



**Notice of Regular Meeting of the
Montrose Recreation District (MRD) Board of Directors
Thursday, December 15, at 11:30am
Montrose Community Recreation Center
16350 Woodgate Road
Montrose CO 81401**

- I.** Call to Order, Roll Call
- II.** Open Forum: Call for Public Comment (limit of 3 minutes per person)
- III.** Staff Recognition:
 - a. **Introductions:** Recreation Leader – Youth
 - b. **Anniversaries:** None
 - c. **Employee Awards:** Core Staff of the Month
- IV.** MRD Budget – 2022 Amended and 2023
 - a. Introduction / Overview
 - b. Public Hearing
 - c. MRD Board Resolution 2022-6, Amending the Budget Fiscal Year 2022
 - d. MRD Board Resolution 2022-7, Approving the Budget Fiscal Year 2023
 - e. MRD Board Resolution 2022-8 Setting the Mill Levy Fiscal Year 2023
 - f. MRD Board Resolution 2022-9, Appropriating the Budget Fiscal Year 2023
 - g. Lease-Purchase Supplemental Schedule to the Adopted Budget 2023 / Form of Lease Renewal
- V.** Administration Committee Information and Recommendations (2023)
 - a. Staff Handbook Revisions
 - b. Employee and Volunteer Recognition
- VI.** Intergovernmental Agreement between the City of Montrose and MRD Regarding Shared Services
- VII.** Staff Reports
 - a. Flex Rec and Flex Park
 - b. Accessibility Management
- VIII.** Committee Updates and Assignments
 - a. **Exec. Committee of Board** (Board: Christina, Amy. Staff: Mari, Jeremy)
 - b. **Administrative** (Board: Alli, Barb. Staff: Mari, Jeremy, Debby, Lisa)
 - c. **Foundation** (Board: Amy, Megan. Staff: Mari, Cindy)
 - d. **Growth** (Board: Christina, Ken. Staff: Mari, Liz, Justin, Miguel)
 - e. **Finance** (Board: Paul, Alli. Staff: Mari, Jeremy)
 - f. **MURA** (Board: Alli)
- IX.** Executive Director's Update
- X.** Approval of BOD Meeting Minutes
 - a. Regular Meeting of the Board 11.17.22
- XI.** Adjourn

**Next BOD Regular Meeting
January 26th at 11:30am
CRC 16350 Woodgate Road
Montrose, CO 81401**

2023 Budget Transmittal

BUDGET TIMELINE

| | |
|------------------------------------|--|
| August 3 | Budget timeline and spreadsheets delivered to staff – All Staff Meeting |
| August 8 – 25 | Spreadsheet walkthrough and assistance individually with Wade (as requested) |
| Aug 15, 16, Aug 23 – Sept 2 | Individual conversations between budget managers and Mari/Jeremy |
| September 5 – 16 | Budget managers can schedule budget work sessions with Mari/Jeremy |
| September 22 | Budget due from budget managers |
| September 23 | Budgets locked for review |
| September 28 – 30 | Individual budget managers present to Administration |
| Oct 1 – Oct 9 | Final adjustments. All changes to be approved by Mari/Jeremy |
| October 15 | Budget submitted to BOD Publish “Notice of Budget Hearing” (set for November 17) |
| October 27 | BOD meeting, BOD acknowledges receipt of draft budget |
| Oct 28 – Nov 10 | Draft 1 revisions. Individual budget meetings scheduled by Mari/Jeremy as necessary. |
| November 17 | BOD Board meeting final Board review of draft 2023 annual budget, and public hearing |
| December 15 | > BOD Meeting – adopting the 2023 Budget > Deadline for certification of mill levy to county commissioners. Local governments levying property tax must adopt their budgets before certifying the levy to the county |

FUND DEFINITIONS

10 GENERAL FUND also known as Transfer Fund, from where General Fund revenues may transfer into other funds to subsidize and offset those other fund expenses. Revenues come from property tax, sales tax, interest income, fees and charges, and sales, primarily. The General Fund is organized into subordinate organizations that encompass operating revenues and expenses for Administration, CRC, Concessions, Rec Programs, Field House, Marketing, and Parks Maintenance.

20 CAPITAL PROJECTS FUND also called Capital Improvement Fund. Funds are used to implement the annual capital improvement projects. Transfers from the Capital Reserve Fund (40) provide the annual funds to implement this.

40 CAPITAL RESERVE FUND Funds flow from the General Fund to the Capital Reserve Fund, and are shown as revenues, which then MAY be transferred into the Capital Projects fund as needs are identified.

60 CONSERVATION TRUST FUND is the fund into which lottery funds are deposited directly from the state. Revenues include interest on those earnings. Spending funds from this fund is restricted to open space and land acquisition, equipment purchases, facility development, park maintenance and renovation or restoration of local facilities.

70 SALES TAX REVENUE FUND is for the collection of the proceeds of the .3% sales and use tax (pursuant to the CoM / MRD IGA, restricted to paying on the Certificates of Participation used to fund the CRC, committed to be paid through 2039. Lease purchase payments are made twice per year, approximately range of \$500,000-\$600,000 in May, and approximately \$1.38m in November.

EXECUTIVE SUMMARY OF BUDGET DOCUMENT

The Montrose Recreation District continues in its mission and purpose to provide, manage and maintain quality recreational facilities, programs, and services, which will enhance the learning, leisure and recreation opportunities that promote a healthy community.

During budget year 2023, the Montrose Recreation District will provide general public recreation services to District residents and visitors. In budgeting, the District conforms to generally accepted accounting principles and uses a modified accrual system of accounting. The budget is balanced as required by state law. Reviewers will see a 3-year history in addition to the (proposed) adopted budget for the current year, as required when the budget is filed with the State of Colorado, Department of Local Affairs.

As an additional note, a 2022 Supplemental Budget adoption is required as well, as the District received revenues in abundance of its original budget adopted in December, 2021. The additional revenues come primarily through increased property taxes, grants collected via intergovernmental revenue and increases in participation in recreation activities and facilities admissions. Supplemental changes are detailed separately.

In 2022, the District budgeted conservatively within its operations due to continued uncertainty revolving around the pandemic and recovery from its effects. Concurrently, tax revenue expectations were high in 2022, surpassed slightly, and are budgeted to continue growing - albeit more slowly - in 2023. The District experienced pre-pandemic levels of operation for the majority of the 2022 following the start of the year which was hampered by the Omicron wave. In 2023, the District is budgeting for a full year of uninterrupted success at similar levels of service to that which have been seen in the latter three quarters of 2022. The General Fund budget is reflected below in Chart 1.

Chart 1: General Fund Balance Table by Department - 2023 Budget

| General Fund | Admin | CRC | Parks Maintenance | Concessions | Marketing | Rec Programs | Flex Rec | Field House | Total |
|---------------------------|--------------|--------------|--------------------------|--------------------|------------------|---------------------|-----------------|--------------------|--------------|
| Revenues | \$ 3,141,517 | \$ 1,754,502 | \$ 0 | \$ 47,650 | \$ 17,450 | \$ 259,851 | \$ 125,060 | \$ 151,498 | \$ 5,497,528 |
| Expenses | \$ 2,499,825 | \$ 2,028,065 | \$ 283,672 | \$ 40,722 | \$ 120,522 | \$ 204,972 | \$ 198,165 | \$ 259,926 | \$ 5,635,870 |
| Subsidy / Earnings | \$ 641,692 | \$ (273,563) | -\$283,672 | \$ 6,928 | \$ (103,072) | \$ 54,879 | \$ (73,105) | \$ (108,428) | \$ (138,341) |
| Cost Recovery | 126% | 87% | 0% | 117% | 14% | 127% | 63% | 58% | 98% |

Chart 2: Revenue Sources 2023 Budget

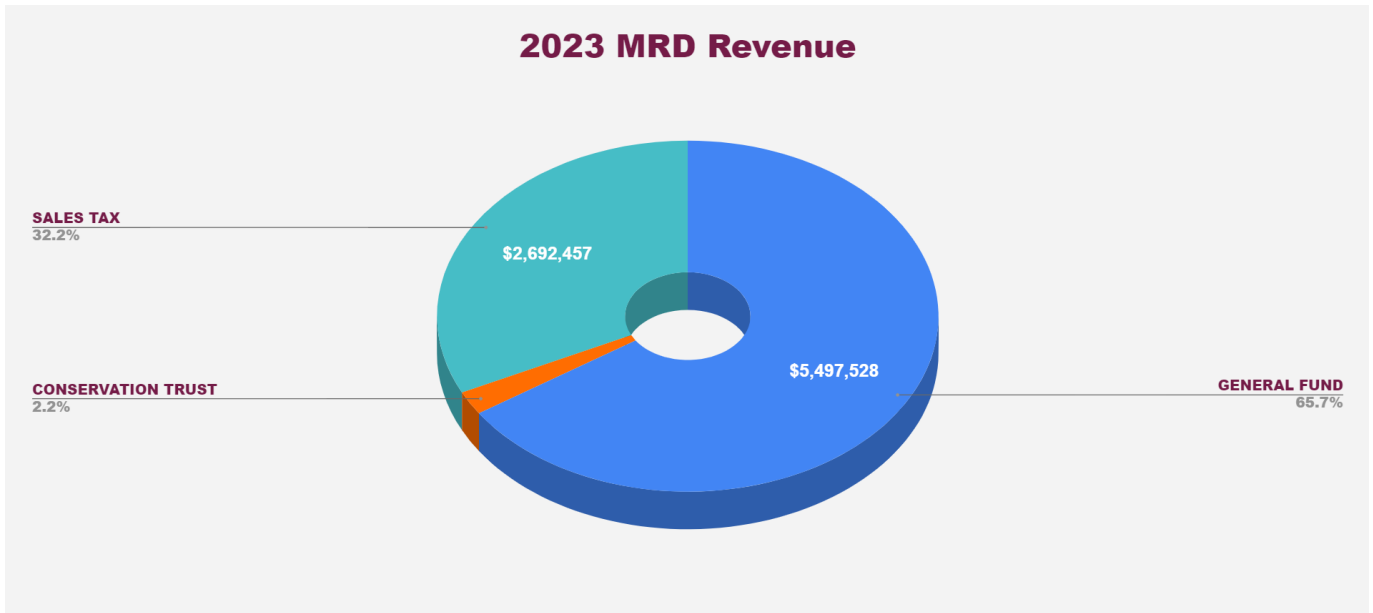


Chart 3: Expenses 2023 Budget

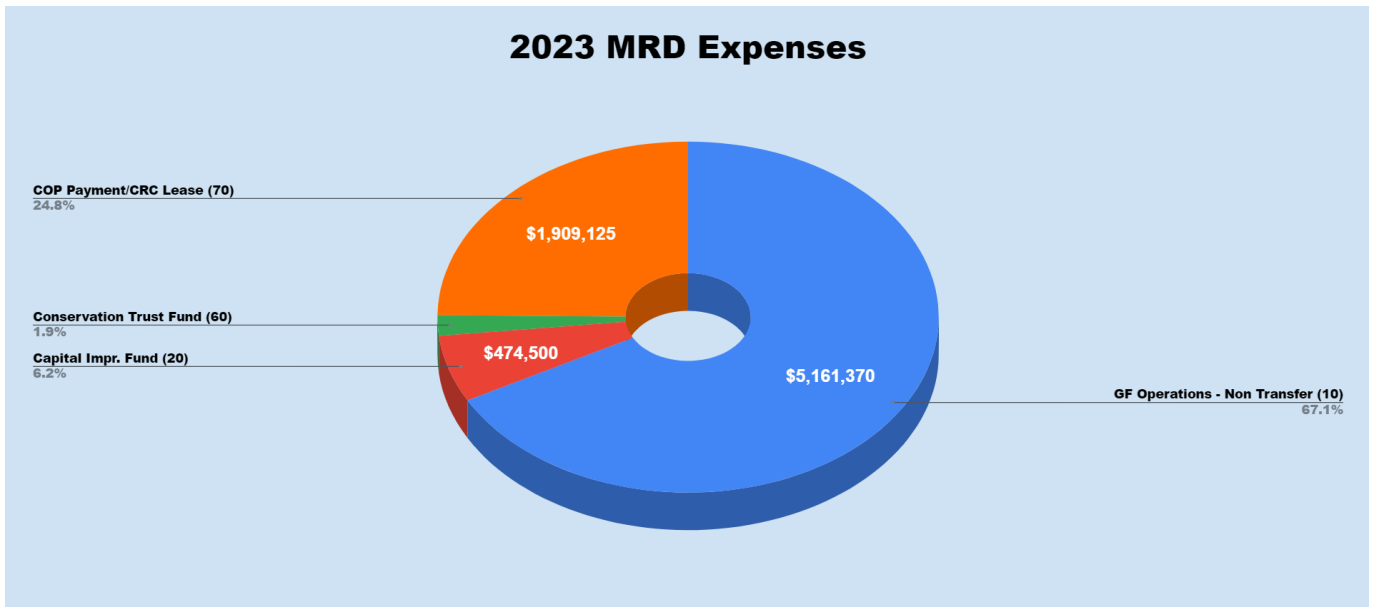


Chart 4: General Fund Revenues 2023 Budget

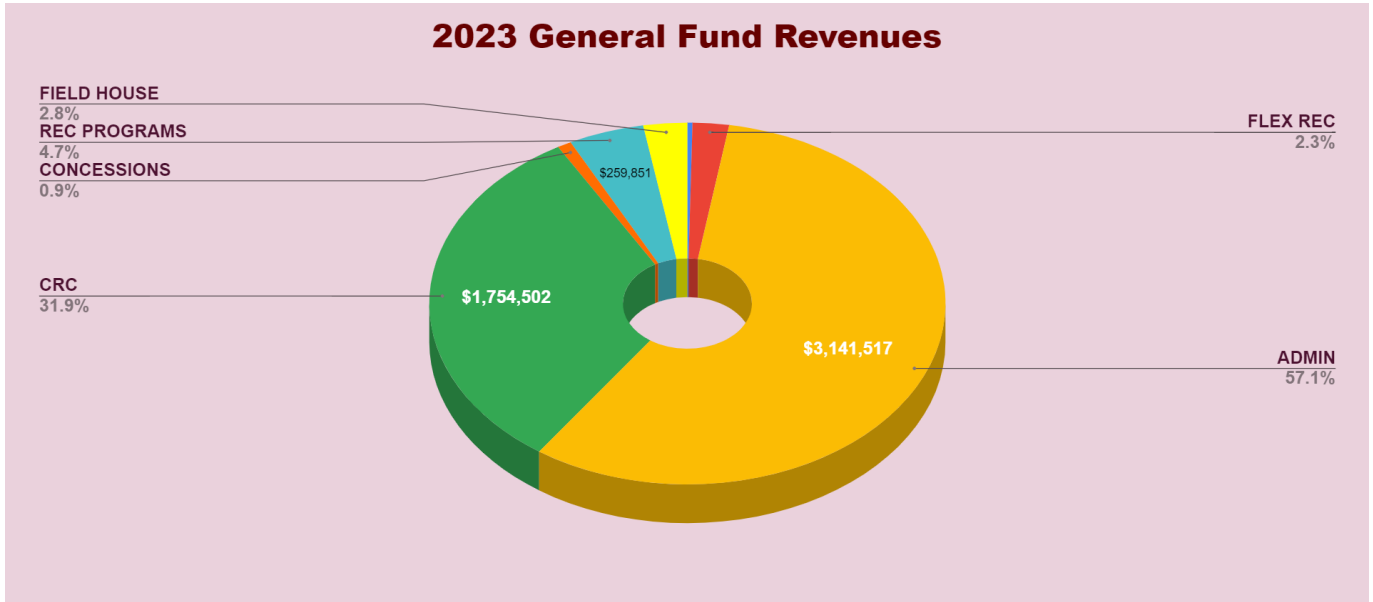
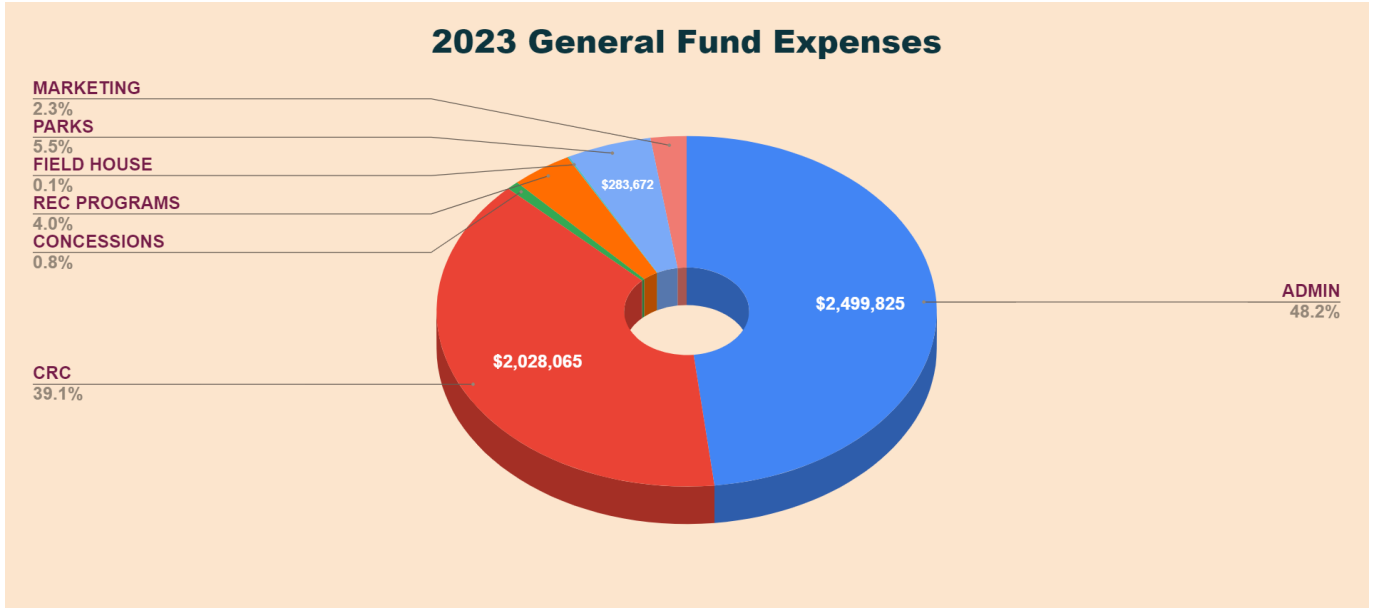


Chart 5: General Fund Expenses 2023 Budget



KEY TRENDS

Revenues

Total General Fund Revenues are \$5,497,528, an increase of \$290,396, or 5.6% more than the 2022 Amended Budget. Overall tax collections continue to rise, though slower than in recent years. Taking a conservative approach, property tax revenues may hold steady in 2023 with a mill levy certification at the current 5.0 rate, rising a total of \$24,063. Sales tax revenues are projected to rise at a conservative 4.0% rate from 2022 to 2023, for a difference of \$102,787. Sales tax revenues are collected to pay the Certificates of Participation issued for the construction of the Community Recreation Center (payment is scheduled to be \$1,907,125). The budget packet contains the 2022 Lease-Purchase Supplemental Schedule and Lease Renewal. Overall Admin revenues rise 1.1%.

