



**Minutes of Regular Meeting of the
Montrose Recreation District (MRD) Board of Directors
Thursday, January 26th at 11:30am
Flex Rec – Community Room
1311 Mayfly Drive
Montrose CO 81401**

AGENDA

I. **Call to Order, Roll Call** – Meeting called to order at 11:37am. Amy Warthen was present on Google Meets, present in person: Allison Howe, Paul Wiesner, Megan Maddy, Christina Files, Barbara Sharrow, and Ken Otto.

II. **Open Forum:** Call for Public Comment (limit of 3 minutes per person) – no public comment

(Note, Field House lease will be presented for discussion at next meeting rather than at this meeting)

III. **Staff Recognition:**

- a. **Anniversaries:** Jack Hay (1st as core), Cindy Marino (14th), Jeremy Master (4th), John Wagner (6th)
- b. **Awards:**
 - i. Patron of the Quarter – was awarded to Stan Blowey
 - ii. Volunteer of the Quarter – was awarded to Bethany Maher
 - iii. PT Staff of the Quarter – was awarded to Laysa Quijano and Dwaine Sherriff
 - iv. Core Staff of the Month – was awarded to Debby Zarkis for December 2022

IV. **Election**

a. **Resolution 2023 – 1 Calling For the 2023 Regular District Election**

Lindsay Wiley, Montrose Fire Protection District, was present at the meeting for consideration to be approved to serve as the MRD's Designated Election Official. The election is called as the terms of office of Directors Wiesner, Warthen, and Files shall expire after their successors are elected at the regular special District election to be held on May 2, 2023. There is allowed a joint election among all special districts in Montrose County. The regular election of the eligible electors of the District shall be held on May 2, 2023, between the hours of 7:00 A.M. and 7:00 P.M. pursuant to and in accordance with the Act, Code, and other applicable laws. At the time, 3 (three) Directors will be elected to serve a four-year term.

There shall be 1 (one) polling place at the following location:

Montrose County Fairgrounds-Friendship Hall
1001 N Second Street
Montrose, CO 81401

Lindsay brought election forms for the Board members up for re-election. She stated that if there are 3 or fewer candidates running for the open positions, the election will be cancelled, with those running, elected. Director Alli made a motion to approve Resolution 2023-1, Director Paul seconded the motion. The motion passed unanimously. There was no additional discussion.

V. **Resolution 2023 – 2 Appointing a Designated Election Official & Authorizing Election Cancellation.**

Resolution 2023-02 states that the Board of Directors of the Montrose Recreation District, Montrose County, Colorado is authorized to designate a Designated Election Official (the "DEO") to exercise the authority of the Board in conducting the election and the Board can authorize the DEO to cancel the election upon certain conditions.

- a. Director Allison made a motion to approve Resolution 2023-2, Director Paul seconded the motion, the motion passed unanimously with no discussion.

VI. Major Projects and Purchases

a. **ADA Self-Assessment & Transition Plan – Accessibility Management Team.**

- i. The team met twice in the past month and discussed their learning / findings of their review of the Transition Plan. Priorities were determined and grouped into categories. More specificity was discussed on the identified priorities. Thirty thousand (\$30,000) has been set aside for ADA projects for 2023. A couple of projects will be started immediately such as adjusting the tension on doors. An advisory committee including community members will be developed in the next few months. One project was accomplished at the end of 2022: concrete work on the east end of the CRC, where pads were expanded to make the building and exterior walking even more accessible. Concrete as also laid to make the Pickleball courts accessible.

VII. Lease

- a. **Lease of a portion of the Field House property at 25 Colorado Ave. to All Points Transit** – this was not discussed nor voted on today as the lease is forthcoming from the MRD legal team.

VIII. Committee Updates and Assignments

- a. **Exec. Committee of Board** (Board: Christina, Amy. Staff: Mari, Jeremy) – met by email to discuss agenda before this board meeting.
- b. **Administrative** (Board: Alli, Barb. Staff: Mari, Jeremy, Debby, Lisa) – met in December before the last board meeting.
- c. **Foundation** (Board: Amy, Megan. Staff: Mari, Cindy) – There was no quorum at the last meeting so no official decisions were made.
- d. **Growth** (Board: Christina, Ken. Staff: Mari, Liz, Justin, Miguel) – did not meet.
- e. **Finance** (Board: Paul, Alli. Staff: Mari, Jeremy) – the Finance Committee met today. The MRD is in a healthy place financially. The MRD will receive financials in early February from the City of Montrose, to wrap up 2022. There are plans to include a compliance financial audit, as well as financial management practices audit in 2023.
- f. **MURA** (Board: Alli) – Director Alli reported that MURA met yesterday at the City’s new public safety building. The board is still working on its by-laws. Alli was able to answer many questions that were asked of her by the MURA board about Flex Rec. David Drago gave an update on the new medical facility, to open mid-2024. The hotel will start being built February 1 of this year. Colorado Outdoors spaces are being filled quickly.

IX. Executive Director’s Update

- a. **HR** – there are a couple of active recruitments going on now. The Recreation Leader - Adult position is very close to being filled. The Recreation Leader – Fitness position remains open as well.
- b. **Year-end processing of payroll is still underway.** The MRD HR Generalist is still working on details with the new payroll system. W-2s were processed last week.
- c. **Special projects:** Mari mentioned Miguel and the maintenance staff and gave him kudos for all of the work they have done on Flex Rec. There has been an excellent team working on this new facility, and further recognition of given of the core staff involved in the project.
- d. **Lease of FH property:** City and County collaborated to grade and gravel the lot next to the FH at no cost to either APT or MRD. This will be used as parking for All Points Transit vehicles if the lease is approved. The MRD will provide security camera and a lighting upgrade to this space. Additional cost sharing may be identified in the future. This is a 30 month lease and All Points will pay \$150 a month with additional marketing provided to the MRD and/or stops at all three MRD facilities provided. These are general terms of the lease. MRD legal is to have the lease ready by next month’s Board meeting to present to the Board.
- e. **Program reports were provided to the board in the packet.**
- f. Astro will be taking over the data that will be presented to the Board monthly. Justin stated our visits at the CRC are higher than even before COVID. Mari complimented Justin on the hands on approach he takes when an issue arises at the CRC, she stated that he communicates well with patrons, parents and staff. Director Ken noticed that all ADA parking spaces were full yesterday. Justin commented that a potential response to this is being addressed by the Accessibility Management Team.

X. Approval of BOD Meeting Minutes

- a. Regular Meeting of the Board meeting minutes from 12.15.22 were presented. Director Alli made a motion to approved meeting minutes, Director Paul seconded the motion, the motion passed unanimously.

XI. Adjourn – Meeting was adjourned at 12:32pm

Next BOD Regular Meeting
Thursday, February 23rd at 11:30am
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