ -	\$ -	\$0	\$ -

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MRD 2022 OVERALL BUDGET		2019 Audited	2020 Audited	2021 Original Budget	2021 Year End Projections	2022 BUDGET	21/22 Diff	2021B to Projection Diff
10-420-5318	POSTAGE		\$ -	\$ -	\$ -	\$ -	\$0	
10-420-5321	OFFICE SUPPLY	\$ 5,862	\$ 411	\$ 374	\$ 1,500	\$ 850	-\$650	\$ 1,126
10-420-5323	AUTO MILEAGE	\$ 21	\$ -	\$ 937	\$ -	\$ 1,137	\$1,137	\$ (937)
10-420-5324	TRAINING & TRAVEL	\$ 2,618	\$ 1,594	\$ 4,142	\$ 3,000	\$ 5,116	\$2,116	\$ (1,142)
10-420-5330	WATER, SEWER, SANITATION	\$ 30,217	\$ 28,731	\$ 30,000	\$ 29,025	\$ 35,000	\$5,975	\$ (975)
10-420-5332	NATURAL GAS	\$ 133,278	\$ 107,581	\$ 110,000	\$ 110,000	\$ 110,000	\$0	\$ -
10-420-5333	ELECTRICITY	\$ 152,745	\$ 140,772	\$ 124,000	\$ 115,000	\$ 124,000	\$9,000	\$ (9,000)
10-420-5334	TELEPHONE	\$ 11,145	\$ 11,006	\$ 10,520	\$ 16,075	\$ 14,400	-\$1,675	\$ 5,555
10-420-5335	CHEMICALS	\$ 66,196	\$ 37,482	\$ 45,000	\$ 42,000	\$ 50,000	\$8,000	\$ (3,000)
10-420-5336	IRRIGATION	\$ 4,491	\$ 522	\$ 3,750	\$ 3,750	\$ 4,000	\$250	\$ -
10-420-5340	UNIFORMS	\$ 3,172	\$ 1,446	\$ 5,250	\$ 4,500	\$ 10,250	\$5,750	\$ (750)
10-420-5347	SECURITY	\$ 508	\$ 4,381	\$ 4,205	\$ 5,200	\$ 4,560	-\$640	\$ 995
10-420-5349	PROGRAM SUPPLIES	\$ 17,025	\$ 7,463	\$ 14,225	\$ 13,000	\$ 16,869	\$3,869	\$ (1,225)
10-420-5350	MAINTENANCE REPAIRS	\$ 58,587	\$ 45,044	\$ 49,225	\$ 67,050	\$ 71,379	\$4,329	\$ 17,825
10-420-5351	MAINTENANCE SUPPLIES	\$ 37,168	\$ 33,001	\$ 35,200	\$ 45,300	\$ 40,000	-\$5,300	\$ 10,100
10-420-5352	PROGRAM EQUIPMENT	\$ 22,499	\$ 9,107	\$ 14,200	\$ 14,775	\$ 24,402	\$9,627	\$ 575
10-420-5353	ADVERTISING		\$ -	\$ -	\$ 400	\$ -	-\$400	400
10-420-5354	AWARDS	\$ 127	\$ 149	\$ 400	\$ 350	\$ 800	\$450	\$ (50)
10-420-5355	SAFETY/MEDICAL	\$ 222	\$ 1,379	\$ 1,950	\$ 5,000	\$ 3,463	-\$1,537	\$ 3,050
10-420-5356	VEHICLE REPAIRS		\$ -	\$ -	\$ -	\$ -	\$0	
10-420-5358	SALE ITEMS		\$ -	\$ -	\$ -	\$ -	\$0	
10-420-5363	RED CROSS	\$ 4,554	\$ 4,715	\$ 5,140	\$ 6,000	\$ 2,241	-\$3,759	\$ 860
10-420-5364	RENTAL ITEMS	\$ 293	\$ -	\$ -	\$ -	\$ -	\$0	
10-420-5365	SPECIAL EVENT EXPENSE	\$ 711	\$ 513	\$ 960	\$ 500	\$ 960	\$460	\$ (460)
10-420-5367	SHARED SERVICES - IT		\$ -	\$ -	\$ -	\$ -	\$0	
10-420-5369	SIGNAGE		\$ -	\$ -	\$ -	\$ 500	\$500	
10-420-5370	FURNITURE, FIXTURES & EQUIPMEN	\$ 146	\$ 7,967	\$ -	\$ 231	\$ 6,950	\$6,719	231
10-420-5371	FACILITY REPAIR & DEVELOPMENT	\$ 3,747	\$ 2,205 [1]	\$ 4,950	\$ 4,950	\$ 5,000	\$50	\$ -
10-420-5372	INCLUSION SERVICES				\$ -	\$ 500	\$500	\$ -
10-420-5400	OPERATING CAPITAL EQUIPMENT			\$ -	\$ -	\$ 16,000	\$16,000	
CRC EXPENSE TOTAL		\$ 1,726,108	\$ 1,290,340	\$ 1,528,776	\$ 1,496,031	\$ 1,754,438	\$258,407	\$ (32,745)
EXPENSE, PARKS								\$ -
10-430-5180	MAINTENANCE WORKER	\$ 98,123	\$ 95,695	\$ 115,979	\$ 130,000	\$ 139,708	\$9,708	\$ 14,021
10-430-5300	FICA	\$ 1,469	\$ 1,542	\$ 1,731	\$ 1,885	\$ 2,026	\$141	\$ 154
10-430-5304	HEALTH/LIFE INSURANCE		\$ -	\$ -		\$ -	\$0	
10-430-5315	EQUIPMENT RENTAL	\$ 2,678	\$ 545	\$ 3,000	\$ 1,000	\$ 5,000	\$4,000	\$ (2,000)
10-430-5324	TRAINING & TRAVEL	\$ 2,642	\$ 687	\$ 3,000	\$ 3,000	\$ 5,000	\$2,000	\$ -
10-430-5330	WATER, SEWER, SANITATION	\$ 7,667	\$ 2,986	\$ 6,000	\$ 4,000	\$ 7,000	\$3,000	\$ (2,000)
10-430-5331	WATER LEASE	\$ 295	\$ 305	\$ 1,100	\$ 305	\$ 1,300	\$995	\$ (795)
10-430-5332	NATURAL GAS	\$ 1,285	\$ 906	\$ 1,500	\$ 1,300	\$ 1,500	\$200	\$ (200)
10-430-5333	ELECTRICITY	\$ 10,026	\$ 9,886	\$ 8,500	\$ 10,050	\$ 8,500	-\$1,550	\$ 1,550
10-430-5334	TELEPHONE	\$ 720	\$ 805	\$ 720	\$ 480	\$ -	-\$480	\$ (240)
10-430-5335	CHEMICALS	\$ 13,653	\$ 7,814	\$ 10,500	\$ 10,500	\$ 12,000	\$1,500	\$ -
10-430-5336	IRRIGATION	\$ 6,259	\$ 5,988	\$ 5,500	\$ 5,500	\$ 5,000	-\$500	\$ -
10-430-5340	UNIFORMS	\$ 1,726	\$ 1,442	\$ 1,000	\$ 1,000	\$ 2,000	\$1,000	\$ -
10-430-5350	MAINTENANCE REPAIR	\$ 9,737	\$ 7,232	\$ 9,500	\$ 9,500	\$ 89,500	\$80,000	\$ -
10-430-5351	MAINTENANCE SUPPLY	\$ 11,659	\$ 10,728	\$ 8,000	\$ 11,100	\$ 15,000	\$3,900	\$ 3,100
10-430-5356	VEHICLE REPAIRS	\$ 9,147	\$ 9,376	\$ 5,000	\$ 4,000	\$ 5,000	\$1,000	\$ (1,000)
10-430-5357	VEHICLE O&M	\$ 11,499	\$ 6,486	\$ 8,000	\$ 11,500	\$ 8,000	-\$3,500	\$ 3,500
10-430-5363	RED CROSS		\$ -	\$ -	\$ -	\$ -	\$0	
10-430-5369	SIGNAGE		\$ -	\$ 1,000	\$ 1,000	\$ -	-\$1,000	\$ -

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MRD 2022 OVERALL BUDGET		2019 Audited	2020 Audited	2021 Original Budget	2021 Year End Projections	2022 BUDGET	21/22 Diff	2021B to Projection Diff
10-430-5370	FURNITURE, FIXTURES & EQUIPMENT	\$ 2,159	\$ 7,377	\$ 2,500	\$ 2,500	\$ 5,000	\$2,500	\$ -
10-430-5371	FACILITY REPAIR & DEVELOPMENT	\$ 2,609	\$ 1,850	\$ 2,500	\$ 2,600	\$ 5,500	\$2,900	\$ 100
10-430-5372	INCLUSION SERVICES		\$ -		\$ -	\$ -	\$0	\$ -
10-430-5374	SHARED SERVICES - MAINTENANCE	\$ 2,512	\$ 1,958	\$ 2,500	\$ 1,500	\$ 2,000	\$500	\$ (1,000)
10-430-5400	OPERATING CAPITAL EQUIPMENT			\$ 4,950	\$ 4,950	\$ 8,000	\$3,050	\$ -
	PARKS EXPENSE TOTAL	\$ 195,865	\$ 173,608	\$ 202,480	\$ 217,670	\$ 327,034	\$109,364	\$ 15,190
EXPENSE, CONCESSIONS								\$ -
10-440-5200	CONCESSION OPERATOR	\$ 608	\$ 125	\$ 1,450	\$ -	\$ 1,305	\$1,305	\$ (1,450)
10-440-5210	CONCESSION ATTENDANT	\$ 4,075	\$ 2,002	\$ 3,528	\$ 2,500	\$ 4,446	\$1,946	\$ (1,028)
10-440-5300	FICA	\$ 68	\$ 31	\$ 72	\$ 36	\$ 83	\$47	\$ (36)
10-440-5311	SALES TAX EXPENSE	\$ 3,229	\$ 1,057	\$ 1,700	\$ 1,700	\$ 1,700	\$0	\$ -
10-440-5323	AUTO MILEAGE		\$ -	\$ -		\$ -	\$0	
10-440-5324	TRAINING/TRAVEL	\$ 230	\$ -	\$ -		\$ -	\$0	
10-440-5326	DUES	\$ 270	\$ -	\$ -	\$ 270	\$ 250	-\$20	270
10-440-5340	UNIFORMS	\$ 410	\$ -	\$ 100	\$ -	\$ -	\$0	\$ (100)
10-440-5349	PROGRAM SUPPLIES		\$ -	\$ -	\$ -	\$ 75	\$75	
10-440-5350	MAINT REPAIRS	\$ 730	\$ 24	\$ 100	\$ 521	\$ 300	-\$221	\$ 421
10-440-5351	MAINT SUPPLY	\$ 10	\$ 14	\$ 100	\$ -	\$ 100	\$100	\$ (100)
10-440-5357	VEHICLE O&M	\$ 139	\$ 112	\$ 100	\$ -	\$ 100	\$100	\$ (100)
10-440-5360	COST OF GOODS SOLD	\$ 33,251	\$ 9,102	\$ 18,000	\$ 18,000	\$ 15,000	-\$3,000	\$ -
10-440-5370	FURNITURE, FIXTURES & EQUIPMEN		\$ -	\$ 400	\$ 400	\$ 500	\$100	\$ -
	CONCESSIONS EXPENSE TOTAL	\$ 43,020	\$ 12,467	\$ 25,550	\$ 23,427	\$ 23,860	\$432	\$ (2,123)
EXPENSE, MARKETING								\$ -
10-450-5312	NEWSLETTER	\$ 1,386	\$ 1,638	\$ 1,700	\$ 1,700	\$ 1,700	\$0	\$ -
10-450-5313	WEBSITE	\$ 2,668	\$ 3,542	\$ 3,600	\$ 3,600	\$ 3,600	\$0	\$ -
10-450-5317	PRINTING	\$ 24,518	\$ 14,234	\$ 29,000	\$ 43,500	\$ 43,500	\$0	\$ 14,500
10-450-5318	POSTAGE	\$ 12,600	\$ 4,400	\$ 9,000	\$ 13,200	\$ 13,500	\$300	\$ 4,200
10-450-5321	MISC. OFFICE SUPPLIES	\$ 8	\$ -	\$ 250	\$ -	\$ 500	\$500	\$ (250)
10-450-5324	TRAINING/TRAVEL		\$ -	\$ 500	\$ -	\$ 1,000	\$1,000	\$ (500)
10-450-5329	SOFTWARE TECHNICAL SUPPORT	\$ 179	\$ -	\$ 1,200	\$ 1,000	\$ 1,040	\$40	\$ (200)
10-450-5349	PROGRAM SUPPLIES	\$ 699	\$ -	\$ 250	\$ 250	\$ -	-\$250	\$ -
10-450-5353	ADVERTISING	\$ 4,924	\$ 3,073	\$ 6,000	\$ 7,250	\$ 31,150	\$23,900	\$ 1,250
10-450-5354	AWARDS	\$ 545	\$ 235	\$ -	\$ 400	\$ 600	\$200	
10-450-5365	SPECIAL EVENTS EXPENSE	\$ 3,841	\$ 1,344	\$ 4,000	\$ 4,000	\$ 3,000	-\$1,000	\$ -
10-450-5368	PROMOTIONAL ITEMS	\$ 5,157	\$ 1,510	\$ 4,000	\$ 5,500	\$ 5,935	\$435	\$ 1,500
10-450-5370	FURNITURE, FIXTURES & EQUIPMEN		\$ -	\$ -	\$ -	\$ 4,070	\$4,070	
	MARKETING EXPENSE TOTAL	\$ 56,525	\$ 29,976	\$ 59,500	\$ 80,400	\$ 109,594	\$29,194	\$ 20,900
EXPENSE, REC PROGRAMS								\$ -
10-460-5130	INSTRUCTORS-NON COMMISSIONED			\$ 250	\$ -	\$ 2,356	\$2,356	\$ (250)
10-460-5140	INSTRUCTORS-COMMISSIONED	\$ 39,628		\$ 15,813	\$ 23,710	\$ 24,471	\$761	\$ 7,897
10-460-5190	INFIELD MAINTENANCE	\$ 7,640		\$ 6,300	\$ 3,900	\$ 4,100	\$200	\$ (2,400)
10-460-5220	OFFICIALS	\$ 42,601		\$ 40,561	\$ 49,529	\$ 40,638	-\$8,892	\$ 8,968
10-460-5230	GYM/FACILITY SUPERVISOR	\$ 3,422		\$ 9,310	\$ 11,170	\$ 8,628	-\$2,542	\$ 1,860
10-460-5240	SCORER/TIMER	\$ 12,530		\$ 10,526	\$ 10,700	\$ 9,185	-\$1,515	\$ 174
10-460-5242	YOUTH PROGRAM ASSISTANT			\$ -		\$ -	\$0	
10-460-5270	DRIVER - REC VAN	\$ 2,141		\$ 864	\$ 404	\$ 1,005	\$601	\$ (460)
10-460-5290	SPECIAL EVENT WORKER		\$ 62,206	\$ -	\$ -	\$ -	\$0	
10-460-5300	FICA	\$ 1,352	\$ 812	\$ 1,213	\$ 1,200	\$ 1,311	\$111	\$ (13)
10-460-5311	SALES TAX	\$ 413	\$ 263	\$ 280	\$ 400	\$ 650	\$250	\$ 120
10-460-5315	EQUIPMENT RENTAL		\$ -	\$ -	\$ -	\$ -	\$0	