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The starting point for planning most operating revenue items in 2023 was for a 3% growth budget from the 2022 amended budget. This was a challenging task given a number of needs: accommodating the increases to costs of supplies, materials and services to the District; rising costs to the Colorado minimum wage (8.68%), well above last year's 4.2% compensation adjustments.

Community Recreation Center

Within the CRC, General Admission, Annual Passes, and Punch cards are the largest items of note that surpassed the 2022 budget, and are expected to continue rising in 2023. There was a rocky start to 2022 due to the Omicron wave, which was followed by 10 months of nearly 2019 levels of attendance and participation. In 2023, a full year of optimal operations, resulting in projected performance 5.1% over 2022's amended budget.

Concessions

Concessions revenues in 2022 were below expectations but are expected to rebound to 100% of 2019 levels, with pricing adjustments and more efficient operations.

Flex Rec

Revenue estimates are \$125,060 for MRD's Flex Rec venture in 2023, when balanced with expenses resulting in a 63% cost recovery, slightly above original projections from the approved business plan. The income is to come from facility rentals, passes, memberships, rec programs, and personal training.

Field House

The Field House 2022 expected Year End Projected revenues were 2.6% lower than the 2022 budget, and the 2023 Budget projects a modest 2.4% rise in 2023.

Programming

2022 Year End Projections yielded 5.5% growth in Recreation Programs over the original budget, and 13% further growth is expected in 2023 with additional outdoor recreation programs being introduced into MRD's offerings. It is projected that 2023 program revenues will surpass the 2019 peak by \$15,888.

General Fund, Trends, Continued

Expenses

Total General Fund expenses are \$5,635,870, an increase of \$628,933 or 13.1% increase from the 2022 Amended Budget. Admin expenses are up \$181,664 a 7.8% rise, mostly attributed to the MRD being at full staff and wage increases to offset compression associated with an 8.68% increase to state minimum wage. Those increases are offset to some degree by a transfer to fund capital projects that is \$136,500 smaller than 2022. CRC expenses are up \$271,094 a 15.4% increase, also largely due to staffing costs, an added FT position, and an increase in operating capital equipment. There are 13 core staff in this department, and the largest contingent of part-time staff. Concessions expense increases 15% also from the 2022 Amended Budget, though are outpaced by expected revenues described earlier. Field House expenses rise \$34,008, or 15.3% from 2022, with the purchase of a new bounce house and aforementioned staff costs accounting for the bulk of this increase. The Field House retains the same 60% subsidy range as it had in 2022 and pre-pandemic years.

Capital and Reserve Funds have their own sections detailed further below, but it is important to note here that these Funds are driven solely from the General Fund. In 2022, \$474,500 in transfers are budgeted to account for current and future capital expenditures.

Maintenance

Last year was the first year that many projects previously appropriated into the CIP were included into the operating maintenance budget. In 2022, that figure was \$80,000. It is \$59,691 in 2023. There are 2 new part time positions, one each in maintenance and custodial, totaling \$26,906 in wages. Additionally, there is another \$11,528 to cover custodial services at Flex Rec with existing part-time staff.

Personnel

Wage increases are seen across part time and full time staff. The minimum wage in 2023 is rising from \$12.56 to \$13.65, an 8.68% increase. For part-time wages this accounts for an approximately \$125,000 expense. Full time wages include 8% adjustment that carries an expense of \$96,469. There is one new full time position included within the 2023 budget.

Employee insurance packages will be changing carriers. Packages remain similar, but with additional benefits and smaller increases than MRD's previous carrier. Additional information will be forthcoming in later editions of this document. MRD's Workers Compensation rate is projected to rise 5-10%, and as of this writing we do not have our rates for next year. Budgeted is a 7% increase.

Marketing

A more robust marketing plan took shape in 2022, and continues in 2023 as MRD seeks to reach newer markets and explore different ways to communicate with potential users. Overall, the marketing budget rises \$13,306 a 12.4% increase, almost half of which (\$5,156) is to build an awards wall at the CRC.

General Fund, Trends, Continued

Flex Rec

Flex Rec expenses for 2023 total \$198,165, of which \$78,319 is the lease payment. Operational expenses are comprised primarily from instructors, program staff, equipment, and supplies, and custodial staff. Overall cost recovery of the facility is expected to be 63%.

Programming

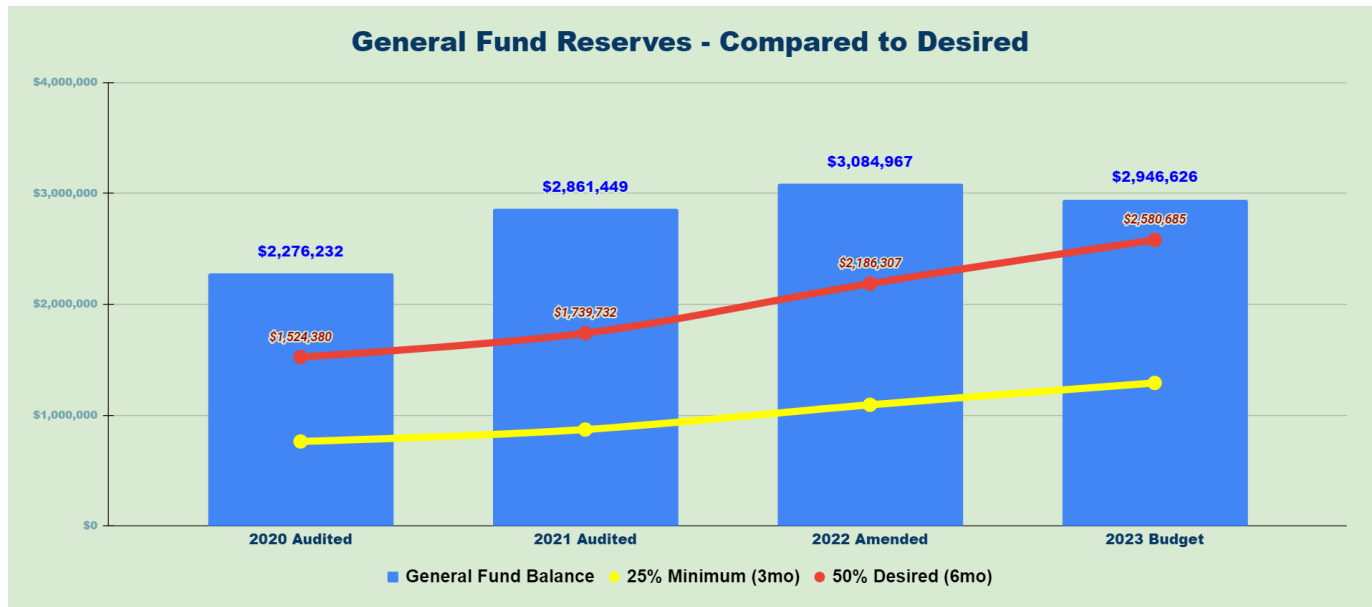
Programming related expenses rise \$42,378 in 2023, a 26% increase from 2022. Costs across the board have risen, though this is mostly attributed to staffing and supplies. There are new programs on the slate, which have initial costs higher than existing programs. Coordinators budgeted for more program supervisors than in years past in order to focus on continued program development. Program net is projected to be \$54,879, a 127% cost recovery rate.

Equipment, supplies, and operating capital equipment

Capital Equipment, for operating items between \$1000 - \$6000, will be continued in 2023. This year, items totaling \$43,450 have been included. These include a bounce house for the Field House, portable electronic scoreboard for adult programs, soccer goals, patio furniture, lane lines, and several aquatic play pieces.

GENERAL FUND, CAPITAL IMPROVEMENT FUND, CAPITAL RESERVE, AND AGGREGATE FUND BALANCES

Chart 6: General Fund Reserves – Compared to Desired



Capital Improvement & Conservation Trust Funds

Capital Items are detailed separately and specifically within the budget. This year’s budget places \$474,500 into a capital spending program, to acquire or develop assets valued above \$6,000. This year capital projects plan to use funds from the Capital Improvement Fund, the Capital Reserve, and the Conservation Trust Fund.

Debt Service

The total maximum payment liability of the Montrose Recreation District under all lease purchase agreements over the entire terms of such agreements, including all optional renewal term is \$47,560,804. This year’s (2023) budget reflects the minimum lease payment of \$1,907,125, as well as the required annual \$2,000 bank fees. Lease purchase was fulfilled by the issue of certificates of participation to be used for the cost of constructing, acquiring and equipping the CRC. The certificates of participation are paid from the Sales Tax Fund, and additional transfers are routinely made from the Capital Reserve Fund to subsidize the payments. Because sales tax receipts are expectedly higher in 2022 and 2023 than has been typical, no subsidy is planned to be made from the General Fund nor the CRF in 2022.

Chart 7: Aggregate Fund Balances

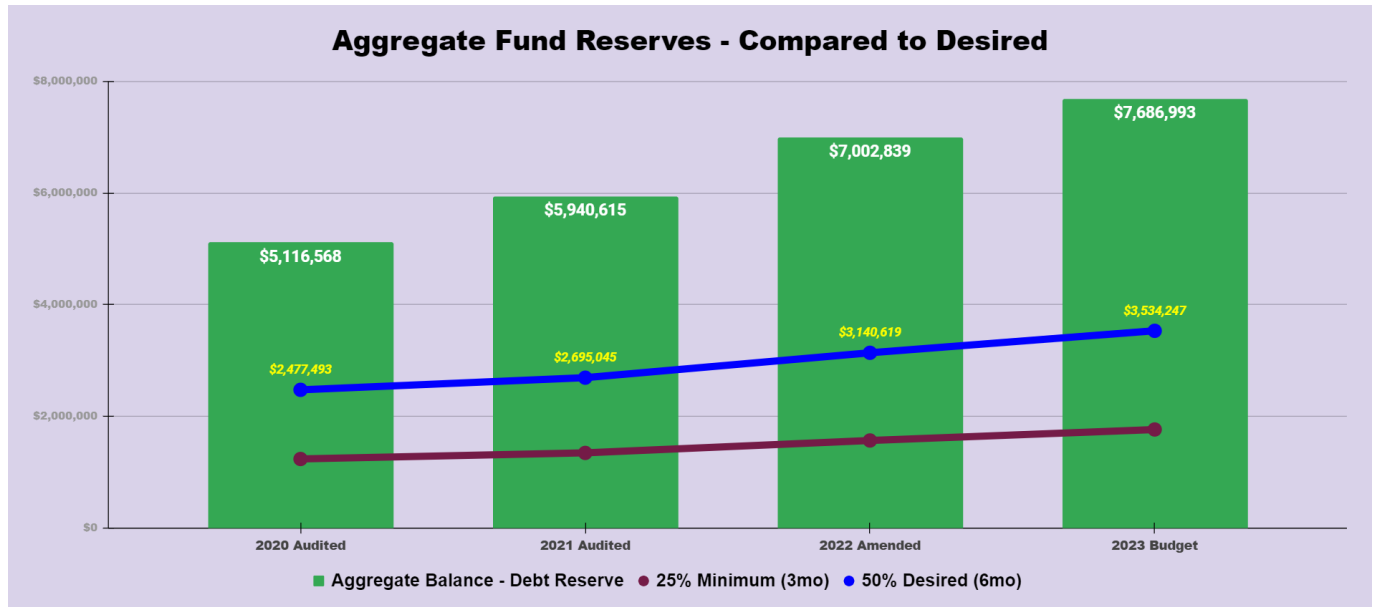
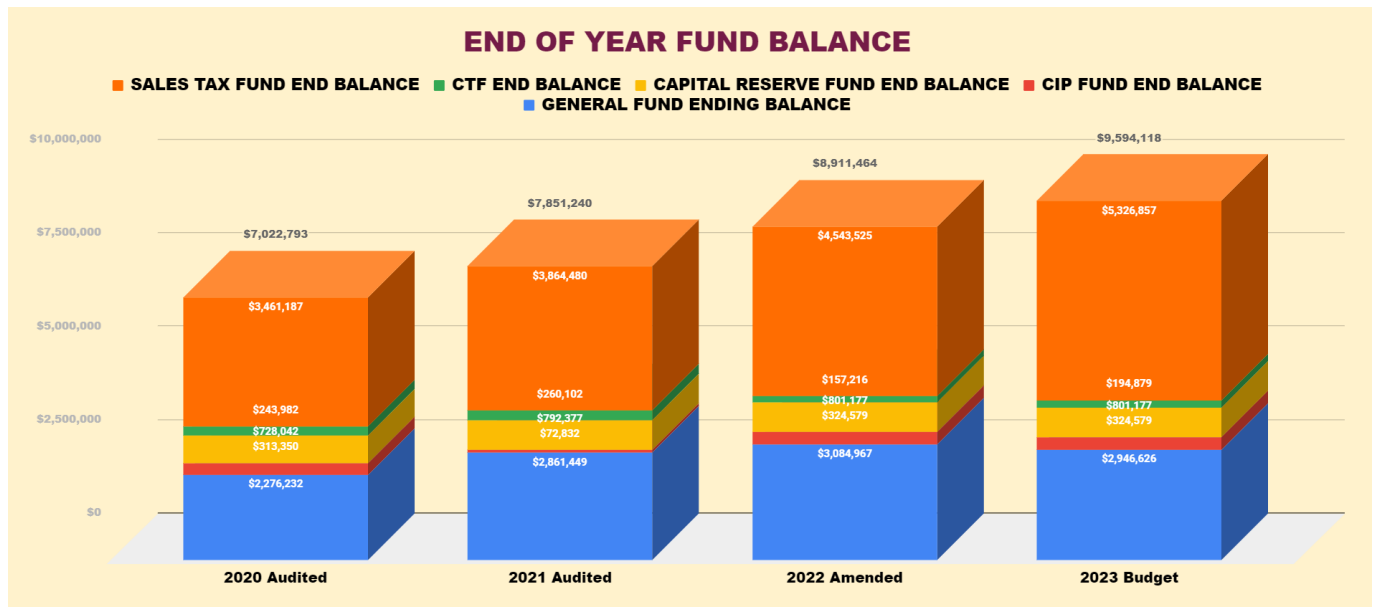