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MRD 2022 OVERALL BUDGET		2019 Audited	2020 Audited	2021 Original Budget	2021 Year End Projections	2022 BUDGET	21/22 Diff	2021B to Projection Diff
10-460-5316	BUILDING RENTAL	\$ 329	\$ 63	\$ 371	\$ 45	\$ 371	\$326	\$ (326)
10-460-5317	PRINTING		\$ -	\$ -	\$ -	\$ -	\$0	
10-460-5318	POSTAGE		\$ -	\$ -	\$ -	\$ -	\$0	
10-460-5321	MISC OFFICE SUPPLIES	\$ 260	\$ -	\$ 300	\$ 300	\$ 300	\$0	\$ -
10-460-5323	AUTO MILEAGE	\$ 484	\$ -	\$ 337	\$ 100	\$ 406	\$306	\$ (237)
10-460-5324	TRAINING/TRAVEL	\$ 839	\$ 211	\$ 690	\$ -	\$ 1,250	\$1,250	\$ (690)
10-460-5326	DUES		\$ -	\$ -	\$ 300	\$ -	-\$300	
10-460-5329	SOFTWARE/TECHNICAL SUPPORT		\$ 599	\$ 599	\$ 599	\$ 599	\$0	\$ -
10-460-5330	WATER, SEWER, SANITATION	\$ 935	\$ 1,320	\$ 1,600	\$ 1,320	\$ 1,820	\$500	\$ (280)
10-460-5340	UNIFORMS	\$ 10,906	\$ 9,879	\$ 7,145	\$ 19,156	\$ 18,525	-\$631	\$ 12,011
10-460-5348	FIELD TRIPS	\$ 12,130	\$ 4,419	\$ 4,362	\$ 6,743	\$ 10,221	\$3,478	\$ 2,381
10-460-5349	PROGRAM SUPPLIES	\$ 4,169	\$ 322	\$ 2,928	\$ 3,500	\$ 3,071	-\$429	\$ 572
10-460-5350	MAINT REPAIRS		\$ -	\$ 200	\$ 700	\$ 200	-\$500	\$ 500
10-460-5351	MAINTENANCE SUPPLY	\$ 2,788	\$ 29	\$ 5,270	\$ 5,200	\$ 6,445	\$1,245	\$ (70)
10-460-5352	PROGRAM EQUIPMENT	\$ 15,218	\$ 12,311	\$ 13,755	\$ 13,500	\$ 21,648	\$8,148	\$ (255)
10-460-5353	ADVERTISING	\$ 936	\$ 310	\$ 925	\$ 500	\$ 1,250	\$750	\$ (425)
10-460-5354	AWARDS	\$ 6,127	\$ 2,012	\$ 8,700	\$ 6,400	\$ 4,963	-\$1,437	\$ (2,300)
10-460-5355	SAFETY/MEDICAL	\$ 402	\$ 1,364	\$ 475	\$ 400	\$ 2,516	\$2,116	\$ (75)
10-460-5357	VEHICLE O&M	\$ 1,714	\$ 242	\$ 500	\$ 600	\$ 630	\$30	\$ 100
10-460-5358	SALE ITEMS		\$ -	\$ -	\$ -	\$ -	\$0	
10-460-5359	TOURNEY ENTRY FEES	\$ 4,420	\$ -	\$ 3,000	\$ 2,895	\$ 3,500	\$605	\$ (105)
10-460-5366	TRANSPORTATION		\$ -	\$ -	\$ -	\$ -	\$0	
10-460-5368	PROMOTIONAL ITEMS		\$ -	\$ 800	\$ -	\$ 1,200	\$1,200	\$ (800)
10-460-5372	INCLUSION SERVICES		\$ -	\$ -	\$ -	\$ -	\$0	
10-460-5400	OPERATING CAPITAL EQUIPMENT		\$ 8,195	\$ 2,000	\$ -	\$ 6,600	\$6,600	\$ (2,000)
REC PROGRAMS EXPENSE TOTAL		\$ 171,384	\$ 104,557	\$ 139,074	\$ 163,271	\$ 177,858	\$14,587	\$ 24,197
EXPENSE, FIELD HOUSE								\$ -
10-490-5100	CUSTOMER SERVICE REP	\$ 1,278		\$ -		\$ -	\$0	
10-490-5110	LIFE GUARD	\$ 12,602		\$ 14,144	\$ 12,300	\$ 12,730	\$430	\$ (1,844)
10-490-5115	LEAD LIFEGUARD	\$ 6,353		\$ 8,051	\$ 6,000	\$ 7,396	\$1,396	\$ (2,051)
10-490-5130	INSTRUCTORS NON COMMISSIONED	\$ 21,257		\$ 32,110	\$ 27,000	\$ 37,597	\$10,597	\$ (5,110)
10-490-5132	PUBLIC SWIM LESSON INSTRUCTOR	\$ 642		\$ -	\$ -	\$ -	\$0	
10-490-5140	INSTRUCTORS COMMISSIONED	\$ 1,549		\$ 9,236	\$ -	\$ 3,921	\$3,921	\$ (9,236)
10-490-5150	SWIM ASSISTANTS	\$ 28		\$ -	\$ -	\$ -	\$0	
10-490-5151	SLIDE ATTENDANT	\$ 3,153		\$ 2,988	\$ 3,500	\$ 3,828	\$328	\$ 512
10-490-5160	MAINTENANCE CUSTODIAN	\$ 10,231		\$ 9,555	\$ 7,200	\$ 10,608	\$3,408	\$ (2,355)
10-490-5180	MAINTENANCE WORKER	\$ 346		\$ -	\$ -	\$ -	\$0	
10-490-5220	OFFICIALS	\$ 5,540		\$ 10,477	\$ 6,550	\$ 8,764	\$2,214	\$ (3,927)
10-490-5230	GYM/FACILITY SUPERVISOR	\$ 35,559		\$ 49,403	\$ 39,500	\$ 42,596	\$3,096	\$ (9,903)
10-490-5242	YOUTH PROGRAM ASSISTANT	\$ 12,486		\$ 7,840	\$ 22,500	\$ 25,507	\$3,007	\$ 14,660
10-490-5290	SPECIAL EVENT WORKER	\$ 731	\$ 99,240	\$ -	\$ -	\$ 4,270	\$4,270	
10-490-5300	FICA	\$ 1,558	\$ 1,462	\$ 2,085	\$ 1,944	\$ 2,280	\$336	\$ (141)
10-490-5317	PRINTING	\$ 132	\$ -	\$ -	\$ -	\$ 60	\$60	
10-490-5321	MISC OFFICE SUPPLIES	\$ 70	\$ 24	\$ -	\$ -	\$ 250	\$250	
10-490-5324	TRAINING/TRAVEL	\$ 114	\$ -	\$ 7,200	\$ 200	\$ 7,450	\$7,250	\$ (7,000)
10-490-5330	WATER, SEWER, SANITATION	\$ 8,001	\$ 5,938	\$ 8,500	\$ 7,000	\$ 8,000	\$1,000	\$ (1,500)
10-490-5332	NATURAL GAS	\$ 13,782	\$ 9,401	\$ 13,800	\$ 13,000	\$ 13,000	\$0	\$ (800)
10-490-5333	ELECTRIC	\$ 23,506	\$ 16,578	\$ 23,500	\$ 15,200	\$ 14,000	-\$1,200	\$ (8,300)
10-490-5334	TELEPHONE	\$ 931	\$ 999	\$ 1,060	\$ 1,060	\$ 1,060	\$0	\$ -
10-490-5335	CHEMICALS	\$ 2,495	\$ 6,116	\$ 5,000	\$ 4,225	\$ 5,000	\$775	\$ (775)

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MRD 2022 OVERALL BUDGET		2019 Audited	2020 Audited	2021 Original Budget	2021 Year End Projections	2022 BUDGET	21/22 Diff	2021B to Projection Diff
10-490-5336	IRRIGATION	\$ 933	\$ 1,996	\$ 2,000	\$ 1,425	\$ 2,000	\$575	\$ (575)
10-490-5340	UNIFORMS	\$ 3,336	\$ 1,731	\$ 3,220	\$ 3,200	\$ 3,760	\$560	\$ (20)
10-490-5347	SECURITY	\$ 2,780	\$ 633	\$ 1,041	\$ 1,200	\$ 1,041	-\$159	\$ 159
10-490-5348	FIELD TRIPS	\$ 80	\$ -	\$ 200	\$ -	\$ 500	\$500	\$ (200)
10-490-5349	PROGRAM SUPPLIES	\$ 1,417	\$ 3,229	\$ 19,780	\$ 19,780	\$ 6,270	-\$13,510	\$ -
10-490-5350	MAINT REPAIRS	\$ 7,732	\$ 3,595	\$ 5,500	\$ 9,030	\$ 8,000	-\$1,030	\$ 3,530
10-490-5351	MAINTENANCE SUPPLY	\$ 11,294	\$ 4,890	\$ 6,300	\$ 9,370	\$ 8,350	-\$1,020	\$ 3,070
10-490-5352	PROGRAM EQUIPMENT	\$ 2,429	\$ 2,152	\$ 28,339	\$40,000 [2]	\$ 4,917	-\$35,083	\$ 11,661
10-490-5353	ADVERTISING	\$ 265	\$ 660	\$ 2,825	\$ 1,675	\$ 2,000	\$325	\$ (1,150)
10-490-5354	AWARDS	\$ 993	\$ 748	\$ 1,664	\$ 1,110	\$ 3,037	\$1,927	\$ (554)
10-490-5355	SAFETY	\$ 641	\$ 800	\$ 875	\$ 680	\$ 900	\$220	\$ (195)
10-490-5357	VEHICLE O&M		\$ 24	\$ 3,875	\$ 300	\$ 1,000	\$700	\$ (3,575)
10-490-5359	SIGNAGE	\$ 418	\$ -	\$ -	\$ -	\$ 250	\$250	
10-490-5365	SPECIAL EVENT EXPENSE	\$ 240	\$ -	\$ -	\$ -	\$ -	\$0	
10-490-5366	TRANSPORTATION	\$ 178	\$ -	\$ 400	\$ -	\$ 900	\$900	\$ (400)
10-490-5369	FURNITURE, FIXTURES & EQUIPMEN		\$ 4,926	\$ 200	\$ -	\$ 200	\$200	\$ (200)
10-490-5372	INCLUSION SERVICES		\$ -		\$ -	\$ -	\$0	\$ -
10-490-5400	OPERATING CAPITAL EQUIPMENT		\$ -	\$ 5,000	\$ -	\$ -	\$0	\$ (5,000)
	FIELD HOUSE EXPENSE TOTAL	\$ 195,080	\$ 165,142	\$ 286,168	\$ 254,949	\$ 251,442	-\$3,507	\$ (31,219)
	TOTAL GENERAL FUND EXPENSE	\$ 4,888,946	\$ 3,048,760	\$ 3,871,951	\$ 3,977,646	\$ 4,807,399	\$829,753	\$ 105,695
GENERAL FUND SUMMARY								
	TOTAL GENERAL FUND REVENUE	\$ 4,201,671	\$ 3,419,985	\$ 3,869,230	\$ 4,351,765	\$ 4,578,199	\$226,434	\$ 482,535
	TOTAL GENERAL FUND EXPENSE	\$ 4,888,946	\$ 3,048,760	\$ 3,871,951	\$ 3,977,646	\$ 4,807,399	\$829,753	\$ 105,695
	REVENUES OVER (UNDER) EXPENSE	\$ (687,275)	\$ 371,225	\$ (2,722)	\$ 374,119	\$ (229,199)	-\$603,319	\$ 376,841
	BEGINNING FUND BALANCE	\$ 3,352,767	\$ 2,665,492	\$ 2,276,232	\$ 2,276,232	\$ 2,650,351	\$374,119	\$ -
	ENDING FUND BALANCE	\$ 2,665,492	\$ 2,276,232	\$ 2,133,529	\$ 2,650,351	\$ 2,421,152	-\$229,199	\$ 516,822
CAPITAL IMPROVEMENT FUND (CIF)								
REVENUE, CIF								
20-310-4020	INTEREST INCOME	\$ 17,642	\$ 4,075	\$ 400	\$ 180	\$ 260	\$80	
20-310-4024	DONATIONS	\$ 32,520	\$ 52,124	\$ -	\$ -	\$ -	\$0	
20-310-4025	GRANT		\$ 464,348	\$ -	\$ -	\$ -	\$0	
20-310-4350	TRANSFERS FROM OTHER FUNDS	\$ 1,000,000	\$ 824,148	\$ -	\$ 141,068	\$ 302,000	\$160,932	
	CIF REVENUE TOTAL	\$ 1,050,162	\$ 1,344,695	\$ 400	\$ 141,248	\$ 302,260	\$161,012	
EXPENSE, CIF								
20-410-5312	NEWSLETTER			\$ -		\$ -	\$0	
20-410-5329	SOFTWARE TECHNICAL SUPPORT			\$ -		\$ -	\$0	
20-410-5341	BANK CHARGES			\$ -		\$ -	\$0	
20-410-5346	CONSULTING EXPENSE			\$ 100,000	\$ 130,000	\$ -	-\$130,000	
20-410-5350	MAINTENANCE REPAIRS			\$ -		\$ -	\$0	
20-410-5351	MAINTENANCE SUPPLY			\$ -		\$ -	\$0	
20-410-5352	PROGRAM EQUIPMENT	\$ 4,190		\$ -		\$ -	\$0	
20-410-5356	VEHICLE REPAIRS			\$ -		\$ -	\$0	
20-410-5370	FURNITURE, FIXTURES, & EQUIPMENT			\$ -		\$ -	\$0	
20-410-5371	FACILITY REPAIR & DEVELOPMENT			\$ -		\$ 301,812	\$301,812	
20-410-5398	Transfer to Capital Reserve			\$ -		\$ -	\$0	
20-420-5350	MAINTENANCE REPAIR	\$ 1,188		\$ -		\$ -	\$0	
20-420-5370	FURNITURE, FIXTURE & EQ.			\$ 18,000	\$ 45,186	\$ -	-\$45,186	
20-420-5371	FACILITY REPAIR & DEVELOPMENT			\$ -		\$ -	\$0	

22 Master Budget

MRD 2022 OVERALL BUDGET		2019 Audited	2020 Audited	2021 Original Budget	2021 Year End Projections	2022 BUDGET	21/22 Diff	2021B to Projection Diff
20-430-5346	CONSULTING EXPENSE			\$ -		\$ -	\$0	
20-430-5350	MAINTENANCE REPAIR	\$ 29,162		\$ -		\$ -	\$0	
20-430-5370	FURNITURE, FIXTURE, & EQ.	\$ 6,593		\$ 25,000	\$ 25,000	\$ -	-\$25,000	
20-430-5371	FACILITY REPAIR & DEVELOPMENT	\$ 253,952		\$ 150,000	\$ 150,000	\$ -	-\$150,000	
20-490-5352	PROGRAM EQUIPMENT			\$ -		\$ -	\$0	
20-490-5370	FURNITURE, FIXTURE & EQ.			\$ 27,000	\$ 31,580	\$ -	-\$31,580	
CIF EXPENSE TOTAL		\$ 295,085	\$ 1,816,985	\$ 320,000	\$ 381,766	\$ 301,812	-\$79,954	
CAPITAL IMPROVEMENT (CIF) FUND SUMMARY								
TOTAL CIF REVENUE		\$ 1,050,162	\$ 1,344,695	\$ 400	\$ 141,248	\$ 302,260	\$161,012	
TOTAL CIF EXPENSE		\$ 295,085	\$ 1,816,985	\$ 320,000	\$ 381,766	\$ 301,812	-\$79,954	
REVENUE OVER (UNDER) EXPENSE		\$ 755,077	\$ (472,290)	\$ (319,600)	\$ (240,518)	\$ 448	\$240,966	
BEGINNING FUND BALANCE		\$ 30,563	\$ 785,640	\$ 313,350	\$ 313,350	\$ 72,832	-\$240,518	
ENDING FUND BALANCE		\$ 785,640	\$ 313,350	\$ 50,543	\$ 72,832	\$ 73,280	\$448	
CAPITAL RESERVE FUND								
REVENUE, CRF								
40-310-4020	INTEREST INCOME	\$ 15,948	\$ 5,278	\$ 5,500	\$ 300	\$ 424	\$124	
40-310-4022	CAPITAL CAMPAIGN			\$ -	\$ -	\$ -	\$0	
40-310-4025	GRANT REVENUES			\$ -	\$ -	\$ -	\$0	
40-310-4050	RENTAL PROPERTY INCOME	\$ 64,035	\$ 32,017	\$ -		\$ -	\$0	
40-310-4350	TRANSFER FROM GEN FUND	\$ 250,000		\$ -	\$ 64,035	\$ -	-\$64,035	
CRF REVENUE TOTAL		\$ 329,983	\$ 37,295	\$ 5,500	\$ 64,335	\$ 424	-\$63,911	
EXPENSE, CRF								
40-410-5398	TRANSFER TO OTHER FUNDS			\$ -	\$ -	\$ -	\$0	
CRF EXPENSE TOTAL			\$ -	\$ -	\$ -	\$ -	\$0	
CAPITAL RESERVE (CRF) FUND SUMMARY								
TOTAL CAPITAL RESERVE REVENUE		\$ 329,983	\$ 37,295	\$ 5,500	\$ 64,335	\$ 424	-\$63,911	
TOTAL CAPITAL RESERVE EXPENSE			\$ -	\$ -	\$ -	\$ -	\$0	
REVENUE OVER (UNDER) EXPENSE		\$ 329,983	\$ 37,295	\$ 5,500	\$ 64,335	\$ 424	-\$63,911	
BEGINNING FUND BALANCE		\$ 360,764	\$ 690,747	\$ 728,042	\$ 728,042	\$ 792,377	\$64,335	
ENDING FUND BALANCE		\$ 690,747	\$ 728,042	\$ 733,542	\$ 792,377	\$ 792,801	\$424	
CONSERVATION TRUST FUND								
REVENUE, CTF								
60-310-4020	INTEREST INCOME	\$ 1,853	\$ 909	\$ 1,200	\$ 120	\$ 220	\$100	
60-310-4026	LOTTERY	\$ 180,726	\$ 161,738	\$ 176,000	\$ 176,000	\$ 173,000	-\$3,000	
60-310-4350	TRANSFER FROM CAPITAL RESERVE		\$ -	\$ -		\$ -	\$0	
CTF REVENUE TOTAL		\$ 182,579	\$ 162,647	\$ 177,200	\$ 176,120	\$ 173,220	-\$2,900	
EXPENSE, CTF								
60-410-5341	BANK FEES			\$ -		\$ -	\$0	
60-410-5346	CONSULTING EXPENSE			\$ 35,000	\$ 20,000	\$ 60,000	\$40,000	
60-410-5350	MAINTENANCE REPAIR			\$ -		\$ -	\$0	
60-410-5371	FACILITY REPAIR & DEVELOPMENT			\$ 8,000	\$ 8,000	\$ 290,000	\$282,000	
60-410-5398	TRANSFER TO OTHER FUNDS			\$ -		\$ -	\$0	
60-430-5350	MAINTENANCE REPAIR		\$ 2,177	\$ -		\$ -	\$0	
60-430-5351	MAINTENANCE SUPPLY			\$ -		\$ -	\$0	
60-430-5352	PROGRAM EQUIPMENT	\$ 5,036		\$ -		\$ -	\$0	
60-430-5370	FURNITURE, FIXTURES & EQ			\$ -		\$ -	\$0	
60-430-5371	FACILITY REPAIR & DEVELOPMENT	\$ 101,265		\$ 114,000	\$ 114,000	\$ -	-\$114,000	
60-460-5352	PROGRAM EQUIPMENT			\$ 6,000	\$ 18,000	\$ -	-\$18,000	
60-490-5371	FACILITY REPAIR & DEVELOPMENT		\$ 39,000			\$ -	\$0	

MRD 2022 OVERALL BUDGET		2019 Audited	2020 Audited	2021 Original Budget	2021 Year End Projections	2022 BUDGET	21/22 Diff	2021B to Projection Diff
CTF EXPENSES TOTAL		\$ 106,301	\$ 41,177	\$ 163,000	\$ 160,000	\$ 350,000	\$190,000	
CONSERVATION TRUST FUND (CTF) SUMMARY								
TOTAL CONSERVATION TRUST REVENUE		\$ 182,579	\$ 162,647	\$ 177,200	\$ 176,120	\$ 173,220	-\$2,900	
TOTAL CONSERVATION TRUST EXPENSE		\$ 106,301	\$ 41,177	\$ 163,000	\$ 160,000	\$ 350,000	\$190,000	
REVENUE OVER (UNDER) EXPENSE		\$ 76,278	\$ 121,470	\$ 14,200	\$ 16,120	\$ (176,780)	-\$192,900	
BEGINNING FUND BALANCE		\$ 46,234	\$ 122,512	\$ 243,982	\$ 243,982	\$ 260,102	\$16,120	
ENDING FUND BALANCE		\$ 122,512	\$ 243,982	\$ 258,182	\$ 260,102	\$ 83,322	-\$176,780	
SALES TAX FUND								
REVENUE, SALES TAX								
70-310-4005	SALES TAX PROCEEDS	\$ 1,843,048	\$ 1,988,673	\$ 1,843,046	\$ 2,315,018	\$ 2,376,792	\$61,774	
70-310-4020	INTEREST INCOME	\$ 80,239	\$ 55,689	\$ 13,800	\$ 900	\$ 1,000	\$100	
70-310-4021	LEASE PURCHASE PROCEEDS		\$ -	\$ -		\$ -	\$0	
70-310-4350	TRANSFERS FROM CAPITAL RESERVE		\$ -	\$ -		\$ -	\$0	
SALES TAX REVENUE TOTAL		\$ 1,923,287	\$ 2,044,362	\$ 1,856,846	\$ 2,315,918	\$ 2,377,792	\$61,874	
EXPENSES, SALES TAX								
70-410-5341	BANK CHARGES	\$ 2,000	\$ 5,100	\$ 2,000	\$ 2,000	\$ 2,000	\$0	
70-410-5371	FACILITY REPAIR			\$ -		\$ -	\$0	
70-410-5383	LEASE PURCHASE	\$ 1,911,075	\$ 1,906,225	\$ 1,910,625	\$ 1,910,625	\$ 1,908,625	-\$2,000	
70-420-5378	FURNITURE, FIXTURE & EQUIPMENT			\$ -		\$ -	\$0	
SALES TAX EXPENSE TOTAL		\$ 1,913,075	\$ 1,911,325	\$ 1,912,625	\$ 1,912,625	\$ 1,910,625	-\$2,000	
SALES TAX FUND SUMMARY								
TOTAL SALES TAX FUND REVENUE		\$ 1,923,287	\$ 2,044,362	\$ 1,856,846	\$ 2,315,918	\$ 2,377,792	\$61,874	
TOTAL SALES TAX FUND EXPENSE		\$ 1,913,075	\$ 1,911,325	\$ 1,912,625	\$ 1,912,625	\$ 1,910,625	-\$2,000	
REVENUE OVER (UNDER) EXPENSE		\$ 10,212	\$ 133,037	\$ (55,779)	\$ 403,293	\$ 467,167	\$63,874	
BEGINNING FUND BALANCE		\$ 3,317,938	\$ 3,328,150	\$ 3,461,187	\$ 3,461,187	\$ 3,864,480	\$403,293	
ENDING FUND BALANCE		\$ 3,328,150	\$ 3,461,187	\$ 3,405,408	\$ 3,864,480	\$ 4,331,647	\$467,167	
GENERAL FUND ENDING BALANCE								
GENERAL FUND ENDING BALANCE		\$ 4,201,671	\$ 2,276,232	\$ 2,133,529	\$ 2,650,351	\$ 2,421,152	-\$229,199	
CIF FUND END BALANCE		\$ 1,050,162	\$ 313,350	\$ 50,543	\$ 72,832	\$ 73,280	\$448	
CAPITAL RESERVE FUND END BALANCE		\$ 329,983	\$ 728,042	\$ 733,542	\$ 792,377	\$ 792,801	\$424	
CTF END BALANCE		\$ 182,579	\$ 243,982	\$ 258,182	\$ 260,102	\$ 83,322	-\$176,780	
SALES TAX FUND END BALANCE		\$ 1,923,287	\$ 3,461,187	\$ 3,405,408	\$ 3,864,480	\$ 4,331,647	\$467,167	
TOTAL BALANCE ALL FUNDS		\$ 7,687,682	\$ 7,022,793	\$ 6,581,204	\$ 7,640,142	\$ 7,702,202	\$62,060	

[1] \$2,205 WAS CHARGED TO
"MISCELLANEOUS"

[2] reallocation of grant funds (no travel training, commissioned instructors)

[3] we need to add the projects into YEP, above.



RESOLUTION 2022-2

A RESOLUTION CALLING FOR THE 2022 REGULAR DISTRICT ELECTION AND APPOINTING A DESIGNATED ELECTION OFFICIAL

WHEREAS the Montrose Recreation District is a quasi-municipal corporation and political subdivision of the State of Colorado and a duly organized and existing special district pursuant to Title 32, Article 1, C.R.S.; and

WHEREAS the terms of office of Directors Plantz, Smith, Maddy, and Howe shall expire after their successors are elected at the regular special district election to be held on May 3, 2022 (the "Election") and have taken office; and

WHEREAS in accordance with the provisions of the Special District Act (the "Act") and the Colorado Local Government Election Code (the "Code") (the Act and the Code being referred to jointly as the "Election Laws"), the Election must be conducted to elect four (4) Directors to serve for a term of three (3) years, pursuant to Section 1-13.5-111, C.R.S. which moves the regular special district elections to May of each odd-numbered years commencing in May, 2023 and, in connection therewith, adjusts the length of terms served by Directors elected in 2020 and 2022 in order to implement the new election schedule.

NOW THEREFORE, BE IT RESOLVED BY the Montrose Recreation District Board of Directors, in the County of Montrose, State of Colorado that:

1. The regular election of the eligible electors of the District shall be held on May 3, 2022, between the hours of 7:00 a.m. and 7:00 p.m. pursuant to and in accordance with the Election Laws, and other applicable laws. At that time, four (4) Directors will be elected to serve a three-year term.

2. There shall be one election precinct for the convenience of the eligible electors of the District, the boundaries of which shall be identical to the boundaries of the District, and there shall be one (1) polling place at the following location:

MONTROSE COUNTY FAIRGROUNDS

1001 N SECOND STREET

MONTROSE, CO 81401

This polling place shall also be for disabled electors and for eligible electors not residing within the District. If the Designated Election Official deems it to be more expedient for the convenience of the eligible electors of the District (who are also eligible electors in other special districts with overlapping boundaries which are conducting elections on the Election day), the Election may be held jointly with such special districts in accordance with coordinated election procedures as set forth in an agreement between all participating special districts. In such event, the election precincts and polling places shall be as set forth in such agreement. The Designated Election Official is authorized to execute such agreement on behalf of the District, which agreement shall include provisions for the allocation of responsibilities for the conduct and reasonable sharing of costs of the coordinated Election.

3. The Board of Directors hereby designates Lindsay Wiley as the Designated Election Official for the conduct of the Election on behalf of the District and she is hereby authorized and directed to proceed with any action necessary or appropriate to effectuate the provisions of this Resolution and of the Election Laws or other applicable laws. Among other matters, the Designated Election Official shall provide the call for nominations, appoint election judges as necessary, appoint the Canvass Board, arrange for the required notices of election, printing of ballots, and direct that all other appropriate actions be accomplished.

4. Self-Nomination and Acceptance forms are available from the Designated Election Official at 441 S. Uncompahgre Ave, Montrose, Colorado, or email Lindsay.wiley@montrosefire.org. All candidates must file a Self-Nomination and Acceptance form with the Designated Election Official no earlier than January 1, 2022, nor later than the close of business on Friday, February 25, 2022.

5. If the only matter before the electors is the election of Directors of the District and if, at the close of business on March 1, 2022, there are not more candidates than offices to be filled at the Election, including candidates timely filing affidavits of intent no later than February 28, 2022, the Designated Election Official shall cancel the Election and declare the candidates elected. Notice of such cancellation shall be published and posted in accordance with the Code.

6. If any part or provision of this Resolution is adjudged to be unenforceable or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Resolution, it being the Board's intention that the various provisions hereof are severable.

7. Any and all actions previously taken by the Designated Election Official, the Secretary of the Board of Directors, or any other persons acting on their behalf pursuant to the Election Laws or other applicable laws, are hereby ratified and confirmed.

8. All acts, orders, and resolutions, or parts thereof, of the Board which are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.

9. The provisions of this Resolution shall take effect immediately

PASSED, ADOPTED AND APPROVED this 27th day of January, 2022
Montrose Recreation District, Montrose, Colorado

Signed – Mark Plantz, Board President

Date

Attest: Amy Warthen, Board Secretary

Date

Montrose Recreation District
16350 Woodgate Road, Montrose, CO 81401
Phone 970-249-7705 www.montroserec.com



For a Better Quality of Life...MRD.

TO: Board of Directors
FROM: Jeremy Master, Recreation Manager
THROUGH: Mari Steinbach, Executive Director
DATE: January 27, 2022

RE: Intergovernmental Agreement between the City of Montrose and MRD

City and Montrose Recreation District staff have been collaborating over the past few months to work through proposed changes to the *Intergovernmental Agreement between the City of Montrose and the Montrose Recreation District Regarding Shared Services*.