Chart 8: End of Year Fund Balance chart



2023 Montrose Recreation District Budget: FINAL

| MRD 2023 OVERALL BUDGET | | 2019 | 2020 | 2021 | 2022 | 2022 | 2023 |
|-----------------------------|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | | Audited | Audited | Audited | Budget | Amended | BUDGET |
| GENERAL FUND REVENUE | | | | | | | |
| REVENUE, ADMIN | | | | | | | |
| 10-310-1220 | DUE TO/FROM OTHER FUNDS | | | | \$ - | \$ - | \$ - |
| 10-310-4000 | CURRENT PROPERTY TAXES | \$ 1,774,572 | \$ 2,042,534 | \$ 2,123,589 | \$ 2,652,083 | \$ 2,673,686 | \$ 2,697,749 |
| 10-310-4001 | PROPERTY TAX PENALTIES & INTEREST | \$ 3,788 | \$ 4,525 | \$ 3,900 | \$ 2,815 | \$ 2,815 | \$ 3,000 |
| 10-310-4002 | TIF MURA | | \$ (14,362) | \$ (15,026) | \$ (16,000) | \$ (32,015) | \$ (36,817) |
| 10-310-4010 | SPECIFIC OWNERSHIP TAX | \$ 283,549 | \$ 304,505 | \$ 348,228 | \$ 271,000 | \$ 365,014 | \$ 383,000 |
| 10-310-4020 | INTEREST INCOME | \$ 54,403 | | \$ 1,375 | \$ 1,650 | \$ 28,032 | \$ 31,000 |
| 10-310-4022 | CAPITAL CAMPAIGN | | | \$ - | \$ - | \$ - | \$ - |
| 10-310-4024 | DONATIONS | \$ 500 | | \$ - | \$ - | \$ - | \$ - |
| 10-310-4027 | INTERGOVERNMENTAL REVENUE | - | \$ 148,320 | \$ 150,016 | \$ - | \$ - | \$ - |
| 10-310-4030 | SALE OF ASSETS | \$ 1,800 | | \$ 737 | \$ - | \$ 3,950 | \$ - |
| 10-310-4040 | BROCHURE ADVERTISEMENTS | \$ 7,145 | \$ 6,650 | \$ 725 | \$ 14,050 | \$ - | \$ - |
| 10-310-4050 | RENTAL PROPERTY INCOME | | | \$ 64,035 | \$ 67,635 | \$ 64,035 | \$ 64,035 |
| 10-310-4100 | FACILITY RENTAL | | | \$ 700 | \$ - | \$ 2,399 | \$ - |
| 10-310-4105 | FACILITY RENTAL COMM CTR | | | | \$ - | \$ - | \$ - |
| 10-310-4126 | SALE OF MERCHANDISE | | | \$ - | \$ - | \$ - | \$ - |
| 10-310-4128 | EQUIPMENT RENTAL | | | \$ - | \$ - | \$ - | \$ - |
| 10-310-4130 | MISCELLANEOUS | | | \$ - | \$ - | \$ - | \$ - |
| 10-310-4310 | SCHOLARSHIPS | | | \$ - | \$ - | \$ - | \$ - |
| 10-310-4350 | TRANSFERS IN | | | \$ - | \$ - | \$ - | \$ - |
| ADMIN REVENUE TOTAL | | \$ 2,125,757 | \$ 2,492,172 | \$ 2,678,279 | \$ 2,993,233 | \$ 3,107,916 | \$ 3,141,967 |
| REVENUE, CRC | | | | | | | |
| 10-320-4027 | INTERGOVERNMENTAL REVENUE | - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-320-4100 | FACILITY RENTAL | \$ 25,782 | \$ 6,963 | \$ 13,802 | \$ 25,645 | \$ 32,200 | \$ 36,965 |
| 10-320-4116 | CHILD WATCH | \$ 14,951 | \$ 4,421 | \$ 10,156 | \$ 16,960 | \$ 17,000 | \$ 26,400 |
| 10-320-4120 | GENERAL ADMISSION | \$ 289,725 | \$ 105,995 | \$ 232,147 | \$ 238,500 | \$ 317,353 | \$ 326,874 |
| 10-320-4121 | ANNUAL PASSES | \$ 1,066,299 | \$ 498,742 | \$ 703,271 | \$ 700,000 | \$ 1,008,572 | \$ 1,038,829 |
| 10-320-4122 | PUNCH CARDS | \$ 97,034 | \$ 45,556 | \$ 76,500 | \$ 81,000 | \$ 174,252 | \$ 179,480 |
| 10-320-4123 | PRIVATE LESSONS | \$ 24,587 | \$ 21,841 | \$ 26,116 | \$ 24,075 | \$ 18,384 | \$ 31,200 |
| 10-320-4124 | PUBLIC LESSONS | \$ 49,719 | \$ 8,160 | \$ 31,919 | \$ 36,180 | \$ 34,727 | \$ 39,120 |
| 10-320-4125 | SWIM CLASSES | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-320-4126 | SALE OF MERCHANDISE | \$ 18 | \$ 152 | \$ - | \$ - | \$ - | \$ - |
| 10-320-4127 | LOCKER RENTAL | \$ 8,505 | \$ 4,054 | \$ 6,023 | \$ 8,500 | \$ 8,500 | \$ 10,000 |
| 10-320-4128 | EQUIPMENT RENTAL | \$ 20 | | \$ - | \$ - | \$ - | \$ - |
| 10-320-4129 | OVER/SHORT | | | \$ - | \$ - | \$ - | \$ - |
| 10-320-4130 | MISCELLANEOUS | | | \$ - | \$ - | \$ - | \$ - |
| 10-320-4132 | PERSONAL TRAINING | \$ 53,076 | \$ 22,032 | \$ 26,291 | \$ 23,000 | \$ 38,000 | \$ 40,000 |
| 10-320-4312 | SWIM SCHOLARSHIP | | | \$ - | \$ - | \$ - | \$ - |
| 10-320-4320 | REC PROGRAMS | \$ 16,732 | \$ 5,199 | \$ 5,358 | \$ 18,280 | \$ 17,300 | \$ 20,870 |
| 10-320-4325 | SPECIAL EVENTS | \$ 3,500 | \$ 660 | \$ 454 | \$ - | \$ - | \$ - |
| 10-320-4330 | RED CROSS TRAINING | \$ 5,490 | \$ 2,400 | \$ 4,635 | \$ 4,765 | \$ 2,800 | \$ 4,765 |
| CRC REVENUE TOTAL | | \$ 1,655,438 | \$ 726,175 | \$ 1,136,672 | \$ 1,176,905 | \$ 1,669,088 | \$ 1,754,502 |

2023 Montrose Recreation District Budget: FINAL

| MRD 2023 OVERALL BUDGET | | 2019 Audited | 2020 Audited | 2021 Audited | 2022 Budget | 2022 Amended | 2023 BUDGET |
|-----------------------------------|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| REVENUE, CONCESSIONS | | | | | | | |
| 10-340-4200 | CONCESSIONS-POP MACHINES | | | | \$ - | \$ - | \$ 450 |
| 10-340-4201 | CONCESSIONS-FIELD HOUSE | \$ 2,325 | | \$ 3,150 | \$ 3,000 | \$ 2,154 | \$ 2,800 |
| 10-340-4202 | CONCESSIONS-UTE PARK | \$ 2,593 | | \$ 2,500 | \$ 3,250 | \$ 3,902 | \$ 4,300 |
| 10-340-4203 | CONCESSIONS-CRC SODA | \$ 3,195 | | \$ 1,650 | \$ 3,000 | \$ 2,312 | \$ 3,100 |
| 10-340-4204 | MCNEIL CONCESSIONS | \$ 4,285 | | \$ 2,750 | \$ 3,750 | \$ 3,735 | \$ 5,000 |
| 10-340-4206 | CONCESSIONS-HOLLY PARK | | | | \$ - | \$ - | \$ - |
| 10-340-4207 | CONCESSIONS-CRC VENDING | \$ 35,377 | | \$ 17,000 | \$ 25,000 | \$ 19,912 | \$ 32,000 |
| CONCESSIONS REVENUE TOTAL | | \$ 47,775 | \$ 14,875 | \$ 27,050 | \$ 38,000 | \$ 32,014 | \$ 47,650 |
| REVENUE, MARKETING | | | | | | | |
| 10-350-4040 | BROCHURE ADVERTISEMENTS | \$ - | \$ - | \$ - | \$ - | \$ 14,950 | \$ 17,450 |
| MARKETING REVENUE TOTAL | | \$ - | \$ - | \$ - | \$ - | \$ 14,950 | \$ 17,450 |
| REVENUE, REC PROGRAMS | | | | | | | |
| 10-360-4100 | FACILITY RENTAL | \$ 95 | \$ 175 | \$ 1,800 | \$ - | \$ 3,200 | \$ 3,200 |
| 10-360-4126 | SALE OF MERCHANDISE | \$ 5,588 | \$ 3,174 | \$ 7,725 | \$ 5,500 | \$ 4,841 | \$ 4,800 |
| 10-360-4300 | PLAYER FEES | \$ 140,338 | \$ 83,718 | \$ 155,814 | \$ 141,233 | \$ 148,508 | \$ 159,675 |
| 10-360-4302 | SPONSOR FEES | \$ 12,197 | \$ 7,841 | \$ 19,740 | \$ 13,350 | \$ 11,480 | \$ 10,700 |
| 10-360-4307 | PROGRAM DONATIONS | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-360-4320 | REC PROGRAMS | \$ 84,764 | \$ 22,618 | \$ 49,948 | \$ 57,900 | \$ 61,965 | \$ 81,476 |
| REC PROGRAMS REVENUE TOTAL | | \$ 243,963 | \$ 117,526 | \$ 235,027 | \$ 217,983 | \$ 229,993 | \$ 259,851 |
| REVENUE, FLEX REC | | | | | | | |
| 10-370-1220 | DUE TO/FROM OTHER FUNDS | | | | \$ - | \$ - | \$ - |
| 10-370-4022 | CAPITAL CAMPAIGN | | | | \$ - | \$ - | \$ - |
| 10-370-4024 | DONATIONS | | | | \$ - | \$ - | \$ - |
| 10-370-4100 | FACILITY RENTAL | | | | \$ - | \$ 500 | \$ 6,000 |
| 10-370-4120 | GENERAL ADMISSION | | | | \$ - | \$ 2,000 | \$ 24,960 |
| 10-370-4121 | ANNUAL PASSES | | | | \$ - | \$ 1,500 | \$ 51,900 |
| 10-370-4122 | PUNCH CARDS | | | | \$ - | \$ - | \$ 3,840 |
| 10-370-4126 | SALE OF MERCHANDISE | | | | \$ - | \$ - | \$ - |
| 10-370-4128 | EQUIPMENT RENTAL | | | | \$ - | \$ - | \$ - |
| 10-370-4132 | PERSONAL TRAINING | | | | \$ - | \$ 667 | \$ 8,000 |
| 10-370-4310 | SCHOLARSHIPS | | | | \$ - | \$ - | \$ - |
| 10-370-4320 | REC PROGRAMS | | | | \$ - | \$ 500 | \$ 30,360 |
| 10-370-4325 | SPECIAL EVENTS | | | | \$ - | \$ - | \$ - |
| FLEX REC REVENUE TOTAL | | \$ 128,738 | \$ - | \$ - | \$ - | \$ 5,167 | \$ 125,060 |
| REVENUE, FIELD HOUSE | | | | | | | |
| 10-390-4025 | GRANT REVENUES | | \$ - | \$ 46,494 | \$ 5,000 | \$ 10,000 | \$ - |
| 10-390-4100 | FACILITY RENTAL | \$ 48,389 | \$ 22,193 | \$ 42,808 | \$ 40,544 | \$ 45,700 | \$ 45,319 |
| 10-390-4120 | GENERAL ADMISSION | \$ 25,424 | \$ 13,664 | \$ 22,252 | \$ 28,748 | \$ 18,000 | \$ 19,455 |
| 10-390-4122 | PUNCH CARDS | \$ 4,691 | \$ 876 | \$ 301 | \$ - | \$ - | \$ - |
| 10-390-4126 | SALE OF MERCHANDISE | | \$ - | \$ 32 | \$ - | \$ - | \$ - |
| 10-390-4128 | EQUIPMENT RENTAL | \$ 359 | \$ 19 | \$ - | \$ - | \$ - | \$ - |
| 10-390-4300 | PLAYER FEES | \$ 16,080 | \$ 14,683 | \$ 25,536 | \$ 22,336 | \$ 24,637 | \$ 27,514 |
| 10-390-4302 | SPONSOR FEES | \$ 2,690 | \$ 1,052 | \$ 600 | \$ 2,825 | \$ 550 | \$ 750 |
| 10-390-4320 | REC PROGRAMS | \$ 31,105 | \$ 16,750 | \$ 54,733 | \$ 52,625 | \$ 49,118 | \$ 58,460 |
| FIELD HOUSE REVENUE TOTAL | | \$ 128,738 | \$ 69,237 | \$ 192,756 | \$ 152,078 | \$ 148,005 | \$ 151,498 |
| TOTAL GENERAL FUND REVENUE | | \$ 4,201,671 | \$ 3,419,985 | \$ 4,269,784 | \$ 4,578,199 | \$ 5,207,132 | \$ 5,497,978 |

2023 Montrose Recreation District Budget: FINAL

| MRD 2023 OVERALL BUDGET | | 2019 | 2020 | 2021 | 2022 | 2022 | 2023 |
|-----------------------------|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | | Audited | Audited | Audited | Budget | Amended | BUDGET |
| GENERAL FUND EXPENSE | | | | | | | |
| EXPENSE, ADMIN | | | | | | | |
| 10-410-5001 | FT ADMINISTRATION SALARIES | \$ 445,053 | \$ 505,803 | \$ 530,961 | \$ 777,076 | \$ 671,803 | \$ 860,446 |
| 10-410-5003 | COVID LEAVE PAY | | | \$ 800 | \$ - | \$ - | \$ - |
| 10-410-5004 | PART TIME SICK LEAVE | | | \$ 5,000 | \$ 6,000 | \$ 27,192 | \$ 31,500 |
| 10-410-5299 | TUITION REIMBURSEMENT | | \$ - | \$ - | \$ 25,000 | \$ - | \$ 2,000 |
| 10-410-5300 | FICA | \$ 6,194 | \$ 5,514 | \$ 9,741 | \$ 8,961 | \$ 9,569 | \$ 10,000 |
| 10-410-5301 | PERA EMPLOYER | \$ 253,156 | \$ 210,318 | \$ 260,579 | \$ 278,308 | \$ 274,945 | \$ 299,699 |
| 10-410-5302 | UNEMPLOYMENT | \$ 5,788 | \$ 4,704 | \$ 4,539 | \$ 5,000 | \$ 5,898 | \$ 6,000 |
| 10-410-5303 | INSURANCE PACKAGE (P & L) | \$ 70,797 | \$ 80,547 | \$ 73,761 | \$ 86,058 | \$ 78,000 | \$ 83,000 |
| 10-410-5304 | INSURANCE - HEALTH/DENTAL/LIF | \$ 239,700 | \$ 265,315 | \$ 224,125 | \$ 288,830 | \$ 233,669 | \$ 277,730 |
| 10-410-5305 | WORKERS COMPENSATION INSUR | \$ 20,415 | \$ 24,597 | \$ 35,891 | \$ 49,000 | \$ 49,000 | \$ 52,500 |
| 10-410-5307 | BONDING/LIABILITY | \$ 210 | \$ 210 | \$ 210 | \$ 210 | \$ 210 | \$ 210 |
| 10-410-5310 | RECRUITMENT EXPENSE | \$ 9,669 | \$ - | \$ 599 | \$ 18,100 | \$ 18,100 | \$ 26,500 |
| 10-410-5311 | SALES TAX EXPENSE | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-410-5312 | NEWSLETTER | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-410-5318 | POSTAGE | \$ 2,357 | \$ 2,750 | \$ 188 | \$ 2,750 | \$ 3,250 | \$ 3,250 |
| 10-410-5319 | COPIER/COMPUTER | \$ 6,598 | \$ 9,571 | \$ 11,820 | \$ 18,000 | \$ 35,000 | \$ 18,000 |
| 10-410-5320 | PAPER SUPPLIES | \$ 2,026 | | | \$ 2,000 | \$ 200 | \$ 200 |
| 10-410-5321 | MISC. OFFICE SUPPLIES | \$ 6,833 | \$ 6,189 | \$ 6,185 | \$ 7,000 | \$ 5,000 | \$ 5,000 |
| 10-410-5322 | ACCOUNTING | \$ 19,075 | \$ 19,693 | \$ 19,887 | \$ 20,000 | \$ 19,821 | \$ 40,000 |
| 10-410-5323 | AUTO MILEAGE | \$ 1,601 | \$ 682 | \$ 505 | \$ 2,400 | \$ 2,400 | \$ 2,400 |
| 10-410-5324 | TRAINING & TRAVEL | \$ 6,884 | \$ 5,071 | \$ 8,214 | \$ 15,000 | \$ 22,000 | \$ 25,000 |
| 10-410-5325 | PUBLICATIONS | | \$ - | \$ 373 | \$ 500 | \$ 500 | \$ 500 |
| 10-410-5326 | DUES | \$ 6,067 | \$ 4,745 | \$ 7,164 | \$ 6,880 | \$ 9,392 | \$ 9,440 |
| 10-410-5327 | TREASURERS FEES | \$ 35,565 | \$ 40,900 | \$ 42,551 | \$ 54,650 | \$ 54,650 | \$ 54,650 |
| 10-410-5329 | SOFTWARE TECHNICAL SUPPORT | \$ 18,129 | \$ 14,998 | \$ 23,716 | \$ 35,800 | \$ 40,716 | \$ 39,000 |
| 10-410-5330 | WATER, SEWER, SANITATION | \$ 409 | \$ 495 | \$ 518 | \$ - | \$ - | \$ - |
| 10-410-5332 | NATURAL GAS | \$ 2,483 | \$ 560 | \$ 663 | \$ - | \$ - | \$ - |
| 10-410-5333 | ELECTRICITY | \$ 990 | \$ 767 | \$ 963 | \$ - | \$ - | \$ - |
| 10-410-5334 | TELEPHONE | \$ 3,080 | \$ 3,240 | \$ 4,168 | \$ 3,600 | \$ 3,600 | \$ 3,600 |
| 10-410-5340 | UNIFORMS | \$ 1,149 | \$ 300 | \$ 759 | \$ 1,250 | \$ 1,250 | \$ 1,500 |
| 10-410-5341 | BANK CHARGES | \$ 33,781 | \$ 17,156 | \$ 27,170 | \$ 25,500 | \$ 29,682 | \$ 30,000 |
| 10-410-5343 | BOARD MEETING EXPENSE | \$ 2,725 | \$ 1,989 | \$ 3,095 | \$ 3,000 | \$ 3,600 | \$ 3,500 |
| 10-410-5344 | ELECTION EXPENSE | | \$ 2,663 | \$ - | \$ 3,000 | \$ 115 | \$ - |
| 10-410-5345 | LEGAL | \$ 9,421 | \$ 5,970 | \$ 9,053 | \$ 12,000 | \$ 12,600 | \$ 14,000 |
| 10-410-5346 | CONSULTING | \$ 10,421 | \$ 3,878 | \$ 23,904 | \$ 60,000 | \$ 60,000 | \$ 91,100 |
| 10-410-5347 | SECURITY | \$ 900 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-410-5350 | MAINTENANCE REPAIRS | \$ 24 | \$ 4,069 | \$ - | \$ - | \$ - | \$ - |
| 10-410-5351 | MAINTENANCE SUPPLIES | \$ 78 | \$ 1,367 | \$ 704 | \$ - | \$ - | \$ - |
| 10-410-5353 | ADVERTISING | \$ 114 | \$ - | \$ 627 | \$ - | \$ - | \$ - |
| 10-410-5354 | AWARDS | \$ 300 | \$ 438 | \$ 1,882 | \$ 2,500 | \$ 3,500 | \$ 8,100 |
| 10-410-5357 | VEHICLE O&M | | \$ 439 | \$ - | \$ - | \$ - | \$ - |
| 10-410-5363 | RED CROSS | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-410-5365 | SPECIAL EVENT EXPENSE | | \$ 463 | \$ 861 | \$ 500 | \$ - | \$ - |
| 10-410-5367 | SHARED SERVICES - IT | \$ 13,007 | \$ 26,994 | \$ 10,009 | \$ 10,000 | \$ 10,200 | \$ 10,200 |
| 10-410-5369 | SIGNAGE | | \$ - | \$ 408 | \$ - | \$ - | \$ - |
| 10-410-5370 | FURNITURE/EQUIPMENT | | \$ - | \$ 1,128 | \$ 16,300 | \$ 5,000 | \$ 7,500 |
| 10-410-5371 | FACILITY REPAIR & DEVELOPMENT | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-410-5372 | INCLUSION SERVICES | | \$ - | \$ - | \$ 10,000 | \$ 10,000 | \$ 2,500 |
| 10-410-5380 | SHARED SERVICE - FINANCE | \$ 9,201 | \$ - | \$ 3,600 | \$ 4,500 | \$ 4,800 | \$ 4,800 |
| 10-410-5388 | NETWORKING | \$ 2,487 | \$ 275 | \$ - | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| 10-410-5398 | TRANSFER TO CIF and CRF | \$ 1,250,000 | \$ 824,148 | \$ 205,103 | \$ 302,000 | \$ 611,000 | \$ 474,500 |
| 10-410-5399 | CONTINGENCY | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-410-5400 | OPERATING CAPITAL EQUIPMENT | | \$ - | \$ - | \$ - | \$ - | \$ - |
| ADMIN EXPENSE TOTAL | | \$ 2,500,964 | \$ 2,096,818 | \$ 1,561,424 | \$ 2,163,173 | \$ 2,318,162 | \$ 2,499,825 |
| EXPENSE, CRC | | | | | | | |
| 10-420-5001 | FT ADMINISTRATION SALARIES | | | | \$ - | \$ - | \$ - |
| 10-420-5002 | FT CRC SALARIES | \$ 209,961 | \$ 835,736 | \$ 227,560 | \$ 274,091 | \$ 228,605 | \$ 286,752 |
| 10-420-5100 | CUSTOMER SERVICE REPS, PT | \$ 156,402 | | \$ 131,641 | \$ 150,937 | \$ 150,000 | \$ 150,937 |
| 10-420-5110 | LIFE GUARDS | \$ 303,972 | | \$ 224,112 | \$ 304,054 | \$ 280,563 | \$ 342,723 |
| 10-420-5115 | LEAD LIFEGUARD | \$ 66,321 | | \$ 60,575 | \$ 74,424 | \$ 76,321 | \$ 74,160 |
| 10-420-5130 | INSTRUCTORS- NON COMMISSION | \$ 39,606 | | \$ 12,435 | \$ 40,766 | \$ 35,000 | \$ 42,819 |
| 10-420-5131 | PERSONAL TRAINER | \$ 30,268 | | \$ 9,048 | \$ 19,114 | \$ 28,000 | \$ 31,600 |