Each year, City and District staff review the agreement and discuss any needed changes to meet the needs of both organizations and the public. The agreement comes before the City Council and the District's Board of Directors annually for approval. I am pleased to report that we have reached a tentative agreement, contingent upon the approval of the City Council and District Board for 2022. In your packet is a redlined version showing the changes to this year's agreement. Please note, the redlined version shows some formatting inconsistencies that have been resolved in the final version.

There are only 2 notable changes to the agreement:

1. There is now an exchange of services between the Parties. MRD is providing lawn maintenance at the new Montrose Rotary Amphitheater, valued at \$3,400. The City will seal cracks in the CRC parking lot, with their services valued at the same amount. The parameters of service provisions are included, as well as pricing and process for each party to request additional services.
2. The scheduling process has been updated regarding scheduling of events at the Cerise and Amphitheater Fields. The Master Scheduling Meeting was moved from March 31st to January 31st. Each party will present its own calendar of events, collaborating to populate a shared calendar that includes community-wide events, Cerise Park programming, and large events (100+) people within the Baldrige Park Complex. This will help to eliminate, or at least minimize issues of parking, participation, safety, etc. when there are conflicting events. Procedures for our respective staffs to add events and view the calendars are included, and primary contacts are defined as City Clerk, Lisa DelPiccolo and Recreation Manager, Jeremy Master.



For a Better Quality of Life...MRD.

Other Proposed Changes (beyond grammar and formatting)

- Part 1.3(c) – City shall perform crack sealing maintenance at the Community Recreation Center (pg 2)
- Part 1.4(a)(ii) – Defined Montrose Rotary Amphitheater (pg 3)
- Part 1.4(b)(iii) – Inclusion of Montrose Rotary Amphitheater in Master Scheduling (pg 3)
- Part 1.4(c)(iii) – The District shall provide mowing and trimming services at the Montrose Rotary Amphitheater (pg 4)
- Part 1.7(d)(e) – Updated credit amounts provided to City (pg 6)
- Exhibit A – Addition of Amphitheater to map/ addition of Community Recreation Center (pg 9)
- Exhibit B – Addition of crack sealing / mowing and trimming services (pg 12)
- Schedule A – Updated Cost Schedule / Addition of crack sealing in Table 3A (pg 19)

The 2022 agreement is subject to the following schedule:

January 18, 2022: City Council Work Session Discussion

January 27, 2022: Montrose Recreation Board Consideration

February 1, 2022: City Council Consideration

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF MONTROSE AND THE
MONTROSE RECREATION DISTRICT
REGARDING SHARED SERVICES**

THIS INTERGOVERNMENTAL AGREEMENT (this "Agreement") is dated _____, 2021, between the City of Montrose, (the "City") a Colorado home rule municipal corporation, whose address is 433 South First Street, P.O. Box 790, Montrose Colorado 81402, and the Montrose Recreation District, (the "District") a Colorado special district, whose address is 16350 Woodgate Road, Montrose, Colorado 81401; the above-named entities may sometimes be collectively referred to herein as the "Parties" and individually as a "Party." The effective date of this Agreement shall be January 1, 2022 (the "Effective Date").

WHEREAS, the City, and the District have collaborated in the past to provide a variety of recreational needs serving a diverse population; and

WHEREAS, it is the directive of the governing bodies of the Parties to provide the best services at the lowest possible cost; and

WHEREAS, the Parties shall implement shared services as specified in this Agreement whereby City agencies shall support the District in exchange for payment; and

NOW THEREFORE, in consideration of the mutual covenants and promises hereinafter set forth, the Parties hereto agree as follows:

PART I: SPECIFIC TERMS.

1. FINANCE

- a) The City's finance department shall work with District staff to provide financial reports on a monthly basis, and board in budget preparation and reporting (including general, capital, reserve, conservation trust, capital improvement and sales tax funds), and mill certification. Monthly budget reports will be provided by the City to the District so that the District has up-to-date knowledge of the state of its finances. The District will handle revenue receipts, provide accounts payable and payroll services in-house. The District shall provide cash receipt, accounts payable and payroll summary data to the City in a format approved by the City on a monthly basis. The District shall bear all expense related to District finances and accounting. A detailed description of the processes for all finance functions is set forth on Exhibit "C", which is attached hereto and incorporated herein.
- b) As defined on Exhibit C, the District shall continue to provide day to day accounting and timekeeping functions, including point of sale and deposits, in-house (the "Daily Functions"). The District shall provide reports of the Daily Functions to the City in such a format that allows the City to import journal entry data into the City's financial software.

- c) In an effort to obtain a discounted rate for the statutorily required auditing services, the Parties shall explore the possibility of contracting jointly for such services. The Parties shall each have proportionate liability for the costs of said auditing services.
- d) The City shall provide administration service to the District for the Recreation Facility Election Intergovernmental Agreement. The agreement specifies the transfer and use of the voter approved sales tax proceeds generated from a 0.3% sales tax increase approved by voters on April 1st, 2014. The District shall credit the City as specified in this Part I (7) (E).

2. LEGAL

- a) The City Attorney represents the City. The City Attorney may provide general legal services to the District as time and the specific need arises. The Council or the City Attorney may determine on a case-by-case basis that the District shall obtain separate legal advice and/or representation.
- b) The District shall bear all expense related to the provision of general legal services by the City Attorney for the benefit of the District.
- c) The City Council may terminate the provision of the City Attorney's services to the District at any time in general or for specific matters.
- d) Nothing in this provision interferes with the District's right to hire counsel of their own choosing.

3. FACILITY SERVICES

~~a)~~ The City shall provide sweeping services for District parking lot areas as depicted in Exhibit "A" and at the Community Recreation Center, following prioritized maintenance schedules identified in the City Sweeping Plan. All sweeping shall be requested by the District and scheduled with the City. Advanced notice of one week shall be required by the City.

~~b)~~a) The City may provide general support to the District as needed on projects in which the City has specialized equipment. Equipment and labor rates are provided in Schedule "A".

b) The City's personnel policies and insurance coverage shall apply to any City employees working on District property and the District shall not be responsible for any human resource issue or insurance coverage issue pertaining to these City employees.

c) The City shall provide crack sealing services for the parking lot area depicted in Exhibit A at the Montrose Community Recreation Center, following prioritized street maintenance scheduling. The City shall dedicate a full 10-hour day which includes labor, materials, and equipment. The City shall prepare joints for crack sealing, identified as all joints connecting to all concrete valley pans. The estimated value of this work is \$3,400 USD. Additional work may be scheduled with the City and invoiced to the District according to the rates in Schedule A.

- d) MRD’s personnel policies and insurance coverage shall apply to any MRD employees working on City property and the City shall not be responsible for any human resource issue or insurance coverage issue pertaining to these MRD employees.
- e) The District shall bear all expense related to the provision of facilities services by the City for the benefit of the District.
- f) The City shall bear all expense related to the provision of facilities services by MRD for the benefit of the City.

4. CERISE FIELDS

a) DESCRIPTION

i) For the purposes of this Agreement, Cerise Fields shall mean a ten (10) acre, multi-purpose area and a two (2) acre soccer field and related facilities on site, including irrigation systems, storage building and natural surface trails, as depicted in Exhibit “A”.

ii) For purposes of this Agreement, Amphitheater Field shall mean the 1.5 acre field located in front of the Montrose Rotary Amphitheater, as depicted in Exhibit “A”.

~~ii)~~ —

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b) ACCESS

i) The City shall grant public access to the Cerise Fields for as long as the City, or its assigns, leases or owns the land encompassing Cerise Fields.

ii) The City hereby grants to the District the right to use the Cerise Fields in accordance with the terms of this Agreement. This right to use is for the purpose of allowing the District, its agents and contractors, access to Cerise Fields for the purpose of conducting the day to day programs and activities of the District.

iii) During the term of this Agreement, master scheduling for the use of the Cerise Fields shall occur annually, not later than ~~January 31~~ ~~March 31~~st of each year, at a meeting called by the District (the “Master Scheduling Meeting”) to include key District and City personnel. Both parties will present a calendar of events, collaborating to populate a shared calendar of events that includes community-wide events, Cerise Park programming, and large events (100+ people) at the Montrose Rotary Amphitheater or at the Ute, McNeil, or Holly Park set of fields. Once this scheduling meeting has occurred, either party may add events into the schedule with 60 days’ notice with no required notification of the other party. Within 60 days, modifications or additions of large events (100+ people) to the schedule require notification of the other party prior to finalization. Primary contacts for scheduling are identified as the City Clerk, Lisa DelPiccolo and the District’s Recreation Manager, Jeremy Master.

~~iii)~~ The District shall provide a layout of the proposed field locations for each sports season at the Master Scheduling Meeting. Except as otherwise provided herein, the District shall have priority in scheduling events at the Master Scheduling Meeting for Cerise Fields. The City shall have priority in scheduling events thereafter, with the

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District having secondary scheduling priority after both the City and the District have scheduled their initial events. ~~Further, it is mutually agreed that the City and the District shall work cooperatively to schedule any special events that become known after the Master Scheduling Meeting has taken place.~~ City Park Use Fees will be exempted for all District activities scheduled. Notwithstanding the foregoing, the following holiday weekends shall be scheduled by the City for special community events; Memorial Day, July 4th and Labor Day, ~~shall be scheduled by the City for special community events.~~ Additionally, it is recognized that the second weekend in August shall also be scheduled by the City for the annual Fun on the Uncompahgre River Festival (FUNC Fest) at Riverbottom Park and the Montrose Rotary Amphitheater, and the third weekend in August shall be scheduled by the District for the annual Youth Appreciation Day (YAD).

c) MAINTENANCE

- i) ~~The District shall maintain the Cerise Fields (said maintenance to include all turf maintenance and ancillary equipment required for District programs) during the growing season, and during any times that the District is sponsoring programs at the Cerise Fields. The City shall be responsible for all ~~weekday and weekend~~ restroom cleaning. The restroom at Cerise Fields will be closed and winterized no earlier than October 15th each year and reopened for use no later than April 15th each year to protect it from freezing. The District shall be responsible for arranging for temporary toilet facilities if needed during periods when the restroom is closed. Notwithstanding the foregoing, the City shall be responsible for communicating to the District and supplying temporary toilet facilities if restrooms are closed for any reason later than April 15th or prior to October 15th.~~
- ii) The District shall be responsible for any “start-up”, winterization and draining of the irrigation system serving the Cerise Fields.
- iii) The District shall provide mowing and trimming services, including labor and equipment, for the Amphitheater Field, following prioritized park maintenance and scheduling. The District shall provide mowing and trimming one (1) day per week during the growing season; the growing season begins on March 1 and concludes on October 31. The estimated value of this work is \$3,400 USD. Additional work may be scheduled with the District and invoiced to the City at a rate of \$50 per hour, including labor and equipment.
- iv) The City shall maintain Cerise Fields and Amphitheater ~~after~~ Field after the District has ceased using the Cerise Fields for programs, and during the non-growing season; the non-growing season begins on November 1 of each year, and concludes on the last day of February ~~March 1~~ of each following year.
- v) Maintenance shall be performed in accordance with the specifications set forth in Exhibit “B”. Maintenance shall be done in accordance with National Recreation and Park Association standards.
- iii) ~~The District shall be responsible for any “start-up”, winterization and draining of the irrigation system serving the Cerise Fields.~~

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b) USE OF THE CERISE FIELDS

- i) Use of the multi-purpose field shall be limited to sporting practices, ~~and~~ games, ~~and~~ Amphitheater events; all goals and other equipment shall be portable, and shall be supplied either by the user, or by the District and shall be removed after each sports season. Temporary painted stripes may be placed on the multi-purpose field. The District shall be responsible for removing portable equipment at the City's request for other scheduled activities. All portable equipment shall be securely attached to the ground for the purpose of assuring public safety. The District shall assure at all times a minimum of two (2) acres of the multi-purpose field shall be available to the public for use and not scheduled for practice or game use.
- ii) Games and international soccer league activities shall be limited to the two-acre field and the 10 acre field, as depicted on Exhibit "A".

5. INFORMATION SERVICES

- a) The City Information Services Department shall provide technical support to the District staff and board to assure the smooth operation of the District information services systems in accordance with the standards set forth in Exhibit "D" which is attached hereto and incorporated herein.
- b) District shall ensure City staff are provided with orientation and training by the audiovisual equipment installers or manufacturers for routine support and maintenance of all installed products. District shall provide a copy of operations and maintenance manuals and as-built diagram for all District audiovisual equipment which the City will be maintaining.
- c) District shall include City staff in future planning and upgrades of audiovisual equipment prior to ordering and installation.
- d) The District shall bear all expense related to District information services systems.

6. FLEET MANAGEMENT

- a) The City Fleet Department shall provide fleet management support for District owned vehicles. The City shall be responsible for fleet management in accordance with the standards set forth in Exhibit "E", which is attached hereto and incorporated herein.
- b) The District shall bear all expense related to maintaining the District fleet.

7. FACILITY ACCESS FOR EMPLOYEES

- a) City Employee and Council Access to the Community Recreation Center. The District shall waive the Tier 3 Corporate Membership fee for the City. The District shall offer the Participant Membership Fees (equivalent to a 15% discount) to City employees and Council for the family and adult annual pass at the effective rate at time of purchase. This discount does not apply to youth, senior or any other pass products.
- b) The City shall notify the District when employees are terminated and/or when new hires are made on a monthly basis. MRD will remove annual pass privileges for terminated

City employees ~~at the end of the current month, and activate n~~New employee annual pass privileges ~~will be effective immediately, the first of the month following 30 days of employment or termination.~~Balances for terminated and/or new employees shall be mutually resolved at the end of the current calendar year.

- c) District Employee and Board Access to the Black Canyon Golf Course. The City shall offer a 15% discount to District employees and board members on the regularly priced individual and/or couples annual golf, range, and cart passes. District employees must provide a valid pay stub at time of purchase. The District shall provide a list of District board members to the City on an annual basis and notify the City of any District board changes throughout the year in order to receive the 15% discount.
- d) The City shall provide trash and recycling services to the District for the Field House, Community Recreation Center, Holly Park, and McNeil Fields (an annual value of ~~\$7,965,727,230.76~~ USD value as noted in Schedule A). The District shall provide the City with credit, (equivalent to an annual value of ~~\$7,965,7247,230.76~~ USD value) which will be used towards the annual pass payment for City Employees and Council.
- e) The City shall provide administration of sales tax revenues from the City to the District at no cost (an annual value of ~~\$3,0002,700~~ USD value). The District shall provide the City with credit, (equivalent to an annual value of ~~\$3,0002,700~~ USD value) which will be used towards the annual pass payment for City Employees and Council.

PART II: TERM. The initial term of this Agreement shall commence on the Effective Date and shall continue in effect through December 31, 2022 unless otherwise terminated in accordance with the provisions of Part XIII of this Agreement.

PART III: PAYMENT. The District shall provide a payment in cash or its equivalent as set forth in Schedule A. In the event that the actual labor hours for a specific task indicated in Schedule A differ from those shown, the actual hours at the associated rate indicated on Schedule A will be paid by the District to the City.

PART IV: COMMUNICATIONS. The Parties shall designate authorized representatives and all communications related to the performance of duties defined in this Agreement shall be conducted solely between the representatives so designated. Additionally, the key City staff involved in providing the shared services described in this Agreement shall report as needed to the District's Board of Directors.

PART V: ASSIGNMENTS.

- a) *No Assignments.* Neither Party may assign any of its rights, duties or obligations arising under this Agreement without the prior written consent of the other Party.
- b) *Ramifications of Purported Assignment.* Any purported assignment of the rights, duties or obligations of either Party without the express written consent of the other Party shall be void.

PART VI: CHOICE OF LAW. The laws of the State of Colorado (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Agreement, including, without limitation, its interpretation, construction, performance and enforcement.

PART VII: INDEMNIFICATION (DISTRICT TO CITY). The District, to extent allowed under Colorado Constitution Article X, Section 20, and any other law, shall indemnify and defend the City at all times as of the Effective Date of this Agreement against:

- a) any liability, loss, damages (including punitive damages), claim, settlement payment, cost and expense, interest, award, judgment, diminution in value, fine, fee, and penalty or other charge, other than any Litigation Expenses (as defined in subsection (b)), arising out of or relating to the activities of the District set forth herein; and
- b) any court filing fee, court cost, arbitration fee or cost, witness fee, and each other fee and cost of investigating and defending or asserting any claim for indemnification under this Agreement, including, without limitation, in each case, attorneys' fees, other professionals' fees, and disbursements (collectively, "Litigation Expenses").

PART VIII: INDEMNIFICATION (CITY TO DISTRICT). The City, to the extent allowed under Colorado Constitution Article X, Section 20, and any other law, shall indemnify and defend the District at all times as of the Effective Date of this Agreement against:

- a) any liability, loss, damages (including punitive damages), claim, settlement payment, cost and expense, interest, award, judgment, diminution in value, fine, fee, and penalty or other charge, other than any Litigation Expenses (as defined in subsection (b)), arising out of or relating to the activities of the City set forth herein; and
- b) any court filing fee, court cost, arbitration fee or cost, witness fee, and each other fee and cost of investigating and defending or asserting any claim for indemnification under this Agreement, including, without limitation, in each case, attorneys' fees, other professionals' fees, and disbursements (collectively, "Litigation Expenses").

PART IX: NOTICES.

- a) *Requirement of a Writing.* Permitted Methods of Delivery. Each Party giving or making any notice, request, demand or other communication (each, a "Notice") pursuant to this Agreement shall give the Notice in writing and use one of the following methods of delivery, each of which for purposes of this Agreement is a writing: personal delivery, Registered or Certified Mail (in each case, return receipt requested and postage prepaid), nationally recognized overnight courier, (with all fees prepaid), facsimile or e-mail.
- b) *Addressees and Addresses.* Any Party giving a Notice shall address the Notice to the appropriate person at the receiving Party (the "Addressee") at the address listed on the first page of this Agreement or to another Addressee or another address as designated by a Party in a Notice pursuant to this section.

- c) *Effectiveness of a Notice.* Except as provided elsewhere in this Agreement, a Notice is effective only if the Party giving the Notice has complied with subsections a) and b) and if the Addressee has received the Notice.

PART X: AMENDMENTS. The Parties may amend this Agreement only by a written agreement of the Parties that identifies itself as an amendment to this Agreement.

PART XI: MERGER. This Agreement constitutes the final agreement between the Parties. It is the complete and exclusive expression of the Parties' agreement on the matters contained in this Agreement. All prior and contemporaneous negotiations and agreements between the Parties on the matters contained in this Agreement, including but not limited to the Intergovernmental Agreement between the Parties in previous years, are expressly merged into and superseded by this Agreement. The provisions of this Agreement may not be explained, supplemented or qualified through evidence of trade usage or a prior course of dealings. In entering into this Agreement, neither Party has relied upon any statement, representation, warranty or agreement of the other Party except for those expressly contained in this Agreement. There are no conditions precedent to the effectiveness of this Agreement other than those expressly stated in this Agreement.

PART XII: SEVERABILITY. If any provision of this Agreement is held invalid, illegal or unenforceable, the Parties shall negotiate in good faith to modify this Agreement to fulfill as closely as possible the original intents and purposes of this Agreement.

PART XIII: FUTURE AGREEMENT. If District wishes to enter into a contract for 2023 with City, District must notify City no later than October 15, 2022.

PART XIV: ESCALATOR. All costs set forth in Schedule A shall be subject to escalation or de-escalation based on actual increases or decreases in costs incurred by the City. Written documentation of said increases shall be provided by the City to the District as these increases occur.

APPROVED this _____ day of _____, 2021.

CITY OF MONTROSE

ATTEST:

Douglas Glaspell, Mayor

Lisa DelPiccolo, City Clerk

MONTROSE RECREATION DISTRICT

ATTEST:

Mark Plantz~~Martin Lutz~~, President
~~Secretary~~

Christina Files, Vice President

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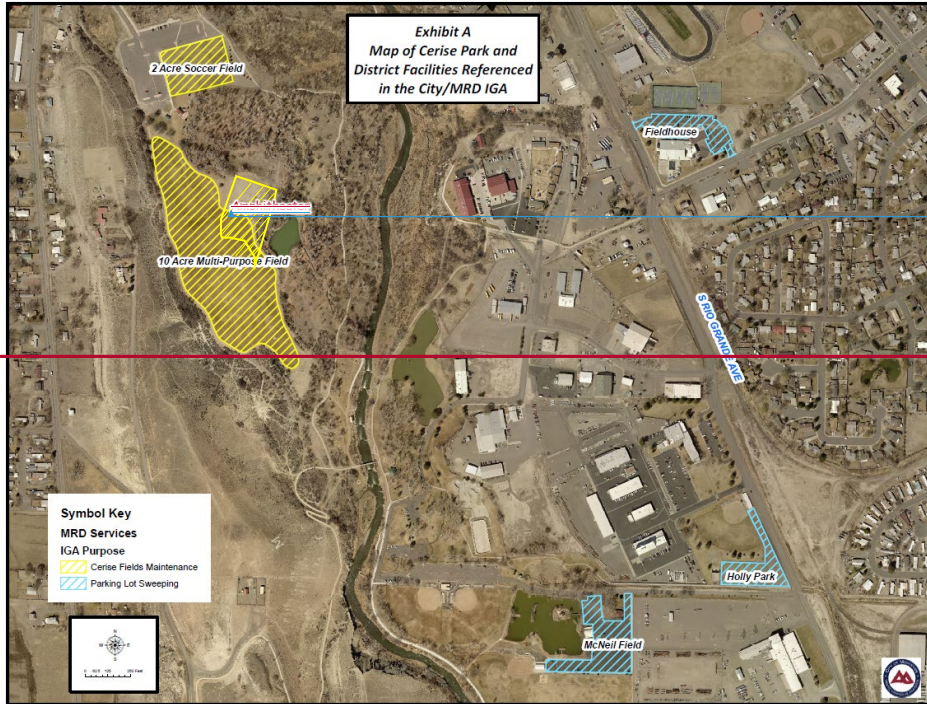
Exhibit A



Montrose Community Recreation Center – Crack Sealing Location

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Exhibit B

FACILITY SERVICES SPECIFICATIONS

I. Facility Support

~~A.~~ Parking Lot Sweepings - Sweep parking lots at McNeil Fields, Holly Park, and the Field House as shown on Exhibit “A” and the Community Recreation Center, in accordance with City Sweeping Plan. The District may request additional sweeping by the City as needed. All sweeping shall be requested by the District and scheduled with the City. Advanced notice of one week shall be required by the City.

A. Irrigation System Winterization – District staff may request the use of City compressor equipment free of charge to complete irrigation system winterization ~~on District facilities.~~

B. Crack Sealing - The City shall provide crack sealing services for the parking lot area depicted in Exhibit A at the Montrose Community Recreation Center, following prioritized street maintenance scheduling, a \$3,400 USD Value, in exchange for District providing mowing and trimming services as described in Part 1.4(c)(iii). The City shall dedicate a full 10-hour day which includes labor, materials, and equipment. The City shall prepare joints for crack sealing, identified as all joints connecting to all concrete valley pans. The estimated value of this work is \$3,400 USD. Additional work may be scheduled with the City and invoiced to the District according to the rates in Schedule A.

C. General Support - At the City’s discretion, the City may provide general support as needed on projects in which the City has specialized equipment and expertise, particularly in the public works department. Rates for equipment commonly requested by the District are included in Schedule A. Self-propelled equipment will require a City operator. Support not identified in Schedule A will be billed to the District as appropriate and necessary.

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- D. The City shall provide trash and recycling services to the District for the Field House, Community Recreation Center, Holly Park, and McNeil Fields. The District shall provide the City with credit for the value of the services, as detailed in Schedule A, which will be used towards the annual pass payment for City Employees and Council.

Exhibit C

Finance Specifications

I. Cash Receipts, Payroll and Accounts Payable

- A. The District shall continue to operate its Point of Sale system and make its own deposits. Daily cash receipt data will be summarized by revenue category (as determined by the District) by day into a spreadsheet format approved by the City and provided to the City for import into the City's general ledger. This includes daily cash receipts and any billing and invoicing distributed by the District. Additionally, the District shall continue to fulfill accounts payable and payroll functions. The District shall prepare and submit a summary accounts payable and payroll spreadsheet in a format, approved by the City, monthly for import into the City's general ledger.

II. Financial Reports and General Ledger

- A. The City shall generate monthly budget reports within 10 business days of receipt of properly formatted data documenting the expenses and revenues for the previous month (period actual), YTD actual, Annual Budget, Variance, and percentage of Budget expended.
- B. The City will also maintain and update a general ledger budget document that captures all District funds, revenues and expenses. At District's request, City Finance personnel will create worksheets for MRD staff to develop their budget and use these final reports to create a budget in the Caselle database for reporting purposes during the upcoming year.

Exhibit D

INFORMATION SERVICES SPECIFICATIONS

- I. Information Services and Audiovisual Systems Support
 - A. The City shall provide to the District a support phone number and/or website for the initiation of information services and audiovisual technical support.
 - B. The City shall prioritize the support request based on the severity of the issue and the current calls already in the work queue.
 - C. During business hours, the City shall provide an acknowledgment of the support request within four hours. The District shall allow the City to remotely connect to the District computers in order to properly respond to the support request. Support requests initiated after normal business hours should indicate if the problem requires immediate attention or can be resolved on the next regular business day.
 - D. Any support request requiring work in excess of four hours will be communicated prior to completing the request.
 - E. Routine maintenance tasks of supported equipment and software shall be initiated and completed by City according to manufacturer recommendations.
 - F. The City may provide cloud-based backup file storage to the District.
 - G. The City may provide virus checking and protection on all District computers attached to the City Network. The District shall be responsible for purchase of required virus protection licensing for each District computer.
 - H. The City will assess a 3% administrative fee for management of procurement or billing of hardware purchased for MRD and long-distanced phone service.
- II. Telephone System

- A. Equipment shall be installed in the District in order to provide digital voice over Internet Protocol (VOIP) telephones and voicemail. With the exception of one or more public switched telephone network (PTSN) lines to provide emergency communication and support for alarms, all existing District phone numbers shall be moved to the City demarcation location at City Hall. Telephone calls to District numbers will be routed through the City infrastructure to telephones at District facilities.
- B. A point-to-point network circuit between the City and District shall be established to provide the VOIP services at District expense.
- C. The City shall provide internal phone numbers (extensions) to all District VOIP phones as well as voicemail services.
- D. The City shall support the District in setting up call handling routines.
- E. The City will notify the District of any planned outages and coordinate best times for planned outages. When the City is contemplating the installation of additional features and/or upgrades to the telephone system that will result in an additional cost, the District shall have the option to participate in the additions/upgrades of said new feature and/or upgrades and shall share in the cost on a pro-rata basis.

Exhibit E

FLEET MANAGEMENT SPECIFICATIONS.

I. Fleet Repair Services

- A. The City shall provide to the District a support phone number for the initiation of fleet repair services. This phone number shall be answered during regular City Shop working hours 7 AM to 5:30 PM Monday through Thursday.
- B. Repairs to District's vehicles shall be repaired on a priority basis after City police and sanitation vehicles. This includes the van, bus, and all maintenance equipment.
- C. City shall prepare a monthly report and provide a statement of repairs, parts, labor, and supplies to District for each work order by the 14th of the following month
- D. Fleet repairs on District vehicles shall include:
 - i. Brake pad/shoe replacement along with disc/drum replacement, brake cylinder repair/ replacement. Diagnostics of brake systems such as antilock brakes/ traction control. Repairs of all brake hydraulic systems and wheel bearings.
 - ii. Limited axle, transmission, driveshaft, u-joint repairs.
 - iii. Heating and air conditioning repairs.
 - iv. General electrical/ electronic system diagnostic and repair. Battery, starting system, charging system, lighting systems, gauges, warning systems, driver information systems, safety and accessory system repairs.
 - v. Steering and suspension systems. Shocks, ball joints, tie rod ends, springs, replacements.
 - vi. Exhaust/emission system inspection and repairs.
 - vii. General engine diagnostics, fuel, electrical, ignition, cooling, lubrication systems and computerized controls.
 - viii. Transmission maintenance and adjustments.
 - ix. Tire repair and replacement of most common sizes.
 - x. Fabrication/welding of specialized equipment.
 - xi. Repairs of specialized equipment.
 - xii. Tire repair/replacement for maintenance equipment.
 - xiii. Road call service truck available, during normal shop hours.
 - xiv. Welding and fabrication services of accessories or specialized features for the passengers or passenger equipment of steel or plastics.
- E. Replacement parts shall be as distributed by original equipment manufacturer, NAPA, Carquest or approved equal.

II. Equipment Maintenance

- A. Perform routine maintenance checks and service (including mechanical repairs, tune-ups, filter and oil changes, greasing, power washing) on District owned maintenance equipment such as Jacobson mowers (2), small riding mower (1), Kubota Tractor (1),

other tractor (1), ATV (1), field/parking lot painters (2), Diamond Demon field maintainer (1), golf carts (2), chain saws (1)). The District will occasionally send District equipment back to the manufacturers as needed for deep maintenance. The above quantities and types of District maintenance equipment, van and bus are subject to change and provided for reference only. City shall maintain District owned maintenance equipment and vehicles to the extent possible. Specialized maintenance tasks that are outside the expertise of City staff shall be completed by outside vendors at the District's expense. This determination shall be made with communication among the designated representatives of the City and the District with the final decision being made by the District.

- B. All District owned maintenance equipment shall be marked with "MRD".
- C. All District owned maintenance equipment shall be transported by the District to and from the City Public Works Shop when maintenance is requested.
- D. Equipment maintenance records shall be maintained by the City and made available for to the District upon request.