2023 Montrose Recreation District Budget: FINAL

| MRD 2023 OVERALL BUDGET | | 2019 | 2020 | 2021 | 2022 | 2022 | 2023 |
|--------------------------|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | | Audited | Audited | Audited | Budget | Amended | BUDGET |
| 10-420-5132 | INSTRUCTORS-PUBLIC SWIM LESSO | \$ 24,099 | | \$ 11,554 | \$ 10,694 | \$ 19,243 | \$ 20,933 |
| 10-420-5133 | INSTRUCTORS-PRIVATE SWIM LESSO | \$ 16,325 | | \$ 17,632 | \$ 14,445 | \$ 9,127 | \$ 20,153 |
| 10-420-5134 | INSTRUCTORS-WATER AEROBIC | \$ 13,236 | | \$ 11,693 | \$ 12,645 | \$ 13,721 | \$ 12,649 |
| 10-420-5140 | INSTRUCTORS-COMMISSIONED | \$ 9,923 | | - | \$ 735 | \$ 1,520 | \$ 2,100 |
| 10-420-5150 | SWIM ASSISTANTS | \$ 17,682 | | \$ 9,257 | \$ 9,433 | \$ 14,204 | \$ 15,000 |
| 10-420-5151 | SLIDE ATTENDANT | \$ 28,854 | | \$ 13,786 | \$ 28,799 | \$ 18,234 | \$ 29,000 |
| 10-420-5153 | CHILD WATCH | \$ 27,444 | | \$ 7,424 | \$ 20,473 | \$ 22,111 | \$ 29,326 |
| 10-420-5154 | CLIMBING WALL ATTENDANT | \$ 50,275 | | \$ 18,560 | \$ 33,840 | \$ 35,500 | \$ 34,738 |
| 10-420-5160 | MAINTENANCE CUSTODIAN | \$ 90,515 | | \$ 51,040 | \$ 85,021 | \$ 85,021 | \$ 133,948 |
| 10-420-5180 | MAINTENANCE WORKER | \$ 30,121 | | \$ 58,005 | \$ 63,148 | \$ 63,148 | \$ 84,592 |
| 10-420-5230 | GYM/FACILITY SUPERVISOR | \$ 38,371 | | \$ 58,000 | \$ 45,112 | \$ 44,000 | \$ 45,770 |
| 10-420-5290 | SPECIAL EVENT WORKER | \$ 802 | | \$ 300 | \$ 1,094 | \$ 1,094 | \$ - |
| 10-420-5300 | FICA | \$ 16,599 | \$ 9,135 | \$ 12,549 | \$ 17,238 | \$ 16,318 | \$ 19,679 |
| 10-420-5304 | HEALTH/DENTAL/LIFE INSURANCE | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-420-5311 | SALES TAX EXPENSE | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-420-5315 | EQUIPMENT RENTAL | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-420-5318 | POSTAGE | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-420-5321 | OFFICE SUPPLY | \$ 5,862 | \$ 411 | \$ 2,627 | \$ 850 | \$ 350 | \$ 900 |
| 10-420-5323 | AUTO MILEAGE | \$ 21 | \$ - | \$ - | \$ 1,137 | \$ 400 | \$ 400 |
| 10-420-5324 | TRAINING & TRAVEL | \$ 2,618 | \$ 1,594 | \$ 1,692 | \$ 5,116 | \$ 11,011 | \$ 11,353 |
| 10-420-5330 | WATER, SEWER, SANITATION | \$ 30,217 | \$ 28,731 | \$ 25,405 | \$ 35,000 | \$ 35,000 | \$ 37,500 |
| 10-420-5332 | NATURAL GAS | \$ 133,278 | \$ 107,581 | \$ 122,372 | \$ 110,000 | \$ 171,109 | \$ 180,000 |
| 10-420-5333 | ELECTRICITY | \$ 152,745 | \$ 140,772 | \$ 135,372 | \$ 124,000 | \$ 118,992 | \$ 121,000 |
| 10-420-5334 | TELEPHONE | \$ 11,145 | \$ 11,006 | \$ 15,889 | \$ 14,400 | \$ 12,000 | \$ 12,600 |
| 10-420-5335 | CHEMICALS | \$ 66,196 | \$ 37,482 | \$ 49,270 | \$ 50,000 | \$ 64,250 | \$ 69,893 |
| 10-420-5336 | IRRIGATION | \$ 4,491 | \$ 522 | \$ 3,044 | \$ 4,000 | \$ 4,000 | \$ 3,250 |
| 10-420-5340 | UNIFORMS | \$ 3,172 | \$ 1,446 | \$ 3,394 | \$ 10,250 | \$ 10,212 | \$ 12,500 |
| 10-420-5347 | SECURITY | \$ 508 | \$ 4,381 | \$ 5,698 | \$ 4,560 | \$ 5,701 | \$ 6,200 |
| 10-420-5349 | PROGRAM SUPPLIES | \$ 17,025 | \$ 7,463 | \$ 11,664 | \$ 16,869 | \$ 12,630 | \$ 18,450 |
| 10-420-5350 | MAINTENANCE REPAIRS | \$ 58,587 | \$ 45,044 | \$ 55,432 | \$ 71,379 | \$ 72,143 | \$ 68,381 |
| 10-420-5351 | MAINTENANCE SUPPLIES | \$ 37,168 | \$ 33,001 | \$ 43,697 | \$ 40,000 | \$ 40,125 | \$ 29,249 |
| 10-420-5352 | PROGRAM EQUIPMENT | \$ 22,499 | \$ 9,107 | \$ 17,503 | \$ 24,402 | \$ 22,597 | \$ 24,431 |
| 10-420-5353 | ADVERTISING | | \$ - | \$ 943 | \$ - | \$ 450 | \$ 1,550 |
| 10-420-5354 | AWARDS | \$ 127 | \$ 149 | \$ 154 | \$ 800 | \$ 1,451 | \$ 1,800 |
| 10-420-5355 | SAFETY/MEDICAL | \$ 222 | \$ 1,379 | \$ 3,490 | \$ 3,463 | \$ 1,425 | \$ 2,663 |
| 10-420-5356 | VEHICLE REPAIRS | | \$ - | \$ 674 | \$ - | \$ - | \$ - |
| 10-420-5358 | SALE ITEMS | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-420-5363 | RED CROSS | \$ 4,554 | \$ 4,715 | \$ 5,895 | \$ 2,241 | \$ 3,350 | \$ 4,025 |
| 10-420-5364 | RENTAL ITEMS | \$ 293 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-420-5365 | SPECIAL EVENT EXPENSE | \$ 711 | \$ 513 | \$ 693 | \$ 960 | \$ 960 | \$ 1,050 |
| 10-420-5367 | SHARED SERVICES - IT | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-420-5369 | SIGNAGE | | \$ - | \$ - | \$ 500 | \$ - | \$ - |
| 10-420-5370 | FURNITURE, FIXTURES & EQUIPME | \$ 146 | \$ 7,967 | \$ - | \$ 6,950 | \$ 6,785 | \$ 13,190 |
| 10-420-5371 | FACILITY REPAIR & DEVELOPMENT | \$ 3,747 | \$ 2,205 | \$ 3,814 | \$ 5,000 | \$ 5,000 | \$ - |
| 10-420-5372 | INCLUSION SERVICES | | | \$ - | \$ 500 | \$ - | \$ - |
| 10-420-5400 | OPERATING CAPITAL EQUIPMENT | | | \$ - | \$ 16,000 | \$ 15,299 | \$ 30,800 |
| CRC EXPENSE TOTAL | | \$ 1,726,108 | \$ 1,290,340 | \$ 1,443,892 | \$ 1,754,438 | \$ 1,756,971 | \$ 2,028,065 |
| EXPENSE, PARKS | | | | | | | |
| 10-430-5180 | MAINTENANCE WORKER | \$ 98,123 | \$ 95,695 | \$ 110,006 | \$ 139,708 | \$ 138,181 | \$ 136,265 |
| 10-430-5300 | FICA | \$ 1,469 | \$ 1,542 | \$ 1,593 | \$ 2,026 | \$ 2,004 | \$ 1,976 |
| 10-430-5304 | HEALTH/LIFE INSURANCE | | \$ - | | \$ - | \$ - | \$ - |
| 10-430-5315 | EQUIPMENT RENTAL | \$ 2,678 | \$ 545 | \$ 1,021 | \$ 5,000 | \$ 5,387 | \$ 6,750 |
| 10-430-5324 | TRAINING & TRAVEL | \$ 2,642 | \$ 687 | \$ 3,367 | \$ 5,000 | \$ 4,000 | \$ 5,020 |
| 10-430-5330 | WATER, SEWER, SANITATION | \$ 7,667 | \$ 2,986 | \$ 4,701 | \$ 7,000 | \$ 2,227 | \$ 4,500 |
| 10-430-5331 | WATER LEASE | \$ 295 | \$ 305 | \$ 305 | \$ 1,300 | \$ 1,300 | \$ 1,500 |
| 10-430-5332 | NATURAL GAS | \$ 1,285 | \$ 906 | \$ 1,060 | \$ 1,500 | \$ 1,500 | \$ 1,750 |
| 10-430-5333 | ELECTRICITY | \$ 10,026 | \$ 9,886 | \$ 13,452 | \$ 8,500 | \$ 8,000 | \$ 9,000 |
| 10-430-5334 | TELEPHONE | \$ 720 | \$ 805 | \$ 720 | \$ - | \$ - | \$ - |
| 10-430-5335 | CHEMICALS | \$ 13,653 | \$ 7,814 | \$ 10,334 | \$ 12,000 | \$ 12,000 | \$ 7,600 |
| 10-430-5336 | IRRIGATION | \$ 6,259 | \$ 5,988 | \$ 5,208 | \$ 5,000 | \$ 6,000 | \$ 6,340 |
| 10-430-5340 | UNIFORMS | \$ 1,726 | \$ 1,442 | \$ 618 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| 10-430-5350 | MAINTENANCE REPAIR | \$ 9,737 | \$ 7,232 | \$ 6,633 | \$ 89,500 | \$ 79,500 | \$ 59,691 |
| 10-430-5351 | MAINTENANCE SUPPLY | \$ 11,659 | \$ 10,728 | \$ 8,087 | \$ 15,000 | \$ 15,000 | \$ 16,190 |
| 10-430-5356 | VEHICLE REPAIRS | \$ 9,147 | \$ 9,376 | \$ 5,136 | \$ 5,000 | \$ 6,500 | \$ 5,500 |

2023 Montrose Recreation District Budget: FINAL

| MRD 2023 OVERALL BUDGET | | 2019 | 2020 | 2021 | 2022 | 2022 | 2023 |
|----------------------------------|----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | Audited | Audited | Audited | Budget | Amended | BUDGET |
| 10-430-5357 | VEHICLE O&M | \$ 11,499 | \$ 6,486 | \$ 8,024 | \$ 8,000 | \$ 7,200 | \$ 10,000 |
| 10-430-5363 | RED CROSS | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-430-5369 | SIGNAGE | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-430-5370 | FURNITURE, FIXTURES & EQUIPMENTS | \$ 2,159 | \$ 7,377 | \$ 6,843 | \$ 5,000 | \$ 5,000 | \$ 7,590 |
| 10-430-5371 | FACILITY REPAIR & DEVELOPMENT | \$ 2,609 | \$ 1,850 | \$ 2,600 | \$ 5,500 | \$ 5,500 | \$ - |
| 10-430-5372 | INCLUSION SERVICES | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-430-5374 | SHARED SERVICES - MAINTENANCE | \$ 2,512 | \$ 1,958 | \$ 1,879 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| 10-430-5400 | OPERATING CAPITAL EQUIPMENT | | | \$ 4,950 | \$ 8,000 | \$ 5,000 | \$ - |
| PARKS EXPENSE TOTAL | | \$ 195,865 | \$ 173,608 | \$ 196,537 | \$ 327,034 | \$ 308,299 | \$ 283,672 |
| EXPENSE, CONCESSIONS | | | | | | | |
| 10-440-5200 | CONCESSION OPERATOR | \$ 608 | \$ 125 | \$ 1,872 | \$ 1,305 | \$ 1,488 | \$ 1,350 |
| 10-440-5210 | CONCESSION ATTENDANT | \$ 4,075 | \$ 2,002 | | \$ 4,446 | \$ 3,175 | \$ 4,832 |
| 10-440-5300 | FICA | \$ 68 | \$ 31 | \$ 27 | \$ 83 | \$ 68 | \$ 90 |
| 10-440-5311 | SALES TAX EXPENSE | \$ 3,229 | \$ 1,057 | \$ 1,544 | \$ 1,700 | \$ 2,042 | \$ 3,000 |
| 10-440-5323 | AUTO MILEAGE | | \$ - | | \$ - | \$ - | \$ - |
| 10-440-5324 | TRAINING/TRAVEL | \$ 230 | \$ - | | \$ - | \$ - | \$ 250 |
| 10-440-5326 | DUES | \$ 270 | \$ - | \$ 540 | \$ 250 | \$ - | \$ - |
| 10-440-5340 | UNIFORMS | \$ 410 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-440-5349 | PROGRAM SUPPLIES | | \$ - | \$ - | \$ 75 | \$ - | \$ - |
| 10-440-5350 | MAINT REPAIRS | \$ 730 | \$ 24 | \$ 521 | \$ 300 | \$ 600 | \$ 650 |
| 10-440-5351 | MAINT SUPPLY | \$ 10 | \$ 14 | \$ - | \$ 100 | \$ - | \$ - |
| 10-440-5357 | VEHICLE O&M | \$ 139 | \$ 112 | \$ - | \$ 100 | \$ 50 | \$ 50 |
| 10-440-5360 | COST OF GOODS SOLD | \$ 33,251 | \$ 9,102 | \$ 16,911 | \$ 15,000 | \$ 28,000 | \$ 30,000 |
| 10-440-5370 | FURNITURE, FIXTURES & EQUIPMENTS | | \$ - | \$ 189 | \$ 500 | \$ - | \$ 500 |
| CONCESSIONS EXPENSE TOTAL | | \$ 43,020 | \$ 12,467 | \$ 21,604 | \$ 23,860 | \$ 35,422 | \$ 40,722 |