III. Fleet Preventative Maintenance Services

- A. The City shall provide to the District preventive maintenance services at regularly scheduled intervals based on usage.
- B. When vehicles are due for service the District will deliver vehicle to City shop at an assigned date and time.
- C. City shall provide a statement of preventative maintenance service, parts, labor and supplies to District with each work order, at the time of service or when the repair is completed.
- D. Fleet preventative maintenance services on District vehicles shall include:
 - i. Automotive vehicles 3000 mile service or "A" service includes: Change engine oil and filter check brakes, lights, tires, all other fluids, vehicle markings, paint, and glass. Approximate technician time .8 hrs.
 - ii. Automotive Vehicles 6000 mile service or "B" service includes: Change engine oil and filter, change fuel filter, check brakes, lights, tires, all other fluids, vehicle markings, paint, and glass. Approximate technician time 1.6 hours
 - iii. Light truck, heavy truck 4000 mile service or "A" service includes: Change engine oil and filter, lube chassis. Check brakes, lights, tires, all other fluids, vehicle markings, paint, and glass. Approximate technician time .8 hours.
 - iv. Light truck, heavy truck 8000 mile or "B" service includes: Change engine oil and filter, change fuel filter, lube chassis. Check brakes, lights, tires, all other fluids, vehicle markings, paint, and glass. Approximate technician time 1.6 hours.
 - v. Light truck, heavy truck and automotive vehicles 36,000 mile service or "C" service includes: Change oil and filter, change fuel filter, change transmission oil, filter and make necessary adjustments, lube chassis. Check brakes, lights, tires, all

other fluids, vehicle markings, paint, and glass. Approximate technician time 3.3 hours.

E. Replaceable filters shall be as distributed by NAPA or approved equal.

IV. Fleet Management Services

- A. For each District vehicle the City shall maintain service, mileage, parts, fluids and labor costs records in the City's fleet management system. District records shall be kept under a unique organization and separate from City fleet records.
- B. Reports from available data shall be provided to the District upon request. Recommended vehicle replacement reporting shall be available as well.

V. Fleet Fueling Services and Fluids

- A. City shall allow District to fuel vehicles at City fueling station. City shall provide an access card and fueling key for each District vehicle to allow after-hour access to fueling station. District staff will input an employee identification number and current odometer reading prior to fueling vehicle.
- B. Fluids dispensed by City include: 5W/20 motor oil: API classification GF-4/SM, Dexron VI automatic transmission fluid, 80W-90 gear lube, ASTM D6210 50/50 pre-mix anti-freeze, NLG1 GC-LB moly high temp EP (extreme pressure) grease.
- C. Fuels dispensed by City include: E10 Unleaded Gasoline and #2 Ultra Low Sulfur (Diesel) Fuel.
- D. City will bill District on a monthly basis for fuel and fluids dispensed for District vehicles.

VI. Excluded Services

- A. The following services are outside of the scope of capability of the City and must be provided by an outside vendor:
 - i. Transmission overhauls
 - ii. Axle overhauls
 - iii. Structural damage
 - iv. Frame damage
 - v. Glass Repair
 - vi. Upholstery Repair
 - vii. Wrecker service
 - viii. Paint and body repairs
 - ix. Engine overhauls
- B. At District request and expense, the City may facilitate repairs through an outside vendor.

Schedule A

PAYMENT SCHEDULE AND SCHEDULE OF COSTS

City shall receive payment from District on a quarterly basis for all services performed.

Hours shall be tracked in each shared service and communicated to the District on a quarterly basis with the budget reports to communicate hours available in each area.

Hourly billing rates are based on the position's burden rate with 3% overhead. Rates are adjusted on an annual basis following approval of the city's annual budget.

Table 1 – Financial Services Cost Schedule

Task	Estimated Labor Hours	Hourly Billing Rate	Estimated Labor Total
Budget & Financial Analysis and Reporting	120	\$84,857.68	\$10,182,917.60

Table 2 – Legal Services Cost Schedule

Deliverable	Hourly Billing Rate
City Attorney	\$100.00

Table 3A – Facility Services Cost Schedule

Task	Hourly Billing Rate	Annual Expense
Management	\$53.52 52.62/hr	
Additional Parking Lot Sweeping	\$34.28 32.98 for labor / \$96.80 for sweeper	
Utility (Cerise Irrigation)		70% of the Actual Cost Charged by DMEA
<u>Additional Crack Seal (Materials, Equipment, and Labor)</u>	<u>\$350.00/hr</u>	
<u>Additional Potholes Per 50lb Bag (Materials and Labor / Temporary Fix)</u>	<u>\$30.00 per 1.5 cu ft</u>	
<u>Additional Asphalt Patching (Materials, Equipment, and Labor)</u>	<u>\$350.00 per 100 sq ft</u>	
Tractor & Cutter (Equipment #46)	\$43.17/hr	
Brush Chipper (Equipment #242)	\$8.97/hr	
Chevrolet C3500 (Equipment #248)	\$17.91/hr	

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Backhoe Loader (Equipment #421)	\$23.95/hr	
Operator for Self-propelled Equipment	\$35.00/hr	

Table 3B – Trash and Recycle Services

Facility	Containers "T" Trash/ "R" Recycling	Monthly Rate	Annual Expense (To be credited to City)
Community Recreation Center	T- 3-350 gal. containers/ R-1-350 gal. container, 2-90 gal. containers. M/Thurs. Collection	\$232,222.00 19	\$2,786,642,402.28
Holly Park	T- 1-350 gal. container. M/Thurs. Collection	\$77,076.73	\$924,848.00 76
McNeil Park	T-1-350 gal. container and 1-420 gal. container. M/Thurs. Collection	\$169,554.46 80	\$2,034,601,761.60
Field House	T-2-420 gal. containers, R-4-90 gal. container. M/Thurs. Collection	\$184,974.60 15	\$2,219,641,921.80
		Total	\$7,965,726,886.44

Table 4 – Information Services Cost Schedule

Task	Hourly Billing Rate	Annual Expense
Network Design	\$56,436.43 56	
Network Design – After Hours	\$96.84	
Computer Support	\$43,104.26 67	
Computer Support – After Hours	\$62,766.01	
Network/Server Support	\$48,645.56 56	
Network/Server Support – After Hours	\$70,838.84	
Phone System Changes	\$54,494.55 55	
Phone System Changes – After Hours	\$81,737.83 83	
Internet Service		\$6,000.00

(1 Gbps service provided by City)		
Cloud-based offsite backup data storage (\$10/month up to 200 GB)		
Vipre virus scanning managed by City at \$5/month per computer (optional) 12 computers		
Long Distance (\$0.05 /minute) est. 1000 minutes		\$618.00
Phone System Charges (\$4/user/month) 232 phones		\$1,104.00+056

**Table 5A
District Owned Vehicles**

2001 Dodge Pickup
2004 Chevrolet Van
2012 Dodge Ram 1500 SLT
2013 Ford Eldorado Aerolite Bus (15 Passenger)
2016 Ford F250 Super Duty F-26
2017 Trailer, VIN 4P5D71420H1258593
2018 Ford E-350 Bus (15 Passenger)

**Table 5B Fleet
Maintenance Cost
Schedule**

Deliverable	Hourly Billing Rate	Expense
Fleet Repair Services	\$ 110.00 95.00	Parts Actual Cost
Fleet Preventative Maintenance Services	\$ 110.00 95.00	Parts Actual Cost
Fleet Management Services	\$ 110.00 95.00	
Fleet Fluid and Fueling Cost	NA	Actual Rack Rate

EXECUTIVE DIRECTOR'S REPORT, January, 2022

Human Resources

Five full time/core active recruitments were under way this month (Recreation Leader – Aquatics, Head Lifeguard, Custodial Supervisor, Accounting Specialist, and Recreation Coordinator – Fitness / Outdoor Recreation), as are several additional part time recruitments to fill program vacancies.

Page | Staffing remains tight, with the lifeguard pool continuing to experience the greatest challenges. Currently, the pool
1 remains closed from 1 – 4 on Thursday afternoons.

Melissa Lords has been hired to permanently fill the Accounting Specialist position, and has continued her successful transition. Jack Hay has been hired to permanently fill the Head Lifeguard position.

Special Projects:

Comprehensive Master Plan: Since the PROS Consulting visit on November 17th and 18th, staff has sent reviewed and sent additional details back to PROS to that they may continue to build out the recommendations. Project meetings continue every other week. Latest discussion points have been around review of data and reporting.

ADA Self Assessment and Transition Plan – Skulski Consulting has set up a Drop Box file for file sharing and information exchange. In addition to and in anticipation of the recommended action plan by Skulski, we added a budget line item for Inclusion Services (\$10,000) so that we can accommodate or modify activities as needed. One example of how we have already used this is to pay for an extension to the web page for Audio Eye to ensure the pages meet accessibility standards and requirements.

Asset Depreciation: Miguel has assembled this project team to lead us into the next phase of our asset management. Primary goal is for making data-driven decisions for future property, plant, and equipment expenses based on priorities.

Activity Guide Redesign: Debby has assembled this project and outlined the scope, deliverables and timeline – goal is to finalize the new design and summer programs by March 1st. The redesign will re-establish new standards for layout and content.

Coronavirus Relief Fund: In December we submitted the final \$26,000 request to complete all of the purchasing and reimbursement of equipment and supplies to fulfill the spending to close out this (in total) \$290,000 grant from DOLA. A portion of those funds were spend and reimbursed in 2020, with the balance of \$147,500 spent and reimbursed in 2021. This was an immensely productive and valuable grant that was made available from the Federal government, appropriated through Colorado Department of Local Affairs, and we are incredibly grateful to the Board for taking the necessary actions to secure these funds. Tangible equipment and supplies included the Big Ass Fans and other air-surface technologies for both the CRC and FH, the Plexiglas dividers at both facilities, innumerable disinfection and sanitary equipment and supplies for both public and employee health and PPE, public information signs and other materials, storage bins, fitness equipment protective floor mats, and so much more. Additionally, some staff costs were covered for re-assigned personnel, which helped contribute to the incredible success the District had in avoiding lay-offs and work shut-downs.

We're attempting to **reconcile the April, 2020 MRD demographics** with the State Demographer's Office. This is important because it sets the 2022 distribution of CTF lottery funds. The SDO shows MRD with a total population of 33,697 among 15,089 housing units. ESRI, which we're using in all of the draft master plan documents, show 34,539 individuals among 14,067 households.

Administrative Operations:

Improved Collaboration with City on scheduling / communicating events: Through the annual update of the IGA, Jeremy has improved the logistics of communicating, and has developed the following group calendars for staff use: community events, Baldrige & Cerise. Basically this allows for a 60-day window.

Page | **COVID flowchart:** Jeremy recorded a staff management tool to help our supervisors in determining what to
2 communicate to employees when they believe or know they've been exposed or are experiencing symptoms. Currently we are still attempting to define how to notify employees of potential exposures. We should have a handout or document at the meeting, if you're interested.

From SDA Executive Director Ann Terry: **American Rescue Plan Act (ARP Act) Update**

In case you have forgotten about ARP Act funding, we haven't. **With the tremendous support of two prominent legislators, your SDA team has submitted a request for designated funding for special districts to provide money for lost revenue exceeding \$100 million dollars and ongoing, unbudgeted, pandemic related expenses.** These costs were identified in the survey you completed over the summer in 2021.

To put this in context, the Economic Task Force on Economic Recovery and Relief Cash Fund concluded its work in early December and created a process to start a conversation in the Legislature for determining how to allocate millions of federal relief dollars.

This request is the next step in the process. What follows will be debates on how best to spend the dollars, which will lead to the rough and tumble legislative process to secure funding. We'll be in those debates and actively advocate for funds for special districts.

Finally, when the time is right, we will also be calling on you to contact your legislators to urge them to provide needed dollars to special districts adversely impacted by the pandemic. So please stay tuned.

Grants Review

New activity in January:

1. Rocky Mountain Health Plans, "Simple Gifts" fund offers up to \$10,000 for programs "worthwhile and important to their community". Some examples of grants that will be considered are: Art and Music for special populations, adaptive sports, early childhood development, and positive youth development. The grant cycle opened on Monday, January 10 and will close on January 28. Three proposals are being presented by the MRD to a RMHP representative next week. The proposals include:

a. funding for an art and music program for developmentally disabled adults, in collaboration with Community Options; b. funding for a new Middle School Mountain Bike Program which specifically targets low-income / underrepresented youth;

c. Funding for additional scholarships for the Summer Adventures and After School Program participants since the current limit of \$75 per child doesn't put it in reach for those on the very low-income scale.

2. The Youth Development Foundation, which is a joint initiative between Major League Baseball and the Major League Baseball Players Association by offering a year-round grant program. The YDF supports Baseball and Softball programs as well as education initiatives in order to increase participation in and expand access to youth baseball and softball. Funds are being requested by the MRD for equipment such as: new baseball mounds, softball and baseball equipment for low-income youth, as well as clinics for softball (coaches and participants) to encourage more girls to participate. There is no deadline for this grant and Debby, Justin and Matt are hoping to submit by Mid-February.

c. In January we closed out spending and reimbursements from the NPRA Nutrition Hub grant, having received \$90,000 from the initiative.

Recreation and Community Activities:

Scholarship program has been expanded to adult programs and facilities, and individual threshold raised from \$50 to \$75 per year. Thank you, Montrose Recreation Foundation! Now, the scholarship program is closer to be completely inclusive, regardless of age, and screening parameters attempted to be comprehensive, including any type of government assistance. Staff is working to increase funds available specifically for After School and Summer Enrichment.

SemaConnect auto charging stations: the original stations and warranty packages are due for upgrades by the end of 2022. At the minimum, we need to upgrade to 4G. This means we can purchase entirely new stations (replacing four would cost \$8,000, and comes with new warranties), or replace only the cell modules in each station (replacing four would cost \$1200 and comes with no warranties). Network services will also fall under a new and increased pricing plan. I'd like to evaluate our existing program that offers free and open access to potential charging a fee for use. It would be possible to give CRC members free or reduced pricing over regular public users. Look for an evaluation in a few months. We are also reviewing a proposal from JEEP to add two stations through a parking space lease, so we likely have an opportunity to remove two of the SEMA stations and simply add Jeep stations and earn lease revenue from those two spaces.

January use: Through 1/21: 12 total transactions, using 92 kWh, cost \$11.04 total, avg kWh \$.12. Total hours used between 2 stations: 6.35 hours (two stations are offline). Records show that some charging occurs approximately every other day (11/21 days so far in January), and charging sessions last anywhere from 11 minutes to 4hr 47min. Most charging occurs between 10am – 6pm.

Special District Elections

Self-Nomination Deadline: February 25, 2022

Regular election date: May 3, 20223 | Page

After Election: Oaths & Filing Information ([presentation slides](#)) ([video](#))

[Link to Special District Forms Page](#)

Election Manual

[2022 Election Manual - Bookmarked](#)

[2022 Frequently Asked Questions](#)

[2022 Legislative Update](#)

[Elections Quick Reference Glossary](#)

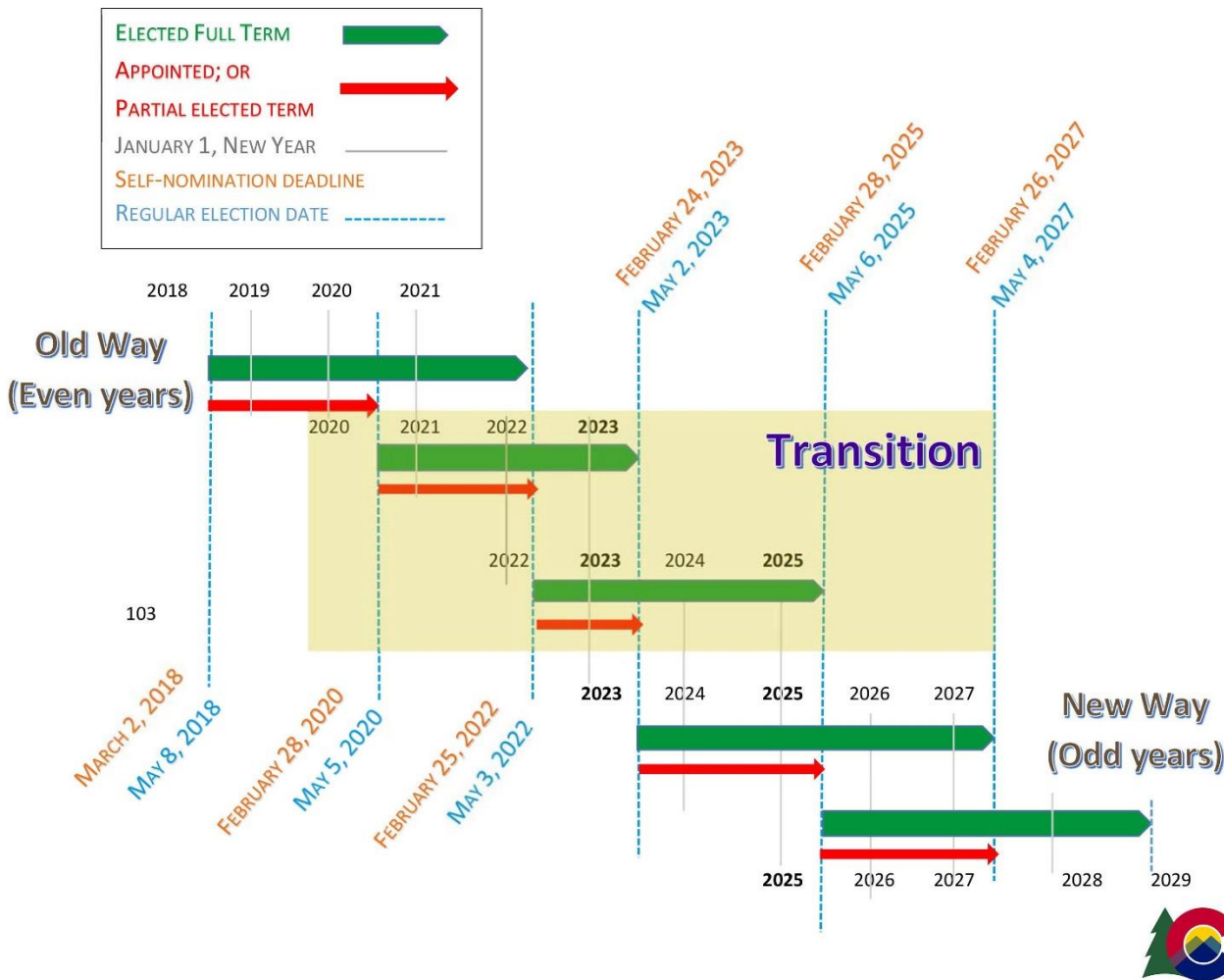
[Election Official's Mailing Resources](#)

Election Calendar

[2022 Regular May Election Calendar](#)

SOS Voter Database

[DEO request form](#)



[*Click here*](#) to join the webinar at the date and time below.

[DEO 101 Classes/Webinar *2022 DEO 101 information coming soon*](#)

Additional Information

[When can a special district hold an election?](#)

[Signed Acts](#)

[Other Election Links](#)

Contact

Joseph McConnell
 303-864-7739: Desk
 303-864-7720: Main
joe.mcconnell@state.co.us

Division of Local Government
 1313 Sherman Street, Room 521
 Denver, Colorado 80203

Special Districts Newsletter, January Updates

By Evan Goulding, Consultant and former SDA Executive Director

As we begin a new year, what duties must a special district Board take care of entering 2022? There are several important statutory duties that must be performed around the rollover of the annual calendar.

1. At the first Board meeting of each year, the Board must adopt a resolution designating the posting location for the district's 24-hour meeting notices. The location for posting the Board meeting notices should be a public place which is accessible by the public. Most districts are now posting Board meeting notices on their websites, which is probably more effective than a physical posting, but does not eliminate the need to adopt this notice. A couple of additional points to be made regarding meetings: » Legislation was adopted in 2021 to clarify that the "location" of a meeting means the physical, telephonic, electronic, or other virtual place, or combination of such means, where a meeting can be attended. This amendment in House Bill 21-1278 states that special and regular Board meetings can be held in a physical location or by telephonic or other electronic means. » The meeting notice of all meetings of the Board that are held telephonically, electronically, or by other means not including physical presence must include the method or procedure, including the conference number or link, by which members of the public can attend the meeting.
2. By January 1, the district must file a current, accurate map of district boundaries (according to Division of Local Government standards) with the County Assessor, the Clerk and Recorder of each county in which the district is located, and the Division of Local Government. This map should include any inclusions or exclusions of property that affect district boundaries.
3. Between November 16 and January 15, the district must file an updated Notice to Electors (Transparency Notice). (32-1- 809, C.R.S.) This is a detailed listing of vital information about the district. SDA members have the option of filing their Transparency Notice on the SDA website at www.sdaco.org.
4. The budget process, which begins with the appointment of a budget officer prior to October 15, normally ends when the adopted budget, with a budget resolution and certified mill levy, are filed with the Division of Local Government.

Can you please provide a refresher on the use of executive sessions?

Since the use of executive sessions is somewhat technical and frequently not understood, a brief reminder for the beginning of the new year is a good idea. The Open Meetings Law is the Colorado statutory enactment of the principle that government business is the public's business and should be conducted in full and open view of the public. The authority for special district Boards, as well as other local government entities, to consider certain issues in closed session is a tightly limited and closely guarded exception to open meetings. Its use is a right granted by the state Legislature, which is always subject to further limitations if the right is abused by local governments.

The critical steps in using an executive session are as follows:

- » The posted agenda of a meeting should include notice that an executive session will be held during the meeting and should list the subject matter, including reference to the statutory section that covers the subject matter. The description should be as complete as possible without disclosing the actual facts of the subject.
- » The executive session can only be held as part of a regular or special meeting of the Board.
- » When the item comes up in the meeting, the executive session must be called by a motion, which must be approved by a two-thirds majority. CAUTION: In a five-member Board, three out of five does not constitute 2/3. Three out of five is only 60%, while 2/3 requires at least 66%.
- » The motion must include an exact reference to the statutory section that covers the discussion. Most districts have ready access to the six statutory sections, and good practice is to read the exact words of the relevant section. NOTE: The statutory sections can be supplied by the district's legal counsel as well as by reference in the SDA Board Member Manual.

- » As the Board goes into executive session, only the Board and individuals who have specific relevance to the discussion should be in the meeting.
- » The discussion must be limited to the announced subject, and no action can be taken in the meeting. Beware of straw votes or other indicia of how the Board will act when the formal action comes up after returning to the public meeting.
- » The executive session must be electronically recorded, and the recording must be kept for 90 days during which time members of the public may make an open records request. EXCEPTION: If the district's counsel determines that the discussion is covered by attorney-client privilege, the attorney will so state, and the recording can be turned off during that part of the discussion.
- » If an open records request is denied, the requestor can ask that the record be heard by a district court. The judge will review the record in private and determine whether the Board discussed items other than what was in the announcement of the session and whether anything indicates that an action was taken, either formally or by wink-wink inference. If so, the judge can require that the record be made public.
- » The discussion within the executive session is confidential and revealing the discussion is a serious breach of a fiduciary duty, unless the reason for confidentiality has passed. There are other provisions governing the conducting of an executive session, which legal counsel will make clear to a Board seeking an executive session. Failure to follow the rules can have consequences and should not be taken lightly.

May 3, 2022 Regular Mail Ballot Election Calendar – JANUARY, 2022

Before providing the Call for Nominations Board adopts Election Resolution calling¹ the regular election, appointing Designated Election Official, approving any ballot question(s) or ballot issue(s) to be submitted to the electors, if any, and determining other matters. NOTE: The Board can delay adopting a Resolution to approve any ballot question(s) or ballot issue(s) until closer to the date to certify the ballot content.

- 1-1-22 Earliest day Self-Nomination and Acceptance forms can be filed with the Designated Election Official or, if none has been designated, with the presiding officer or the Secretary of the Board of Directors (no earlier than January 1st and no later than the normal close of business on the 67th day before the election). 1-13.5-303(1) 1-13.5-303(4)
- 1-23-22 First day to be able to provide* the call for nominations between 100 days and 75 days before a regular special district election. The call shall state the special district director offices to be voted upon, where a Self-Nomination and Acceptance form may be obtained, the deadline for submitting the Self-Nomination and Acceptance form to the Designated Election Official, and information on obtaining an absentee ballot. *Except as set forth below for Metropolitan Districts organized after January 2000, the call for nominations must be made by publication one time in a newspaper of general circulation within the District and by one of the following methods:
1. Mailing the notice to each address at which one or more active registered electors of the District resides; or
 2. Including the notice as a prominent part of a newsletter, annual report, billing insert, billing statement, letter, voter information card or other notice of election or other informational mailing sent by the District to the eligible electors; or
 3. Posting the information on the District’s website; or
 4. For Districts with fewer than 1,000 electors that is wholly located in a county with a population of less than 30,000, posting the notice in at least three public places within the District boundaries and in the office of the County Clerk and Recorder. FOR METROPOLITAN DISTRICTS ORGANIZED AFTER JANUARY 1, 2000, the District must email the notice to each active registered elector of the District as provided on the voter registration list obtained 150 days prior to the election. If the elector does not have an email of record in the voter registration records, the notice must be mailed to each address at which a registered elector resides.

The notice must also be provided by one of the following methods:

1. Publication one time in a newspaper of general circulation within the District; or
2. Including the notice as a prominent part of a newsletter, annual report, billing insert, billing statement, letter, voter information card or other notice of election or other informational mailing sent by the District to the eligible electors; or
3. Posting the information on the District’s website; or
4. For Districts with fewer than 1,000 electors that is wholly located in a county with a population of less than 30,000, posting the notice in at least three public places within the District boundaries and in the office of the County Clerk and Recorder.

NOTE: This election will continue the transition to odd-year regular special district elections. Therefore, all four (4) year terms will be converted to three (3) year terms to expire in 2025. 1-13.5-501(1) 1-13.5-501(1.5) 1-13.5-501(1.7) Continued on page 9 E



Real Homes. Real Community. Real Commitment.