2023 Montrose Recreation District Budget: FINAL

| MRD 2023 OVERALL BUDGET | | 2019 | 2020 | 2021 | 2022 | 2022 | 2023 |
|-----------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | Audited | Audited | Audited | Budget | Amended | BUDGET |
| EXPENSE, MARKETING | | | | | | | |
| 10-450-5312 | NEWSLETTER | \$ 1,386 | \$ 1,638 | \$ 195 | \$ 1,700 | \$ 1,200 | \$ 1,200 |
| 10-450-5313 | WEBSITE | \$ 2,668 | \$ 3,542 | \$ 4,782 | \$ 3,600 | \$ 11,955 | \$ 11,955 |
| 10-450-5317 | PRINTING | \$ 24,518 | \$ 14,234 | \$ 6,974 | \$ 43,500 | \$ 18,893 | \$ 20,460 |
| 10-450-5318 | POSTAGE | \$ 12,600 | \$ 4,400 | \$ 4,200 | \$ 13,500 | \$ 16,500 | \$ 21,500 |
| 10-450-5321 | MISC. OFFICE SUPPLIES | \$ 8 | \$ - | \$ - | \$ 500 | \$ 500 | \$ 500 |
| 10-450-5324 | TRAINING/TRAVEL | | \$ - | \$ 107 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| 10-450-5329 | SOFTWARE TECHNICAL SUPPORT | \$ 179 | \$ - | \$ 980 | \$ 1,040 | \$ 1,671 | \$ 1,491 |
| 10-450-5346 | CONSULTING | | | | | \$ 19,920 | \$ 19,920 |
| 10-450-5349 | PROGRAM SUPPLIES | \$ 699 | \$ - | \$ 105 | \$ - | \$ - | \$ 1,500 |
| 10-450-5353 | ADVERTISING | \$ 4,924 | \$ 3,073 | \$ 27,892 | \$ 31,150 | \$ 20,860 | \$ 24,890 |
| 10-450-5354 | AWARDS | \$ 545 | \$ 235 | \$ - | \$ 600 | \$ 2,000 | \$ 2,000 |
| 10-450-5365 | SPECIAL EVENTS EXPENSE | \$ 3,841 | \$ 1,344 | \$ 3,578 | \$ 3,000 | \$ 6,170 | \$ 2,800 |
| 10-450-5368 | PROMOTIONAL ITEMS | \$ 5,157 | \$ 1,510 | \$ 4,715 | \$ 5,935 | \$ 6,457 | \$ 6,060 |
| 10-450-5370 | FURNITURE, FIXTURES & EQUIPMEN | | \$ - | \$ - | \$ 4,070 | \$ 90 | \$ 5,246 |
| MARKETING EXPENSE TOTAL | | \$ 56,525 | \$ 29,976 | \$ 53,528 | \$ 109,594 | \$ 107,216 | \$ 120,522 |
| EXPENSE, REC PROGRAMS | | | | | | | |
| 10-460-5130 | INSTRUCTORS-NON COMMISSIONED | | | \$ - | \$ 2,356 | \$ - | \$ 200 |
| 10-460-5140 | INSTRUCTORS-COMMISSIONED | \$ 39,628 | | \$ 23,710 | \$ 24,471 | \$ 26,838 | \$ 34,071 |
| 10-460-5190 | INFIELD MAINTENANCE | \$ 7,640 | | \$ 3,900 | \$ 4,100 | \$ 3,835 | \$ 5,882 |
| 10-460-5220 | OFFICIALS | \$ 42,601 | | \$ 49,529 | \$ 40,638 | \$ 45,795 | \$ 52,472 |
| 10-460-5230 | GYM/FACILITY SUPERVISOR | \$ 3,422 | | \$ 11,170 | \$ 8,628 | \$ 6,267 | \$ 12,625 |
| 10-460-5240 | SCORER/TIMER | \$ 12,530 | | \$ 10,700 | \$ 9,185 | \$ 7,097 | \$ 10,430 |
| 10-460-5242 | YOUTH PROGRAM ASSISTANT | | | | \$ - | \$ - | \$ - |
| 10-460-5270 | DRIVER - REC VAN | \$ 2,141 | | \$ 404 | \$ 1,005 | \$ 1,005 | \$ 2,707 |
| 10-460-5290 | SPECIAL EVENT WORKER | | \$ 62,206 | \$ - | \$ - | \$ - | \$ - |
| 10-460-5300 | FICA | \$ 1,352 | \$ 812 | \$ 1,196 | \$ 1,311 | \$ 1,317 | \$ 1,717 |
| 10-460-5311 | SALES TAX | \$ 413 | \$ 263 | \$ 635 | \$ 650 | \$ 650 | \$ 650 |
| 10-460-5315 | EQUIPMENT RENTAL | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-460-5316 | BUILDING RENTAL | \$ 329 | \$ 63 | \$ 12 | \$ 371 | \$ 76 | \$ 97 |
| 10-460-5317 | PRINTING | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-460-5318 | POSTAGE | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-460-5321 | MISC OFFICE SUPPLIES | \$ 260 | \$ - | | \$ 300 | \$ - | \$ - |
| 10-460-5323 | AUTO MILEAGE | \$ 484 | \$ - | \$ 219 | \$ 406 | \$ - | \$ 150 |
| 10-460-5324 | TRAINING/TRAVEL | \$ 839 | \$ 211 | \$ 325 | \$ 1,250 | \$ 671 | \$ 2,280 |
| 10-460-5326 | DUES | | \$ - | \$ 300 | \$ - | \$ - | \$ - |
| 10-460-5329 | SOFTWARE/TECHNICAL SUPPORT | | \$ 599 | \$ 599 | \$ 599 | \$ 178 | \$ 775 |
| 10-460-5330 | WATER, SEWER, SANITATION | \$ 935 | \$ 1,320 | \$ 1,320 | \$ 1,820 | \$ 1,820 | \$ 1,820 |
| 10-460-5340 | UNIFORMS | \$ 10,906 | \$ 9,879 | \$ 12,442 | \$ 18,525 | \$ 17,346 | \$ 15,766 |
| 10-460-5348 | FIELD TRIPS | \$ 12,130 | \$ 4,419 | \$ 7,066 | \$ 10,221 | \$ 11,158 | \$ 11,500 |
| 10-460-5349 | PROGRAM SUPPLIES | \$ 4,169 | \$ 322 | \$ 5,445 | \$ 3,071 | \$ 2,291 | \$ 6,644 |
| 10-460-5350 | MAINT REPAIRS | | \$ - | \$ 553 | \$ 200 | \$ - | \$ 1,250 |
| 10-460-5351 | MAINTENANCE SUPPLY | \$ 2,788 | \$ 29 | \$ 3,757 | \$ 6,445 | \$ 2,898 | \$ 6,101 |
| 10-460-5352 | PROGRAM EQUIPMENT | \$ 15,218 | \$ 12,311 | \$ 11,158 | \$ 21,648 | \$ 19,308 | \$ 20,142 |
| 10-460-5353 | ADVERTISING | \$ 936 | \$ 310 | \$ 740 | \$ 1,250 | \$ 250 | \$ 2,000 |
| 10-460-5354 | AWARDS | \$ 6,127 | \$ 2,012 | \$ 2,959 | \$ 4,963 | \$ 3,103 | \$ 2,607 |
| 10-460-5355 | SAFETY/MEDICAL | \$ 402 | \$ 1,364 | \$ 67 | \$ 2,516 | \$ 2,041 | \$ 1,301 |
| 10-460-5357 | VEHICLE O&M | \$ 1,714 | \$ 242 | \$ 607 | \$ 630 | \$ 775 | \$ 1,886 |
| 10-460-5358 | SALE ITEMS | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-460-5359 | TOURNEY ENTRY FEES | \$ 4,420 | \$ - | \$ 2,895 | \$ 3,500 | \$ 3,470 | \$ 3,500 |
| 10-460-5366 | TRANSPORTATION | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-460-5368 | PROMOTIONAL ITEMS | | \$ - | \$ - | \$ 1,200 | \$ - | \$ 0 |
| 10-460-5372 | INCLUSION SERVICES | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-460-5400 | OPERATING CAPITAL EQUIPMENT | | \$ 8,195 | \$ - | \$ 6,600 | \$ 4,404 | \$ 6,400 |
| REC PROGRAMS EXPENSE TOTAL | | \$ 171,384 | \$ 104,557 | \$ 151,708 | \$ 177,858 | \$ 162,594 | \$ 204,972 |
| EXPENSE, FLEX REC | | | | | | | |
| 10-470-5100 | CUSTOMER SERVICE REPS, PT | | | | | \$ - | \$ - |
| 10-470-5130 | INSTRUCTORS- NON COMMISSIONED | | | | | \$ 2,640 | \$ 49,180 |
| 10-470-5131 | PERSONAL TRAINER | | | | | \$ - | \$ 5,600 |
| 10-470-5140 | INSTRUCTORS-COMMISSIONED | | | | | \$ - | \$ 5,600 |
| 10-470-5160 | MAINTENANCE CUSTODIAN | | | | | \$ 1,921 | \$ 11,528 |
| 10-470-5230 | GYM/FACILITY SUPERVISOR | | | | | \$ 1,500 | \$ 18,000 |
| 10-470-5290 | SPECIAL EVENT WORKER | | | | | \$ - | \$ - |
| 10-470-5316 | BUILDING RENTAL | | | | | \$ 16,316 | \$ 78,319 |

2023 Montrose Recreation District Budget: FINAL

| MRD 2023 OVERALL BUDGET | | 2019 | 2020 | 2021 | 2022 | 2022 | 2023 |
|-------------------------------|-------------------------------|-------------|-------------|-------------|-------------|------------------|-------------------|
| | | Audited | Audited | Audited | Budget | Amended | BUDGET |
| 10-470-5319 | COPIER COMPUTER | | | | | \$ - | \$ - |
| 10-470-5321 | OFFICE SUPPLY | | | | | \$ 100 | \$ 1,200 |
| 10-470-5324 | TRAINING & TRAVEL | | | | | \$ - | \$ - |
| 10-470-5326 | DUES | | | | | \$ - | \$ - |
| 10-470-5329 | SOFTWARE TECHNICAL SUPPORT | | | | | \$ 950 | \$ 3,600 |
| 10-470-5334 | TELEPHONE | | | | | \$ 200 | \$ 2,400 |
| 10-470-5340 | UNIFORMS | | | | | \$ - | \$ 1,250 |
| 10-470-5347 | SECURITY | | | | | \$ 217 | \$ 2,604 |
| 10-470-5348 | FIELD TRIPS | | | | | \$ - | \$ - |
| 10-470-5349 | PROGRAM SUPPLIES | | | | | \$ 320 | \$ 3,840 |
| 10-470-5350 | MAINTENANCE REPAIRS | | | | | \$ - | \$ 1,000 |
| 10-470-5351 | MAINTENANCE SUPPLIES | | | | | \$ 7,176 | \$ 5,819 |
| 10-470-5352 | PROGRAM EQUIPMENT | | | | | \$ 19,320 | \$ 2,500 |
| 10-470-5353 | ADVERTISING | | | | | \$ 2,300 | \$ 1,700 |
| 10-470-5354 | AWARDS | | | | | \$ - | \$ - |
| 10-470-5355 | SAFETY | | | | | \$ - | \$ - |
| 10-470-5357 | VEHICLE O&M | | | | | \$ - | \$ - |
| 10-470-5365 | SPECIAL EVENT EXPENSE | | | | | \$ - | \$ 3,000 |
| 10-470-5368 | PROMOTIONAL ITEMS | | | | | \$ 800 | \$ 525 |
| 10-470-5369 | SIGNAGE | | | | | \$ 500 | \$ 500 |
| 10-470-5370 | FURNITURE/EQUIPMENT | | | | | \$ 14,185 | \$ - |
| 10-470-5371 | FACILITY REPAIR & DEVELOPMENT | | | | | \$ - | \$ - |
| 10-470-5372 | INCLUSION SERVICES | | | | | \$ - | \$ - |
| 10-470-5400 | OPERATING CAPITAL EQUIPMENT | | | | | \$ 4,998 | \$ - |
| FLEX REC EXPENSE TOTAL | | \$ - | \$ - | \$ - | \$ - | \$ 73,443 | \$ 198,165 |