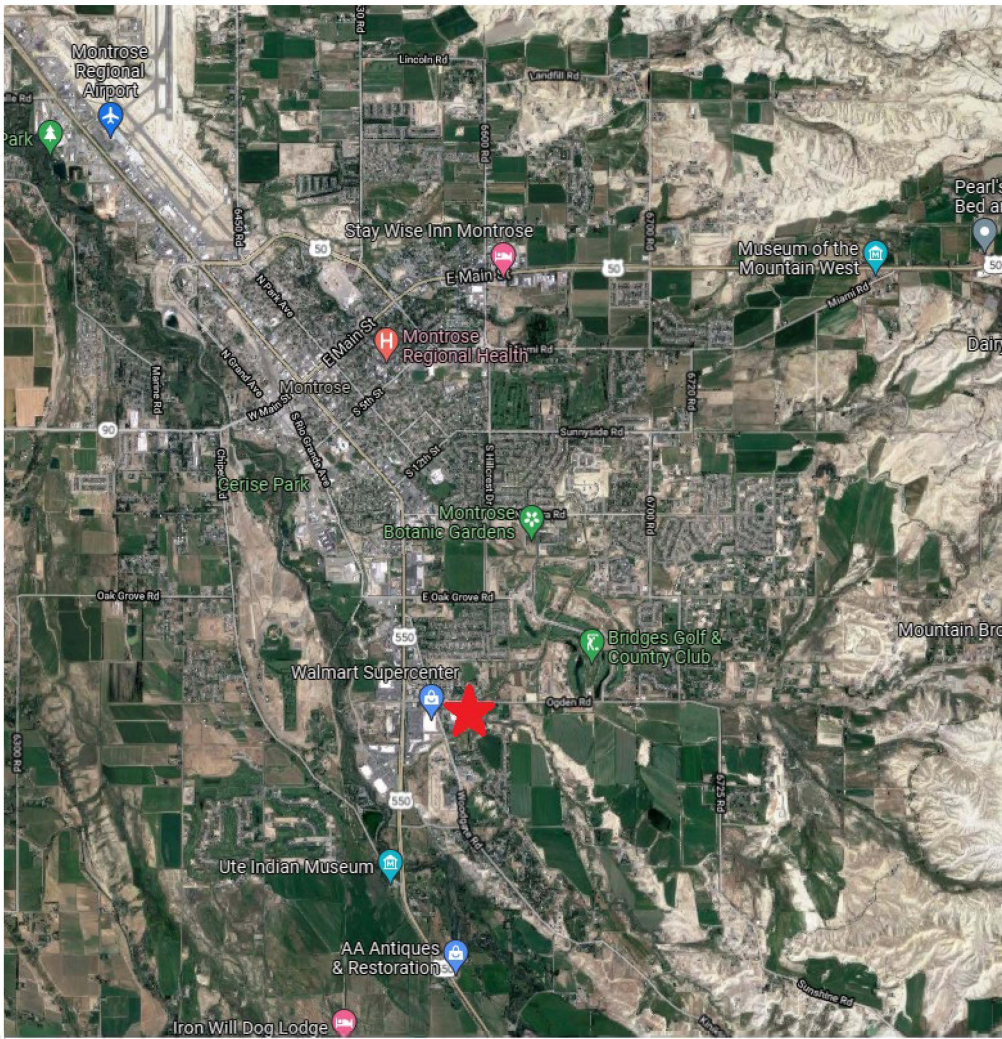
Real Estate With A Heart



Residences at Dry Cedar Creek

MONTROSE, CO





Residences at Dry Cedar Creek

MONTROSE, CO

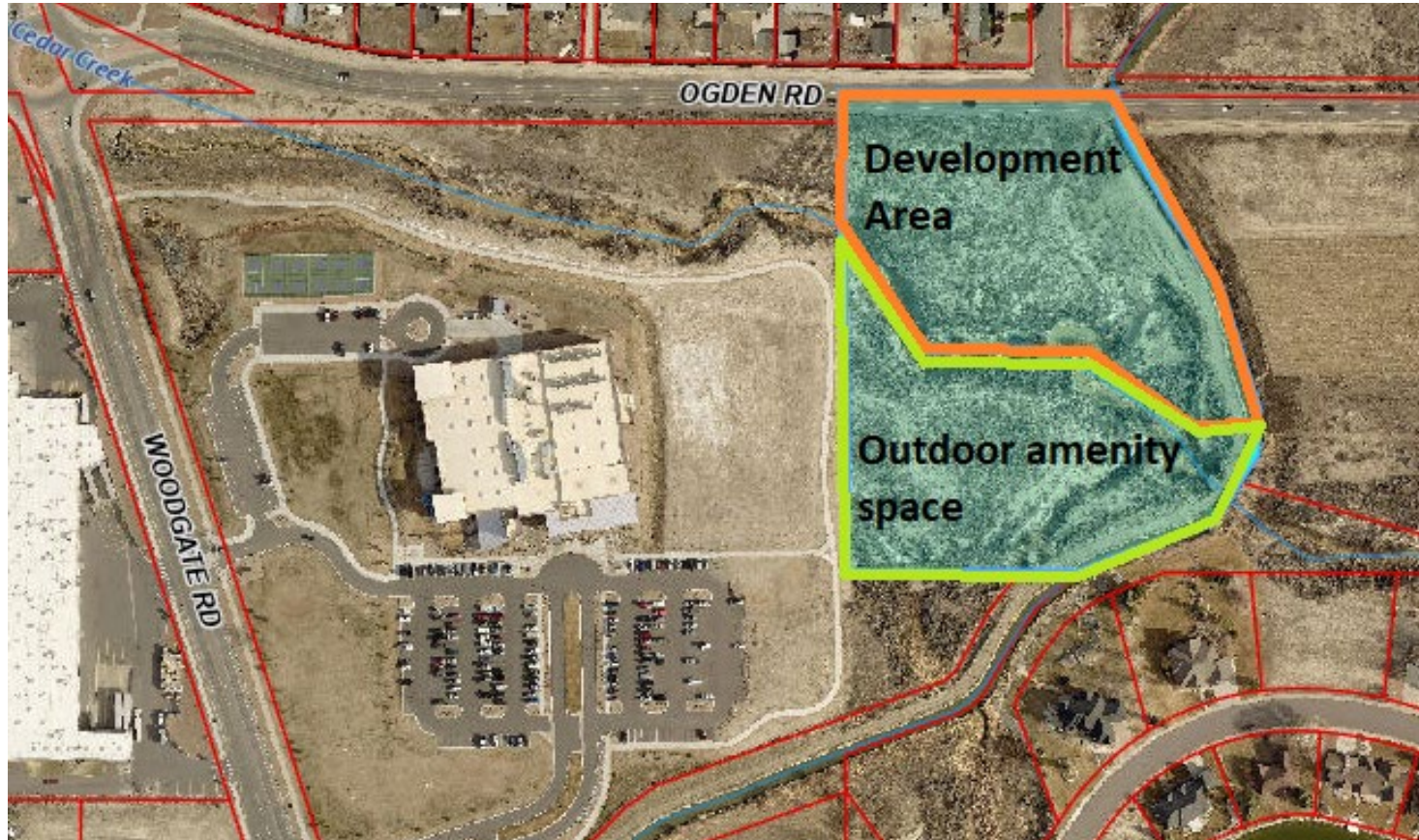
Location Benefits

- Adjacent to Montrose Recreation Center
 - \$29m m facility completed in 2017
- 3 bus stops within half-mile of site
 - closest one less than 1,300 ft away
- 3 grocery stores within half-mile of site
 - Walmart Supercenter – 1,000 ft
 - City Market – 1,475 ft
 - Natural Grocers 0.4 miles
- Close proximity to employment, retailers & healthcare
 - Target, Home Depot, Petco, Hobby Lobby, Starbucks, Land Title and many medical providers
- Cottonwood Elementary – 0.28 miles



Residences at Dry Cedar Creek

MONTROSE, CO



Residences at Dry Cedar Creek

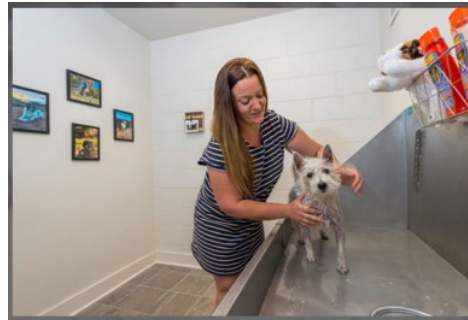
MONTROSE, CO



60 Apartments – two 3-story buildings

- 12 One-Bedroom
- 36 Two-Bedroom
- 12 Three-Bedroom
 - 6 - 30%AMI
 - 21 - 50%AMI
 - 27 - 60%AMI
 - 6 - Market Rate

Stand alone community building



Amenities

- Open outdoor space on south end of property – accessed via pedestrian bridge
- Ski/Snowboard lockers
- Fitness center
- Business center
- Pet washing station
- Bike storage
- Patio with gas grill
- Additional storage units
- Full-sized, in-unit washer & dryer
- Energy-efficient features
- Three Open-concept floor plans
- Luxury plank flooring
- Balcony or patio for every unit



Residences at Dry Cedar Creek

MONTROSE, CO

SITE PHOTOS:



Residences at Dry Cedar Creek

MONTROSE, CO

SITE PHOTOS:

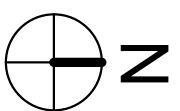




REAL AMERICA

Real Homes. Real Community. Real Commitment.





SD SITE PLAN V.1

01/06/22

RESIDENCES AT DRY

CEDAR CREEK

38°27'01.4"N 107°51'29.1"W

MONTRORSE, CO 81401





For a Better Quality of Life...MRD.

January 25, 2022

Ms. Ronda Shrewsbury
RealAmerica Development, LLC
8250 Dean Road
Indianapolis, Indiana 46240

RE: Proposed Residences at Dry Cedar Creek

Dear Ms. Shrewsbury,

The Montrose Recreation District is writing to endorse RealAmerica's proposal for Rental Housing Tax Credits for the proposed Residences at Dry Cedar Creek project to be located in Montrose, CO. As the primary provider of public and local parks and recreation services in the Montrose area, the Montrose Recreation District owns and operates the 26 acres adjacent to the property in question. It is on that parcel that we have located the Montrose Community Recreation Center and surrounded it with hard surface trails. We have a high interest and stake in the development of the property on which RealAmerica desires to place new residences. And, we are eager to see the property enhanced with a distinct balance of residential, outdoor recreation and natural resource development. We are excited for high-quality development that is true to the community ideal of livability – which includes healthy living - and are keen to pursue partnerships to enhance these ideals. Specifically, we hope to partner toward developing outdoor recreation on the south side of the property for trails and other amenities, all of which will enhance the outdoor recreation experience. Additionally, we are open to partnering with RealAmerica to provide recreation center and activity membership opportunities to the future families living in the apartment community and who will be our neighbors.

Montrose faces a shortage of housing of all price points, especially affordable housing. Housing continues to be a barrier for those who work and want to live in Montrose. Residences at Dry Cedar Creek will help fill some of that need by providing a mix of affordable housing available to those families and individuals earning 30% AMI, 50% AMI, 60% AMI, as well as market-rate. The Residences at Dry Cedar Creek will provide much needed housing for families in the community. The project's proximity to local amenities such as public transportation, grocery stores, schools, healthcare, shopping, entertainment, large employers, and the Montrose Recreation Center being adjacent to the site make it an ideal location for housing. As we continue to advance on the MRD value of connectivity, we find this project ideal and fitting with our values and subsequent goals. We can partner in this endeavor to continue to refine specific strategies to ensure this connectivity surely is a deliverable to our community.

We wish you well on your application for funding and look forward to having you join our community.

Sincerely,

Mari Steinbach, CPRP, MPA
Executive Director

C: Board of Directors



**Notice of Regular Meeting for the
Montrose Recreation District (MRD) Board of Directors
Thursday, December 9, 2021 at 11:30am
Montrose Community Recreation Center
16350 Woodgate Road
Montrose CO 81401**

AGENDA

**I. Call to Order, Roll Call
Meeting called at 11:34**

Present: Directors Wiesner, Plantz, Maddy, Warthen, Howe (via Zoom). Smith arrives 12:35pm. Plantz exits at 1:22pm.

Not present: Director Files.

Staff present: Justin Mashburn, Cindy Marino, Miguel Lopez, Liz Gracesun, John Wagner, Lisa Lopez, Wade Ploussard, Jeremy Master

II. Open Forum: Call for Public Comment (limit of 3 minutes per person)

No members of the public were present to speak in Open Forum.

III. Annual Awards Program

Motion made to approve the nominations as presented by the Admin Committee was made by Wiesner, Seconded by Maddy. Vote was unanimously approved.

IV. MRD Budget – 2021 Amended and 2022

a. Introduction / Overview

Mari presents a Power Point, summarizing that this final draft is largely similar to the first two drafts presented at the previous two BOD meetings, excepting the package inclusions and other clarifications discussed within those two meetings.

Revenue Highlights:

- Property Tax increase to 5.0 mills
- Continued acceleration of programs grow program fee revenues 3%
- Fee revenues in total grow 11% over 2021 original budget
- CRC / FH admissions contribute to 9% growth over 2021
- FH revenues decline by expired grant, \$80,000
- Sales Tax moderate – slowing, holding onto 29% growth over 2020, reflecting 4% standard as adopted by City and County
- CTF Lottery receipts projected to climb to within 4% of pre-Pandemic

Expense Highlights

- Operating expenses rise 15% counting the transfer to other funds for capital projects / 7% not counting the transfer for capital projects.
- Implementing phase 1 of cost of service adjustments on individual benefits
- Maintenance budget provides \$80,000 in annual operating needs identified within the CIP and moved into operating
- Staffing costs increase 8% (44% of all operating expenses), insurance + risk rise as high as 17%
- A more robust marketing plan nearly doubles past spending (\$50,000)
- Recreation Program expenses align to revenue increases
- Continue placing funds to program equipment, supplies
- NEW staffing and initiatives

- b. Public Hearing
Opened at 11:48am. No public was present, and no public hearing was presented. Public hearing was closed at 11:48am.
- c. MRD Board Resolution 2021-3, Amending the Budget Fiscal Year 2021
Motion made by Wiesner to approve MRD Board Resolution 2021-3, Approving Amended Budget Fiscal Year 2021 as presented. Motion is Seconded by Warthen. No further discussion was held. Vote was unanimously approved.
- d. MRD Board Resolution 2021-4, Approving the Budget Fiscal Year 2022
Motion made by Wiesner to approve MRD Board Resolution 2021-4, Approving the Budget Fiscal Year 2022, as presented. Seconded by Maddy. No further discussion was held. Vote was unanimously approved.
- e. MRD Board Resolution 2021-5 Setting the Mill Levy Fiscal Year 2022
Motion made by Wiesner to approve MRD Board Resolution 2021-5, Setting Mill Levy Fiscal Year 2022 as presented. Seconded by Maddy. No further discussion was held. Vote was unanimously approved.
- f. MRD Board Resolution 2021-6, Appropriating the Budget Fiscal Year 2022
Motion made by Wiesner to approve MRD Board Resolution 2021-6, Appropriating the Budget Fiscal Year 2022 as presented. Seconded by Maddy. No further discussion was held. Vote was unanimously approved.
- g. Lease-Purchase Supplemental Schedule to the Adopted Budget 2022 / Form of Lease Renewal
Motion made by Wiesner to approve the Lease Purchase Supplemental Schedule to the 2022 Adopted Budget as presented. Seconded by Maddy. No further discussion was held. Vote was unanimously approved.
Motion made by Wiesner to approve signing of the Form of Lease Renewal for Fiscal Year 2022 as presented. Seconded by Maddy. No further discussion was held. Vote was unanimously approved.

V. Modification to the Posted Agenda:

A motion was made to move executive session to the end of the agenda was made by Warthen, Seconded by Maddy. Unanimously approved.

VI. Master Plan Vision Session – feedback

Director Plantz summarizes his happiness and excitement with the discussion from the BOD during the Master Plan process. Though it was fast, it was productive and worthwhile. Organizational core values were finalized as: Inclusive, Community Focused, Innovative, Fun, and Excellence. He was satisfied, but remains unclear why financial sustainability and some other items important to the BOD were not classified as values. Director Maddy is interested to know what the next steps are for the staff, BOD, and PROS. Howe loved learning about the Board's vision for MRD's future.

VII. Committee Updates

- a. **Finance** (Board: **Paul**, Alli. Staff: Mari, Jeremy)
Director Wiesner reports that information came to the Committee 3pm yesterday, and a short review was presented about the overall position, including General Fund Departmental revenues and expenses. A short discussion was held regarding membership revenues and a potential allocation to the FH revenues.
- a. **Exec. Committee of Board** (Board: **Mark**, Christina. Staff: Mari)
Monthly scheduled meetings have been held prior to this BOD meeting, to review the agenda.
- b. **Administrative** (Board: **Megan**, Alli. Staff: Jeremy, Lisa, Debby)
Jeremy presents that the Committee's work this month have focused on the previously discussed annual awards. They will next meet in Q1 of 2022.
- c. **Foundation** (Board: **Amy**, Kylee. Staff: Mari, Cindy)
No update.
- d. **Growth** (Board: **Christina**, Amy. Staff: Mari, Jeremy, Liz, Justin, Miguel)
No update beyond the Master Plan previously discussed.

VIII. MRD November Financial Report and Colostrust Bank Statement Summary

- a. **Executive Director Update**
Mari goes through the ED report as included in the BOD packet. Justin presents the "MRD Analytics Dashboard." November CRC attendance was at 90% 2019, which is the highest percentage we've been since the beginning of the pandemic. All attendance, pass numbers, and membership revenues are continuing to trend positively, and closer to pre-pandemic levels.

IX. Approval of BOD Meeting Minutes: 11.18.21

Motion made by Wiesner, seconded by Warthen. No discussion was held. Vote was approved unanimously.

X. Executive Session

Motion made by Wiesner to enter into Executive Session pursuant to C.R.S. 24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations regarding the Colorado Outdoors Flex Building Lease. Motion was seconded by Maddy. No discussion was held. Motion was approved unanimously.

Executive session begins at 12:36pm. President Plantz reads the declaration of Executive Session. Present are all BOD members excepting Files. Staff members present are Mari Steinbach, Justin Mashburn, and Jeremy Master.

Topics discussed are limited to the potential leasing space at Colorado Outdoors, as well as potential land acquisition prospects.

Director Warthen reads the declaration of ending the Executive Session at 1:55pm.

XI. Resumption of Open Session

Director Warthen reopens open session of the regular BOD meeting at 1:56 pm.

Director Wiesner makes a motion to direct Executive Director Steinbach to pursue lease negotiations with Colorado Outdoors for the Flex Building (and with any specific stipulations as discussed in Executive Session), as recommended. The motion was seconded by Maddy. No further discussion was held. The motion passes unanimously.

ADJOURN at 1:59pm.

**Next BOD Meeting
January 27, 2022 at 11:30am
Montrose Community Recreation Center
16350 Woodgate Road
Montrose CO 81401**