2023 Montrose Recreation District Budget: FINAL

| MRD 2023 OVERALL BUDGET | | 2019 Audited | 2020 Audited | 2021 Audited | 2022 Budget | 2022 Amended | 2023 BUDGET |
|---------------------------------------|---------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| EXPENSE, FIELD HOUSE | | | | | | | |
| 10-490-5100 | CUSTOMER SERVICE REP | \$ 1,278 | | | \$ - | \$ - | \$ - |
| 10-490-5110 | LIFE GUARD | \$ 12,602 | | \$ 12,300 | \$ 12,730 | \$ 7,549 | \$ 10,000 |
| 10-490-5115 | LEAD LIFEGUARD | \$ 6,353 | | \$ 6,000 | \$ 7,396 | \$ 4,250 | \$ 6,900 |
| 10-490-5130 | INSTRUCTORS NON COMMISSIONED | \$ 21,257 | | \$ 27,000 | \$ 37,597 | \$ 37,378 | \$ 41,265 |
| 10-490-5132 | PUBLIC SWIM LESSON INSTRUCTOR | \$ 642 | | \$ - | \$ - | \$ - | \$ - |
| 10-490-5140 | INSTRUCTORS COMMISSIONED | \$ 1,549 | | \$ - | \$ 3,921 | \$ 1,232 | \$ 4,200 |
| 10-490-5150 | SWIM ASSISTANTS | \$ 28 | | \$ - | \$ - | \$ - | \$ - |
| 10-490-5151 | SLIDE ATTENDANT | \$ 3,153 | | \$ 3,500 | \$ 3,828 | \$ 900 | \$ 2,500 |
| 10-490-5160 | MAINTENANCE CUSTODIAN | \$ 10,231 | | \$ 7,200 | \$ 10,608 | \$ 10,608 | \$ 11,528 |
| 10-490-5180 | MAINTENANCE WORKER | \$ 346 | | \$ - | \$ - | \$ - | \$ - |
| 10-490-5220 | OFFICIALS | \$ 5,540 | | \$ 6,550 | \$ 8,764 | \$ 9,580 | \$ 12,344 |
| 10-490-5230 | GYM/FACILITY SUPERVISOR | \$ 35,559 | | \$ 39,500 | \$ 42,596 | \$ 49,735 | \$ 50,070 |
| 10-490-5242 | YOUTH PROGRAM ASSISTANT | \$ 12,486 | | \$ 22,500 | \$ 25,507 | \$ 17,200 | \$ 19,579 |
| 10-490-5290 | SPECIAL EVENT WORKER | \$ 731 | \$ 99,240 | \$ - | \$ 4,270 | \$ - | \$ - |
| 10-490-5300 | FICA | \$ 1,558 | \$ 1,462 | \$ 1,846 | \$ 2,280 | \$ 2,007 | \$ 2,297 |
| 10-490-5317 | PRINTING | \$ 132 | \$ - | \$ - | \$ 60 | \$ - | \$ - |
| 10-490-5321 | MISC OFFICE SUPPLIES | \$ 70 | \$ 24 | \$ - | \$ 250 | \$ - | \$ 250 |
| 10-490-5324 | TRAINING/TRAVEL | \$ 114 | \$ - | \$ 192 | \$ 7,450 | \$ 50 | \$ 2,575 |
| 10-490-5330 | WATER, SEWER, SANITATION | \$ 8,001 | \$ 5,938 | \$ 8,654 | \$ 8,000 | \$ 4,697 | \$ 6,000 |
| 10-490-5332 | NATURAL GAS | \$ 13,782 | \$ 9,401 | \$ 12,893 | \$ 13,000 | \$ 18,658 | \$ 20,000 |
| 10-490-5333 | ELECTRIC | \$ 23,506 | \$ 16,578 | \$ 16,719 | \$ 14,000 | \$ 16,252 | \$ 17,000 |
| 10-490-5334 | TELEPHONE | \$ 931 | \$ 999 | \$ 824 | \$ 1,060 | \$ - | \$ - |
| 10-490-5335 | CHEMICALS | \$ 2,495 | \$ 6,116 | \$ 3,793 | \$ 5,000 | \$ 5,000 | \$ 8,000 |
| 10-490-5336 | IRRIGATION | \$ 933 | \$ 1,996 | \$ 950 | \$ 2,000 | \$ 2,000 | \$ 1,100 |
| 10-490-5340 | UNIFORMS | \$ 3,336 | \$ 1,731 | \$ 2,022 | \$ 3,760 | \$ 3,527 | \$ 1,980 |
| 10-490-5347 | SECURITY | \$ 2,780 | \$ 633 | \$ 958 | \$ 1,041 | \$ 1,041 | \$ 1,041 |
| 10-490-5348 | FIELD TRIPS | \$ 80 | \$ - | \$ - | \$ 500 | \$ 197 | \$ 500 |
| 10-490-5349 | PROGRAM SUPPLIES | \$ 1,417 | \$ 3,229 | \$ 30,670 | \$ 6,270 | \$ 5,204 | \$ 10,252 |
| 10-490-5350 | MAINT REPAIRS | \$ 7,732 | \$ 3,595 | \$ 6,769 | \$ 8,000 | \$ 8,000 | \$ 5,757 |
| 10-490-5351 | MAINTENANCE SUPPLY | \$ 11,294 | \$ 4,890 | \$ 6,899 | \$ 8,350 | \$ 7,100 | \$ 8,645 |
| 10-490-5352 | PROGRAM EQUIPMENT | \$ 2,429 | \$ 2,152 | \$ 32,590 | \$ 4,917 | \$ 7,698 | \$ 5,699 |
| 10-490-5353 | ADVERTISING | \$ 265 | \$ 660 | \$ 1,675 | \$ 2,000 | \$ 100 | \$ 950 |
| 10-490-5354 | AWARDS | \$ 993 | \$ 748 | \$ 1,561 | \$ 3,037 | \$ 1,100 | \$ 1,295 |
| 10-490-5355 | SAFETY | \$ 641 | \$ 800 | \$ 453 | \$ 900 | \$ 245 | \$ 800 |
| 10-490-5357 | VEHICLE O&M | | \$ 24 | \$ 1,386 | \$ 1,000 | \$ 200 | \$ 200 |
| 10-490-5359 | SIGNAGE | \$ 418 | \$ - | \$ - | \$ 250 | \$ - | \$ 250 |
| 10-490-5365 | SPECIAL EVENT EXPENSE | \$ 240 | \$ - | \$ 470 | \$ - | \$ - | \$ - |
| 10-490-5366 | TRANSPORTATION | \$ 178 | \$ - | \$ - | \$ 900 | \$ - | \$ 500 |
| 10-490-5369 | FURNITURE, FIXTURES & EQUIPMENT | | \$ 4,926 | \$ - | \$ 200 | \$ - | \$ 200 |
| 10-490-5372 | INCLUSION SERVICES | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 10-490-5400 | OPERATING CAPITAL EQUIPMENT | | \$ - | \$ - | \$ - | \$ - | \$ 6,250 |
| FIELD HOUSE EXPENSE TOTAL | | \$ 195,080 | \$ 165,142 | \$ 255,874 | \$ 251,442 | \$ 221,508 | \$ 259,926 |
| TOTAL GENERAL FUND EXPENSE | | \$ 4,888,946 | \$ 3,872,908 | \$ 3,684,567 | \$ 4,807,399 | \$ 4,983,614 | \$ 5,635,870 |
| GENERAL FUND SUMMARY | | | | | | | |
| TOTAL GENERAL FUND REVENUE | | \$ 4,201,671 | \$ 3,419,985 | \$ 4,269,784 | \$ 4,578,199 | \$ 5,207,132 | \$ 5,497,978 |
| TOTAL GENERAL FUND EXPENSE | | \$ 4,888,946 | \$ 3,872,908 | \$ 3,684,567 | \$ 4,807,399 | \$ 4,983,614 | \$ 5,635,870 |
| REVENUES OVER (UNDER) EXPENSE | | \$ (687,275) | \$ (452,923) | \$ 585,217 | \$ (229,199) | \$ 223,518 | \$ (137,891) |
| BEGINNING FUND BALANCE | | \$ 3,352,767 | \$ 2,665,492 | \$ 2,276,232 | \$ 2,861,449 | \$ 2,861,449 | \$ 3,084,967 |
| ENDING FUND BALANCE | | \$ 2,665,492 | \$ 2,276,232 | \$ 2,861,449 | \$ 2,632,249 | \$ 3,084,967 | \$ 2,947,076 |
| CAPITAL IMPROVEMENT FUND (CIF) | | | | | | | |
| REVENUE, CIF | | | | | | | |
| 20-310-4020 | INTEREST INCOME | \$ 17,642 | \$ 4,075 | \$ 180 | \$ 260 | \$ 450 | \$ - |
| 20-310-4024 | DONATIONS | \$ 32,520 | \$ 52,124 | \$ - | \$ - | \$ - | \$ - |
| 20-310-4025 | GRANT | | \$ 464,348 | \$ - | \$ - | \$ - | \$ - |
| 20-310-4350 | TRANSFERS FROM OTHER FUNDS | \$ 1,000,000 | \$ 824,148 | \$ 141,068 | \$ 302,000 | \$ 302,000 | \$ 474,500 |
| 20-370-4024 | DONATIONS | | | | | \$ 8,000 | |
| 20-370-4025 | GRANT | | | | | \$ 45,000 | |
| 20-370-4350 | TRANSFERS FROM OTHER FUNDS | | | | | \$ 309,000 | |
| CIF REVENUE TOTAL | | \$ 1,050,162 | \$ 1,344,695 | \$ 141,248 | \$ 302,260 | \$ 664,450 | \$ 474,500 |
| EXPENSE, CIF | | | | | | | |
| 20-410-5312 | NEWSLETTER | | | | \$ - | \$ - | \$ - |

2023 Montrose Recreation District Budget: FINAL

| MRD 2023 OVERALL BUDGET | | 2019 | 2020 | 2021 | 2022 | 2022 | 2023 |
|---|----------------------------------|-------------------|---------------------|-------------------|-------------------|-------------------|-------------------|
| | | Audited | Audited | Audited | Budget | Amended | BUDGET |
| 20-410-5329 | SOFTWARE TECHNICAL SUPPORT | | | | \$ - | \$ - | \$ - |
| 20-410-5341 | BANK CHARGES | | | | \$ - | \$ 38 | \$ - |
| 20-410-5346 | CONSULTING EXPENSE | | | \$ 130,000 | \$ - | \$ 41,243 | \$ 10,000 |
| 20-410-5350 | MAINTENANCE REPAIRS | | | | \$ - | \$ - | \$ - |
| 20-410-5351 | MAINTENANCE SUPPLY | | | | \$ - | \$ - | \$ - |
| 20-410-5352 | PROGRAM EQUIPMENT | \$ 4,190 | | | \$ - | \$ - | \$ - |
| 20-410-5356 | VEHICLE REPAIRS | | | | \$ - | \$ - | \$ - |
| 20-410-5370 | FURNITURE, FIXTURES, & EQUIPMENT | | | | \$ - | \$ - | \$ - |
| 20-410-5371 | FACILITY REPAIR & DEVELOPMENT | | | | \$ 301,812 | \$ 25,802 | \$ 288,000 |
| 20-410-5398 | Transfer to Capital Reserve | | | | \$ - | \$ - | \$ - |
| 20-420-5350 | MAINTENANCE REPAIR | \$ 1,188 | | | \$ - | \$ - | \$ - |
| 20-420-5370 | FURNITURE, FIXTURE & EQ. | | | \$ 45,186 | \$ - | \$ - | \$ 15,000 |
| 20-420-5371 | FACILITY REPAIR & DEVELOPMENT | | | | \$ - | \$ - | \$ - |
| 20-430-5346 | CONSULTING EXPENSE | | | | \$ - | \$ - | \$ - |
| 20-430-5350 | MAINTENANCE REPAIR | \$ 29,162 | | | \$ - | \$ - | \$ - |
| 20-430-5370 | FURNITURE, FIXTURE, & EQ. | \$ 6,593 | | \$ 25,000 | \$ - | \$ - | \$ 91,500 |
| 20-430-5371 | FACILITY REPAIR & DEVELOPMENT | \$ 253,952 | | \$ 150,000 | \$ - | \$ 2,909 | \$ 30,000 |
| 20-470-5346 | CONSULTING EXPENSE | | | | | \$ - | \$ - |
| 20-470-5370 | FURNITURE, FIXTURES, & EQUIPMENT | | | | | \$ 98,000 | \$ - |
| 20-470-5371 | FACILITY REPAIR & DEVELOPMENT | | | | | \$ 244,711 | \$ - |
| 20-490-5352 | PROGRAM EQUIPMENT | | | | \$ - | \$ - | \$ - |
| 20-490-5370 | FURNITURE, FIXTURE & EQ. | | | \$ 31,580 | \$ - | \$ - | \$ 40,000 |
| CIF EXPENSE TOTAL | | \$ 295,085 | \$ 1,816,985 | \$ 381,766 | \$ 301,812 | \$ 412,703 | \$ 474,500 |
| CAPITAL IMPROVEMENT (CIF) FUND SUMMARY | | | | | | | |
| TOTAL CIF REVENUE | | \$ 1,050,162 | \$ 1,344,695 | \$ 141,248 | \$ 302,260 | \$ 664,450 | \$ 474,500 |
| TOTAL CIF EXPENSE | | \$ 295,085 | \$ 1,816,985 | \$ 381,766 | \$ 301,812 | \$ 412,703 | \$ 474,500 |
| REVENUE OVER (UNDER) EXPENSE | | \$ 755,077 | \$ (472,290) | \$ (240,518) | \$ 448 | \$ 251,747 | \$ - |
| BEGINNING FUND BALANCE | | \$ 30,563 | \$ 785,640 | \$ 313,350 | \$ 72,832 | \$ 72,832 | \$ 324,579 |
| ENDING FUND BALANCE | | \$ 785,640 | \$ 313,350 | \$ 72,832 | \$ 73,280 | \$ 324,579 | \$ 324,579 |

2023 Montrose Recreation District Budget: FINAL

| MRD 2023 OVERALL BUDGET | | 2019 Audited | 2020 Audited | 2021 Audited | 2022 Budget | 2022 Amended | 2023 BUDGET |
|--|-------------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|-------------------|
| CAPITAL RESERVE FUND | | | | | | | |
| REVENUE, CRF | | | | | | | |
| 40-310-4020 | INTEREST INCOME | \$ 15,948 | \$ 5,278 | \$ 300 | \$ 424 | \$ 4,800 | \$ - |
| 40-310-4022 | CAPITAL CAMPAIGN | | | \$ - | \$ - | \$ - | \$ - |
| 40-310-4025 | GRANT REVENUES | | | \$ - | \$ - | \$ 4,000 | \$ - |
| 40-310-4050 | RENTAL PROPERTY INCOME | \$ 64,035 | \$ 32,017 | | \$ - | \$ - | \$ - |
| 40-310-4350 | TRANSFER FROM GEN FUND | \$ 250,000 | | \$ 64,035 | \$ - | \$ - | \$ - |
| CRF REVENUE TOTAL | | \$ 329,983 | \$ 37,295 | \$ 64,335 | \$ 424 | \$ 8,800 | \$ - |
| EXPENSE, CRF | | | | | | | |
| 40-410-5398 | TRANSFER TO OTHER FUNDS | | | \$ - | \$ - | \$ - | \$ - |
| CRF EXPENSE TOTAL | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| CAPITAL RESERVE (CRF) FUND SUMMARY | | | | | | | |
| TOTAL CAPITAL RESERVE REVENUE | | \$ 329,983 | \$ 37,295 | \$ 64,335 | \$ 424 | \$ 8,800 | \$ - |
| TOTAL CAPITAL RESERVE EXPENSE | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| REVENUE OVER (UNDER) EXPENSE | | \$ 329,983 | \$ 37,295 | \$ 64,335 | \$ 424 | \$ 8,800 | \$ - |
| BEGINNING FUND BALANCE | | \$ 360,764 | \$ 690,747 | \$ 728,042 | \$ 792,377 | \$ 792,377 | \$ 801,177 |
| ENDING FUND BALANCE | | \$ 690,747 | \$ 728,042 | \$ 792,377 | \$ 792,801 | \$ 801,177 | \$ 801,177 |
| CONSERVATION TRUST FUND | | | | | | | |
| REVENUE, CTF | | | | | | | |
| 60-310-4020 | INTEREST INCOME | \$ 1,853 | \$ 909 | \$ 120 | \$ 220 | \$ 2,157 | \$ 2,243 |
| 60-310-4026 | LOTTERY | \$ 180,726 | \$ 161,738 | \$ 176,000 | \$ 173,000 | \$ 173,000 | \$ 179,920 |
| 60-310-4350 | TRANSFER FROM CAPITAL RESERVE | | \$ - | | \$ - | \$ - | \$ - |
| CTF REVENUE TOTAL | | \$ 182,579 | \$ 162,647 | \$ 176,120 | \$ 173,220 | \$ 175,157 | \$ 182,163 |
| EXPENSE, CTF | | | | | | | |
| 60-410-5341 | BANK FEES | | | | \$ - | \$ 38 | \$ - |
| 60-410-5346 | CONSULTING EXPENSE | | | \$ 20,000 | \$ 60,000 | \$ 38,000 | \$ - |
| 60-410-5350 | MAINTENANCE REPAIR | | | | \$ - | \$ - | \$ - |
| 60-410-5371 | FACILITY REPAIR & DEVELOPMENT | | | \$ 8,000 | \$ 290,000 | \$ - | \$ 108,000 |
| 60-410-5398 | TRANSFER TO OTHER FUNDS | | | | \$ - | \$ - | \$ - |
| 60-430-5350 | MAINTENANCE REPAIR | | \$ 2,177 | | \$ - | \$ - | \$ - |
| 60-430-5351 | MAINTENANCE SUPPLY | | | | \$ - | \$ - | \$ - |
| 60-430-5352 | PROGRAM EQUIPMENT | \$ 5,036 | | | \$ - | \$ 4,805 | \$ - |
| 60-430-5370 | FURNITURE, FIXTURES & EQ | | | | \$ - | \$ 66,430 | \$ 16,500 |
| 60-430-5371 | FACILITY REPAIR & DEVELOPMENT | \$ 101,265 | | \$ 114,000 | \$ - | \$ 168,770 | \$ - |
| 60-460-5352 | PROGRAM EQUIPMENT | | | \$ 18,000 | \$ - | \$ - | \$ - |
| 60-490-5371 | FACILITY REPAIR & DEVELOPMENT | | \$ 39,000 | | \$ - | \$ - | \$ 20,000 |
| CTF EXPENSES TOTAL | | \$ 106,301 | \$ 41,177 | \$ 160,000 | \$ 350,000 | \$ 278,043 | \$ 144,500 |
| CONSERVATION TRUST FUND (CTF) SUMMARY | | | | | | | |
| TOTAL CONSERVATION TRUST REVENUE | | \$ 182,579 | \$ 162,647 | \$ 176,120 | \$ 173,220 | \$ 175,157 | \$ 182,163 |
| TOTAL CONSERVATION TRUST EXPENSE | | \$ 106,301 | \$ 41,177 | \$ 160,000 | \$ 350,000 | \$ 278,043 | \$ 144,500 |
| REVENUE OVER (UNDER) EXPENSE | | \$ 76,278 | \$ 121,470 | \$ 16,120 | \$ (176,780) | \$ (102,886) | \$ 37,663 |
| BEGINNING FUND BALANCE | | \$ 46,234 | \$ 122,512 | \$ 243,982 | \$ 260,102 | \$ 260,102 | \$ 157,216 |
| ENDING FUND BALANCE | | \$ 122,512 | \$ 243,982 | \$ 260,102 | \$ 83,322 | \$ 157,216 | \$ 194,879 |

2023 Montrose Recreation District Budget: FINAL

| MRD 2023 OVERALL BUDGET | | 2019 Audited | 2020 Audited | 2021 Audited | 2022 Budget | 2022 Amended | 2023 BUDGET |
|------------------------------------|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| SALES TAX FUND | | | | | | | |
| REVENUE, SALES TAX | | | | | | | |
| 70-310-4005 | SALES TAX PROCEEDS | \$ 1,843,048 | \$ 1,988,673 | \$ 2,315,018 | \$ 2,376,792 | \$ 2,569,670 | \$ 2,672,457 |
| 70-310-4020 | INTEREST INCOME | \$ 80,239 | \$ 55,689 | \$ 900 | \$ 1,000 | \$ 20,000 | \$ 20,000 |
| 70-310-4021 | LEASE PURCHASE PROCEEDS | | \$ - | | \$ - | \$ - | \$ - |
| 70-310-4350 | TRANSFERS FROM CAPITAL RESERVE | | \$ - | | \$ - | \$ - | \$ - |
| SALES TAX REVENUE TOTAL | | \$ 1,923,287 | \$ 2,044,362 | \$ 2,315,918 | \$ 2,377,792 | \$ 2,589,670 | \$ 2,692,457 |
| EXPENSES, SALES TAX | | | | | | | |
| 70-410-5341 | BANK CHARGES | \$ 2,000 | \$ 5,100 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| 70-410-5371 | FACILITY REPAIR | | | | \$ - | \$ - | \$ - |
| 70-410-5383 | LEASE PURCHASE | \$ 1,911,075 | \$ 1,906,225 | \$ 1,910,625 | \$ 1,908,625 | \$ 1,908,625 | \$ 1,907,125 |
| 70-420-5378 | FURNITURE, FIXTURE & EQUIPMENT | | | | \$ - | \$ - | \$ - |
| SALES TAX EXPENSE TOTAL | | \$ 1,913,075 | \$ 1,911,325 | \$ 1,912,625 | \$ 1,910,625 | \$ 1,910,625 | \$ 1,909,125 |
| SALES TAX FUND SUMMARY | | | | | | | |
| TOTAL SALES TAX FUND REVENUE | | \$ 1,923,287 | \$ 2,044,362 | \$ 2,315,918 | \$ 2,377,792 | \$ 2,589,670 | \$ 2,692,457 |
| TOTAL SALES TAX FUND EXPENSE | | \$ 1,913,075 | \$ 1,911,325 | \$ 1,912,625 | \$ 1,910,625 | \$ 1,910,625 | \$ 1,909,125 |
| REVENUE OVER (UNDER) EXPENSE | | \$ 10,212 | \$ 133,037 | \$ 403,293 | \$ 467,167 | \$ 679,045 | \$ 783,332 |
| BEGINNING FUND BALANCE | | \$ 3,317,938 | \$ 3,328,150 | \$ 3,461,187 | \$ 3,864,480 | \$ 3,864,480 | \$ 4,543,525 |
| ENDING FUND BALANCE | | \$ 3,328,150 | \$ 3,461,187 | \$ 3,864,480 | \$ 4,331,647 | \$ 4,543,525 | \$ 5,326,857 |
| GENERAL FUND ENDING BALANCE | | | | | | | |
| GENERAL FUND ENDING BALANCE | | \$ 4,201,671 | \$ 2,276,232 | \$ 2,861,449 | \$ 2,463,662 | \$ 3,084,967 | \$ 2,947,076 |
| CIF FUND END BALANCE | | \$ 1,050,162 | \$ 313,350 | \$ 72,832 | \$ 73,280 | \$ 324,579 | \$ 324,579 |
| CAPITAL RESERVE FUND END BALANCE | | \$ 329,983 | \$ 728,042 | \$ 792,377 | \$ 792,801 | \$ 801,177 | \$ 801,177 |
| CTF END BALANCE | | \$ 182,579 | \$ 243,982 | \$ 260,102 | \$ 83,322 | \$ 157,216 | \$ 194,879 |
| SALES TAX FUND END BALANCE | | \$ 1,923,287 | \$ 3,461,187 | \$ 3,864,480 | \$ 4,331,647 | \$ 4,543,525 | \$ 5,326,857 |
| TOTAL BALANCE ALL FUNDS | | \$ 7,687,682 | \$ 7,022,793 | \$ 7,851,240 | \$ 7,744,712 | \$ 8,911,464 | \$ 9,594,568 |
| GENERAL FUNI PERSONNEL EXPENSES | | | | \$ 2,421,879 | \$ 3,147,364 | \$ 2,893,686 | \$ 3,541,672 |
| GENERAL FUNI CAPITAL | | | | \$ 223,907 | \$ 360,570 | \$ 677,761 | \$ 545,426 |
| GENERAL FUNI OPERATIONS | | | | \$ 1,038,781 | \$ 1,299,465 | \$ 1,412,166 | \$ 1,548,772 |
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| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

2023 Montrose Recreation District: Capital Improvement Projects

EXISTING CIP

| Priority | Fund/ Project No. | Project Title | 2023 | Code |
|----------|-------------------------------|---|-------------------|-------------|
| | Indoor Facilities | Plant Costs 1% annual maintenance fund on initial investment CRC / FH | \$ 288,000 | 20-410-5371 |
| | Equipment, Technology & Fleet | Kubota Utility Vehicle / Tractor with attachments - multi-purpose | \$ 91,500 | 20-430-5370 |
| | Outdoor Play | Field House Outdoor Pool Assessment | \$ 20,000 | 60-490-5371 |
| | Indoor Facilities | ADA Aquatic Lift Chairs, CRC (2 ea) | \$ 18,000 | 60-420-5370 |
| | Indoor Facilities | HVAC Green Tech Environmental | \$ 30,000 | 20-430-5370 |
| | Equipment, Technology & Fleet | Turf Tank Painter | \$ 16,500 | 60-430-5370 |
| | Equipment, Technology & Fleet | Automatic Floor Scrubber Machine | \$ 15,000 | 20-420-5370 |
| | | Partner Matches | \$ 10,000 | 20-410-5346 |
| | | TOTAL YEAR (Existing Plan) | \$ 489,000 | |

MASTER PLAN CIP

| Priority | Fund/ Project No. | Project Title | 2023 | Code |
|----------|-------------------|--|-------------------|-------------|
| | Outdoor Play | Ute & McNeil Park Site Master Plan (to City for Baldridge Regional Park) | \$ 60,000 | 60-410-5371 |
| | Outdoor Play | Field House Site Master Plan | \$ 40,000 | 20-490-5371 |
| | | ADA improvements | \$ 30,000 | 60-410-5371 |
| | | TOTAL YEAR (Master Plan) | \$ 130,000 | |

| | |
|-----------------------------------|-------------------|
| TOTAL YEAR (COMBINED CIPS) | \$ 619,000 |
|-----------------------------------|-------------------|

CAPITAL IMPROVEMENT FUND 20: EXPENSE TRACKING

Plant Operating Costs 20-410-5371

| | Document Date | Check Number | Vendor Name | Effective Date | Check Amount |
|---|---------------|--------------|-------------|----------------|--------------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |

\$ 288,000 Project Total Budget
 \$ - Active Total
 \$ 288,000 Remaining Budget

Floor Scrubber 20-420-5370

| | Document Date | Check Number | Vendor Name | Effective Date | Check Amount |
|---|---------------|--------------|-------------|----------------|--------------|
| 1 | | | | | |
| 2 | | | | | |

\$ 15,000 Project Total Budget
 \$ - Active Total
 \$ 15,000 Remaining Budget

Kubota Tractor 20-430-5370

| | Document Date | Check Number | Vendor Name | Effective Date | Check Amount |
|---|---------------|--------------|-------------|----------------|--------------|
| 1 | | | | | |
| 2 | | | | | |

\$ 91,500 Project Total Budget
 \$ - Active Total
 \$ 91,500 Remaining Budget

HVAC Green Tech 20-430-5370

| | Document Date | Check Number | Vendor Name | Effective Date | Check Amount |
|---|---------------|--------------|-------------|----------------|--------------|
| 1 | | | | | |
| 2 | | | | | |

\$ 30,000 Project Total Budget
 \$ - Active Total
 \$ 30,000 Remaining Budget

Field House Site Master Plan 20-490-5370

| | Document Date | Check Number | Vendor Name | Effective Date | Check Amount |
|---|---------------|--------------|-------------|----------------|--------------|
| 1 | | | | | |
| 2 | | | | | |

\$ 40,000 Project Total Budget
 \$ - Active Total
 \$ 40,000 Remaining Budget

Partner Matches 20-410-5346

| | Document Date | Check Number | Vendor Name | Effective Date | Check Amount |
|---|---------------|--------------|-------------|----------------|--------------|
| 1 | | | | | |
| 2 | | | | | |

\$ 10,000 Project Total Budget
 \$ - Active Total
 \$ 10,000 Remaining Budget

\$ 474,500 Total Budget CIF
 \$ - Active Total CIF
 \$ 474,500 Remaining Budget CIF

CONSERVATION TRUST FUND 60: EXPENSE TRACKING

Ute/McNeil Site Master Plan 60-410-5371

| | Document Date | Check Number | Vendor Name | Effective Date | Check Amount |
|---|---------------|--------------|-------------|----------------|--------------|
| 1 | | | | | |
| 2 | | | | | |

| | | |
|--|-----------|----------------------|
| | \$ 60,000 | Project Total Budget |
| | \$ - | Active Total |
| | \$ 60,000 | Remaining Budget |

ADA Improvements 60-410-5371

| | Document Date | Check Number | Vendor Name | Effective Date | Check Amount |
|---|---------------|--------------|-------------|----------------|--------------|
| 1 | | | | | |
| 2 | | | | | |

| | | |
|--|-----------|----------------------|
| | \$ 30,000 | Project Total Budget |
| | \$ - | Active Total |
| | \$ 30,000 | Remaining Budget |

ADA Lift Chairs, CRC 60-420-5370

| | Document Date | Check Number | Vendor Name | Effective Date | Check Amount |
|---|---------------|--------------|-------------|----------------|--------------|
| 1 | | | | | |
| 2 | | | | | |

| | | |
|--|-----------|----------------------|
| | \$ 18,000 | Project Total Budget |
| | \$ - | Active Total |
| | \$ 18,000 | Remaining Budget |

Turf Tank Painter 60-430-5370

| | Document Date | Check Number | Vendor Name | Effective Date | Check Amount |
|---|---------------|--------------|-------------|----------------|--------------|
| 1 | | | | | |
| 2 | | | | | |

| | | |
|--|-----------|----------------------|
| | \$ 16,500 | Project Total Budget |
| | \$ - | Active Total |
| | \$ 16,500 | Remaining Budget |

Field House Pool Assessment 60-490-5371

| | Document Date | Check Number | Vendor Name | Effective Date | Check Amount |
|---|---------------|--------------|-------------|----------------|--------------|
| 1 | | | | | |
| 2 | | | | | |

| | | |
|--|-----------|----------------------|
| | \$ 20,000 | Project Total Budget |
| | \$ - | Active Total |
| | \$ 20,000 | Remaining Budget |

| | | |
|--|-------------------|-----------------------------|
| | \$ 144,500 | Total Budget CIF |
| | \$ - | Active Total CIF |
| | \$ 144,500 | Remaining Budget CIF |

PLANT COSTS (contained within CIF 20)

| Plant Operating Costs | | | | | 20-410-5371 |
|------------------------------|-------------|-------------|-------------|-------------|--------------------|
| | 2022 | 2023 | 2024 | 2025 | 2026 |
| Beginning Balance | \$ - | \$ 262,198 | \$ 550,198 | | |
| Annual allocation | \$ 288,000 | \$ 288,000 | | | |
| \$ Spent | \$ 25,802 | \$ - | | | |
| Unexpended allocation | \$ 262,198 | \$ 288,000 | | | |
| Ending Balance | \$ 262,198 | \$ 550,198 | | | |



For a Better Quality of Life...MRD.

BOARD OF DIRECTOR'S RESOLUTION: 2022 - 6
Adopting a Supplemental Budget and Appropriation for Fiscal Year 2022

**A RESOLUTION REVISING THE ORIGINALLY
ADOPTED 2022 BUDGET**

WHEREAS, Montrose Recreation District (MRD) is a Colorado Special District pursuant to C.R.S. 32-1-101 et. seq., and

WHEREAS, via resolution 2021 - 4 MRD adopted its 2022 Budget; and

WHEREAS, in 2022, MRD received additional property tax revenues, revenues from fees and charges, and also paid additional assessments on the MURA, all of which served to generate an additional \$628,933; and

WHEREAS, in 2022 MRD realized increased expenses of \$176,215, an approximate 3.6% increase, and attributable in its administration, parks operations, concessions operations, recreation programs and Flex Rec services; and

WHEREAS, in consideration of these additional revenues and expenses, it is appropriate to amend the 2022 MRD budget to accurately appropriate resources as well as to ensure accuracy in beginning funds for the 2023 annual budget appropriation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTROSE RECREATION DISTRICT:

Section 1. For the 2022 budget year, the Board of Directors hereby approves this supplemental budget and appropriation to revise the 2022 budget as further detailed on Exhibit A, attached hereto and incorporated herein. A complete copy of the full amended budget is on file with MRD.

INTRODUCED, READ AND ADOPTED this 15th Day of December 2022.

Attest: _____
Christina Files, Board President

Attest: _____
Allison Howe, Secretary of the Board

EXHIBIT A
MRD Resolution 2022 – 6

| REVENUE Line Items Amended | | |
|--|---------------------|----------------------|
| General Fund, Revenues, Admin 10-310 | | |
| Property Tax, Specific Ownership Tax, TIF MURA, Interest, Sale of Assets, Brochure Advertisements | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| \$ 2,993,233 | \$ 3,107,916 | + \$114,683 |
| General Fund, Revenues, Community Recreation Center (CRC) 10-320 | | |
| Facility Rental, Child Watch, General Admission, Annual Passes, Punch Cards, -Private Lessons, Public Lessons, Locker Rental, Over/Short, Miscellaneous, Personal Training, Swim Scholarship, Rec Programs, Special Events, Red Cross Training | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| \$ 1,176,905 | \$ 1,669,088 | + \$492,183 |
| General Fund, Revenues, Marketing 10-350 | | |
| Brochure Advertisements | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| \$ 0 | \$ 14,950 | + \$14,950 |
| General Fund, Revenues, Rec Programs 10-360 | | |
| Facility Rental, Sale of Merchandise, Player Fees, Sponsor Fees, Rec Programs | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| \$ 217,983 | \$ 229,993 | + \$12,010 |
| General Fund, Revenues, Flex Rec 10-370 | | |
| Facility Rental, General Admission, Personal Training, Rec Programs | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| \$ 0 | \$ 5,167 | + \$5,167 |
| General Fund, Revenues, Concessions and Field House 10-340, 10-390 | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| \$ 152,078 | \$ 148,005 | - \$ 4,073 |
| TOTAL GENERAL FUND REVENUE AMENDMENTS | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| \$ 4,578,199 | \$ 5,207,132 | \$628,933 |

EXPENSE LINE ITEMS AMENDED

| | | |
|---|---------------------|----------------------|
| General Fund, Expense, Admin 10-410 | | |
| FT Administration Salaries, Part Time Sick Leave, Tuition Reimbursement, Insurance Package (P&L), Workers Compensation, Postage, Copier/Computer, Paper Supplies, Misc. Office Supplies, Training & Travel, Dues, Bank Charges, Election Expense, Awards, Furniture/Equipment, Transfer to CIF and CRF. | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| \$ 2,163,173 | \$ 2,318,162 | + \$ 154,989 |
| General Fund, Expense, CRC 10-420 | | |
| FT CRC Salaries, Lifeguards, Slide Attendant, Natural Gas, Chemicals, Program Supplies, Safety/Medical, Red Cross .14% increase (+\$2,533) | | |
| General Fund, Expense, Parks, 10-430 | | |
| Maintenance Worker, Training & Travel, Water Sewer Sanitation, Maintenance Repair, Operating Capital Equipment | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| \$ 327,034 | \$ 308,299 | - \$ 18,735 |
| General Fund, Expense, Concessions, 10-440 | | |
| Cost of Goods Sold | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| \$ 23,860 | \$ 35,422 | + \$ 11,563 |
| General Fund, Expense, Marketing, 10-450 | | |
| No significant changes noted | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| \$ 109,594 | \$ 107,216 | - \$ 2,378 |
| General Fund, Expense, Rec Programs, 10-460 | | |
| No Significant changes noted. | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| \$ 177,858 | \$ 162,594 | \$15,264 |
| General Fund, Expense, Field House, 10-490 | | |
| Staff costs, Training & Travel, Water Sewer Sanitation, Natural Gas, Telephone, Program Supplies, Maintenance Supplies, Advertising, Awards | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| \$ 251,442 | \$ 221,508 | - \$ 29,934 |
| General Fund, Expense, Flex Rec, 10-470 | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| Did not exist | \$73,443 | + \$ 73,443 |

TOTAL GENERAL FUND EXPENSE AMENDMENTS

| | | |
|----------------------|---------------------|----------------------|
| 2022 Budgeted | 2022 Amended | Dollar Change |
| \$ 4,807,399 | \$4,983,614 | +176,215 |

2022 Budget

2022 Amended Budget

| GENERAL FUND SUMMARY | | | |
|--------------------------------------|----------------------|--------------------|-------------------|
| TOTAL GENERAL FUND REVENUE | \$4,578,199 | \$5,207,132 | +\$628,933 |
| TOTAL GENERAL FUND EXPENSE | \$4,807,399 | \$4,983,614 | +\$176,215 |
| REVENUES OVER (UNDER) EXPENSE | (\$ 229,199) | \$ 223,518 | +452,718 |
| BEGINNING FUND BALANCE | \$2,650,351 | \$2,861,449 | +\$211,098 |
| ENDING FUND BALANCE | \$2,632,249 | \$3,084,967 | +\$452,718 |

BOARD OF DIRECTOR'S RESOLUTION 2022 – 6

Adopting a Supplemental Budget and Appropriation for Fiscal Year 2022

FUNDS OTHER THAN THE GENERAL FUND LINE ITEMS AMENDED

| | | |
|---|---------------------|----------------------|
| Capital Improvement Fund 20-310 and 20-410, 420, 430, 490 | | |
| REVENUES: Transfer from other Funds | | |
| EXPENSES: Consulting | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| Rev \$ 302,260 | \$ 664,450 | + \$362,190 |
| Exp \$ 301,812 | \$ 412,703 | + \$110,891 |
| Capital Reserve Fund 40-310 | | |
| REVENUES: Interest, Grant Revenues | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| Rev \$ 424 | \$ 8,800 | + \$ 8,376 |
| Exp | No changes | |
| Conservation Trust Fund 60-310 and 60-410, 430 | | |
| REVENUES: Interest | | |
| EXPENSES: Consulting, Furniture, Fixtures and EQ, Facility Repair & Development | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| Rev \$ 173,000 | \$ 175,157 | + \$ 1,937 |
| Exp \$ 350,000 | \$ 278,043 | - \$ 71,957 |
| Sales Tax Fund 70-310 and 70-410 | | |
| REVENUES: Interest, Sales Tax Proceeds | | |
| 2022 Budgeted | 2022 Amended | Dollar Change |
| Rev \$ 2,377,792 | \$ 2,589,670 | + \$211,878 |
| Exp | No Changes | |

| | 2022 Budget | 2022 Amended Budget | |
|--|--------------|---------------------|------------|
| GENERAL FUND ENDING BALANCE | \$ 2,632,249 | \$ 3,084,967 | +\$452,718 |
| CIF FUND END BALANCE | \$ 73,280 | \$ 324,579 | +\$251,299 |
| CAPITAL RESERVE FUND END BALANCE | \$ 792,801 | \$ 801,177 | +\$ 8,376 |
| CTF END BALANCE | \$ 83,322 | \$ 157,216 | +\$ 73,894 |
| SALES TAX FUND END BALANCE | \$ 4,331,647 | \$ 4,543,525 | +\$211,878 |
| OVERALL INCREASE TO COMBINED (AGGREGATE) FUNDS: \$998,165 | | | |



For a Better Quality of Life...MRD.

BOARD OF DIRECTORS'S RESOLUTION 2022-7
Approving the Budget for the Montrose Recreation District Fiscal Year 2023

A Resolution summarizing expenditures and revenues for each fund, and adopting a budget for the Montrose Recreation District, Colorado, for the calendar year commencing on the first day of January 2023 and ending on the last day of December 2023.

WHEREAS, pursuant to 29-1-103(1) AND 29-1-108(2), C.R.S., Adoption of budget, and pursuant to 29-1-108(1), C.R.S. the Montrose Recreation District Board of Directors public hearing, and pursuant to 29-1-108(2), C.R.S. the amounts appropriated do not exceed the budgeted expenditures, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public online at www.montroserec.com and at the MRD administrative offices at 16350 Woodgate Road, a public hearing was held on December 15, 2022 and interested tax payers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, the detail of the budget including all categories for expenditures and revenues is described in the MRD 2023 budget worksheet and will be filed with the Division of Local Affairs (DOLA) as required by law, and;

WHEREAS, the amounts appropriated do not exceed the budgeted expenditures and remains in balance as required by law,

NOW THEREFORE, be it resolved by the Board of Directors of the Montrose Recreation District, Colorado

Section 1. That estimated expenditures from each fund are as follows :

| | |
|--------------------------|-------------|
| General Fund | \$5,635,870 |
| Capital Improvement Fund | \$ 474,500 |
| Conservation Trust Fund | \$ 144,500 |
| Capital Reserve Fund | \$ 0 |
| Sales Tax Fund | \$1,909,125 |

Section 2. That estimated revenues for each fund are as follows:

| | |
|--|--------------------|
| GENERAL FUND | |
| From unappropriated surpluses | \$3,084,967 |
| From sources other than general property tax | \$2,800,229 |
| From the general property tax levy | <u>\$2,697,299</u> |
| Total for the General Fund | \$8,582,495 |

| | |
|---|-------------------|
| CAPITAL IMPROVEMENT FUND | |
| From unappropriated surpluses | \$ 324,579 |
| From sources other than property tax | <u>\$ 474,500</u> |
| Total for the Capital Improvement Fund | \$ 799,079 |

| | |
|---------------------------------------|-------------------|
| CONSERVATION TRUST FUND | |
| From unappropriated surpluses | \$ 157,216 |
| From sources other than property tax | <u>\$ 182,163</u> |
| Total for the Conservation Trust Fund | \$ 339,379 |

BOARD OF DIRECTORS'S RESOLUTION 2022-7
Approving the Budget for the Montrose Recreation District Fiscal Year 2023

BOARD OF DIRECTORS'S RESOLUTION 2022-7:

Approving the Budget for the Montrose Recreation District Fiscal Year 2023

RESOLUTION TO ADOPT BUDGET (cont.)

| | |
|--------------------------------------|--------------------|
| CAPITAL RESERVE FUND | |
| From unappropriated surpluses | \$801,177 |
| From sources other than property tax | \$ _____ |
| Total for the Capital Reserve Fund | \$801,177 |
| SALES TAX FUND | |
| From unappropriated surpluses | \$4,543,525 |
| From sources other than property tax | <u>\$2,692,457</u> |
| Total for the Sales Tax Fund | \$7,235,982 |

Section 3. That the budget as submitted, amended, and herein above summarized by fund, be and the same hereby is approved and adopted as the budget of the Montrose Recreation District for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the President and Secretary of the Board of Directors, and made part of the public records of the Montrose Recreation District, Colorado.

ADOPTED this 15th day of December, 2022.

Attest: _____ Attest: _____
Christina Files, Board President Allison Howe, Board Secretary



For a Better Quality of Life...MRD.

BOARD OF DIRECTORS'S RESOLUTION 2022-8
Setting Mill Levies for the Montrose Recreation District Fiscal Year 2023

A Resolution levying property taxes for the year 2022 to help defray the costs of government for the Montrose Recreation District, Colorado, for the 2023 budget year.

WHEREAS, pursuant to 39-5-128, C.R.S., Certification of valuation for assessment, and pursuant to 39-1-111, C.R.S., Taxes levied by board of county commissioners, and;

WHEREAS, the Montrose Recreation District Board of Directors of the Montrose Recreation District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 15, 2022 and;

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$2,697,299 and;

WHEREAS, the 2022 valuation for assessment for the Montrose Recreation District as certified by the County Assessor(s) is \$535,859,769.

NOW THEREFORE, be it resolved by the Board of Directors of the Montrose Recreation District, Colorado

Section 1. That, for the purpose of meeting all general operating expenses of the Montrose Recreation District during the 2023 budget year, there is hereby levied a tax of 5.0 mills upon each dollar of the total valuation for assessment of all taxable property within the Montrose Recreation District for the year 2023.

Section 2. That the Montrose Recreation District Executive Director is hereby authorized and directed to immediately certify to the County Commissioners of Montrose County, Colorado, the mill levies for 2023 as hereinabove determined and set.

ADOPTED this 15th day of December, 2022.

Attest: _____ Attest: _____
Christina Files, Board President Allison Howe, Board Secretary

BOARD OF DIRECTORS'S RESOLUTION 2022-8:
Setting Mill Levies for the Montrose Recreation District Fiscal Year 2023



For a Better Quality of Life...MRD.

BOARD OF DIRECTORS'S RESOLUTION 2022-9
Appropriating the Budget for the Montrose Recreation District Fiscal Year 2023

A Resolution appropriating sums of money to the various funds and spending agencies, in the amounts and for the purposes as set forth below, for the Montrose Recreation District, Colorado, for the 2023 budget year.

WHEREAS, pursuant to 29-1-108, C.R.S., Adoption of budget - appropriations, and;

WHEREAS, the Montrose Recreation District Board of Directors of the Montrose Recreation District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 15, 2022 and;

WHEREAS, the Montrose Recreation District Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, it is also necessary to appropriate the revenues provided within the budget to and for the purposes of the Montrose Recreation District accomplishing its mission so operations will not be impaired, and;

WHEREAS, the appropriation of the funds listed below constitutes depositing the money into the appropriate accounts. Expenditures in each fund are still subject to the approved 2023 budget.

NOW THEREFORE, be it resolved by the Board of Directors of the Montrose Recreation District, Colorado

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated in the Montrose Recreation District mission and purpose:

| | |
|--------------------------|--------------|
| General Fund | \$ 8,582,495 |
| Capital Improvement Fund | \$ 799,079 |
| Conservation Trust Fund | \$ 339,379 |
| Capital Reserve Fund | \$ 801,177 |
| Sales Tax Fund | \$ 7,235,982 |

ADOPTED this 15th day of December, 2022

Attest: _____ Attest: _____
Christina Files, Board President Allison Howe, Board Secretary

BOARD OF DIRECTORS'S RESOLUTION 2022-9
Appropriating the Budget for the Montrose Recreation District Fiscal Year 2023

MONTROSE RECREATION DISTRICT, 43003

**LEASE-PURCHASE SUPPLEMENTAL SCHEDULE TO THE
ADOPTED BUDGET**

(Pursuant to 29-1-103(3)(d), C.R.S.)

Budget Year 2023

The Supplemental Schedule must present information **separately** for all lease-purchase agreements involving real property and all lease-purchase agreements for non-real property.

I. REAL PROPERTY LEASE-PURCHASE AGREEMENTS:

Description of Real Property Lease-Purchase(s): On June 10, 2014, the Montrose Rec. District (MRD) sold Certificates of Participation to finance a new Community Recreation Center (CRC). The CRC is located at 16350 Woodgate Road, Montrose Colorado, 81401, at the southeast corner of Woodgate and Ogden roads. The CRC is approximately 80,000 square feet and includes a warm water leisure pool, cool water lap pool, therapy pool, walking track, gymnasium, fitness and weights, a group fitness studio, racquetball courts, locker rooms, family cabanas, child watch, indoor play, a physical therapy clinic, game area, climbing wall, administrative space and more.

Date of Lease-Purchase Agreement(s): On May 22, 2014, the MRD board passed Resolution 2014-5 approving the lease purchase agreement. On June 10, 2014, the Montrose Rec. District (MRD) sold Certificates of Participation to finance a new Community Recreation Center (CRC).

| | <u>Year</u> | <u>Amount</u> |
|---|-------------|---------------------|
| Total amount to be expended for all Real Property Lease-Purchase Agreements in Budget Year: | <u>2023</u> | <u>\$1,909,125</u> |
| Total maximum payment liability for all Real Property Lease Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms: | | <u>\$47,560,804</u> |

II. ALL LEASE- PURCHASE AGREEMENTS NOT INVOLVING REAL PROPERTY:

Description of Lease-Purchase Item(s): N/A

Date(s) of Lease-Purchase Agreement(s): N/A

| | <u>Year</u> | <u>Amount</u> |
|---|-------------|---------------|
| Total amount to be expended for all Non-Real Property Lease Purchase Agreements in Budget Year: | <u>2023</u> | <u>N/A</u> |
| Total maximum payment liability for all Non-Real Property Lease Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms: | | <u>\$ N/A</u> |

Does the agreement include renewal options? Yes X No

If yes, describe: the Lease Purchase agreement is subject to annual appropriation, which renews the agreement each year. The principal is projected to be paid in full in 2039, and the agreement would then terminate.

2023 Revisions to MRD's Employee Handbook

- **1.00 Introduction:**

MRD'S MISSION STATEMENT

The Montrose Recreation District's purpose is to provide, manage, and maintain quality recreational facilities, programs, and services. This will enhance the learning, leisure, and recreation opportunities that promote a healthy community. MRD seeks to build community and quality of life.

MRD's Vision, Mission, Values:

Vision: To be a leader in providing exceptional parks and recreation experiences

Mission: FUNdamentally improving lives by building community in fun, engaging ways, and by providing excellent parks and recreation facilities, activities and services.

Values: Community Focused Inclusive Innovative
 Customer Centric Stewardship

- **2.10 MRD's Work Week**

1. MRD's work week consists of a seven (7) day period beginning Friday at 12:00 a.m. and ending Thursday at 11:59 p.m.

1. MRD's work week consists of a seven (7) day period beginning Saturday at 12:00am and ends Friday at 11:59pm.

- **2.30 Rest/Meal Periods:**

MRD will comply with all Federal and State regulations posted by the time clock located at the Community Recreation Center.

Colorado law requires both rest and meal periods. The Colorado Division of Labor Standards and Statistics provides additional details in its [Interpretive Notice & Formal Opinion \(INFO\) #4 here.](#)

Rest Periods

Employees are entitled to a paid 10-minute rest period for each four hours worked or major fractions thereof; the break should be provided as close to the middle of the four-hour work period as is practicable.

Employers and employees may voluntarily agree to have two 5-minute breaks as long as 5 minutes is enough time for the employee to use the restroom or go to and from a location where they'd otherwise take their break.

Meal Periods

Employees are entitled to an uninterrupted and duty-free meal period of at least 30 minutes when their scheduled work shift exceeds five consecutive hours of work. To the extent practical, the meal period must be at least one hour after the beginning of the employee's shift and at least one hour before the end of their shift.

When the nature of the business makes an uninterrupted meal period impractical, the employee must be given the opportunity to consume a meal while working and be fully compensated for the on-duty meal period. Meal periods are otherwise uncompensated.

- **2.82 REPORTING ACCIDENTS / WORKERS COMPENSATION**

Written notice of your injury must be given to employer within Ten (10) working days after the accident, pursuant to section 8-43-102(1), Colorado Revised Statutes. If the injury results from your use of alcohol or controlled substances, your worker's compensation disability benefits may be reduced by one-half in accordance with section 8-42-112.5, Colorado revised statutes.

- **4.13 EMPLOYEE ASSISTANCE PROGRAM (EAP)**

The Montrose Recreation District provides an Employee Assistance Program for all employees in need of professional mental health support for issues related to work or personal life. To access services, set up an appointment through the Center for Mental Health, 605 Miami Road, Montrose Colorado 81401, (970)-249-9694. Each calendar year the first three (3) sessions will be paid for by MRD. Subsequent sessions will be the responsibility of the employee's insurance or the employee.

The Montrose Recreation District provides an Employee Assistance Program for all employees in need of professional mental health support for issues related to work or personal life

- **10.52 Employee's Use of Social Media:**

Use of social media by MRD employees is regulated by policy. (That policy, once approved by administration, will be included in this handbook and distributed to all MRD employees.)

- **3.20 HOLIDAY COMPENSATION**

The Montrose Part-time, full-time, and Core employees who work on holidays will be compensated at their regular wage rate. If a full-time employee is on-call or called in to work on a paid holiday, the employee's worked hours will be counted **as time and a half** in addition to the eight (8) hours of holiday pay. For example, if a full-time employee is called in to work on New Year's Day and the employee works 2 hours. The employee's total hours worked for New Year's Day is **11 1/2** hours.

- **5.10 Paid Time Off (PTO)**

PTO RULES :

1. Maximum carryover limit of 280 hours of PTO as of 12/31 of each year
2. Full-time employees are required to take at least 80 hours of PTO each year
3. Core employees are required to take at least ~~56~~60 hours of PTO each year
4. No more than a total of 960 hours of PTO, including accrued and donated, may be used within a one (1)-year period.

- **4.20 MRD FACILITIES PASS**

FULL -TIME /CORE EMPLOYEES

Full time and Core employees and their families will receive an annual family pass to the **Community Recreation Center and Field House, and an individual pass to Flex Rec**. This pass is valid for the time they are employed as full time or Core employees of MRD.

RETIRED FULL-TIME EMPLOYEES

Retired full time employees with 20 years of service or more will receive an **annual all access family pass to the Community Recreation Center and Field House, and an individual pass to Flex**

Rec. For retired Full time employees to be eligible for this benefit the employee must have left employment in good standing. This benefit expires 10 years following the date of retirement.

Summary of Changes to IGA between City of Montrose and MRD

- Add: The Parties shall execute a letter of engagement setting forth the scope of the representation prior to the rendering of legal services under this Agreement. No attorney/client relationship shall be formed until such letter of engagement has been executed. (page 2)
 - Explanation: Legal services are available, but we have to enter into an agreement in order to procure them.
- Crack sealing services are being completed at the Field House. Last year they were at the CRC. Exhibit A is also updated to reflect this change. Costs of this service have gone up \$300, and are balanced evenly with the costs of turf maintenance that the MRD provides to the City at the Amphitheater. (page 2 and 4)
- MRD will provide pass rates available to City employees as part of the Corporate Membership by November 1st. There was no previous date listed. MRD will be able to meet this deadline without issue, as our own budget timeline is beginning 2 months earlier. (page 5)
- Costs of trash and recycling services are rising from \$7,965.72 to \$9,059. (page 6)
- MRD Signees of this document are changed to reflect updated MRD President and Vice President. (page 8)
- Prices are updated within Schedule A. (page 18)
- A new MRD truck is listed within Table 5A. (page 20)

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF MONTROSE AND THE
MONTROSE RECREATION DISTRICT
REGARDING SHARED SERVICES**

THIS INTERGOVERNMENTAL AGREEMENT (this “Agreement”) is dated _____, 202~~32~~, between the City of Montrose, (the “City”) a Colorado home rule municipal corporation, whose address is 433 South First Street, P.O. Box 790, Montrose Colorado 81402, and the Montrose Recreation District, (the “District”) a Colorado special district, whose address is 16350 Woodgate Road, Montrose, Colorado 81401; the above-named entities may sometimes be collectively referred to herein as the “Parties” and individually as a “Party.” The effective date of this Agreement shall be January 1, 202~~32~~ (the “Effective Date”).

WHEREAS, the City, and the District have collaborated in the past to provide a variety of recreational needs serving a diverse population; and

WHEREAS, it is the directive of the governing bodies of the Parties to provide the best services at the lowest possible cost; and

WHEREAS, the Parties shall implement shared services as specified in this Agreement whereby City agencies shall support the District in exchange for payment; and

NOW THEREFORE, in consideration of the mutual covenants and promises hereinafter set forth, the Parties hereto agree as follows:

PART I: SPECIFIC TERMS.

1. FINANCE

- a) The City’s finance department shall work with District staff to provide financial reports on a monthly basis. Monthly budget reports will be provided by the City to the District so that the District has up-to-date knowledge of the state of its finances. The District will handle revenue receipts, provide accounts payable and payroll services in-house. The District shall provide cash receipt, accounts payable and payroll summary data to the City in a format approved by the City on a monthly basis. The District shall bear all expense related to District finances and accounting. A detailed description of the processes for all finance functions is set forth on Exhibit “C”, which is attached hereto and incorporated herein.
- b) As defined on Exhibit “C”, the District shall continue to provide day-to-day accounting and timekeeping functions, including point of sale and deposits, in-house (the “Daily Functions”). The District shall provide reports of the Daily Functions to the City in such a format that allows the City to import journal entry data into the City’s financial software.
- c) In an effort to obtain a discounted rate for the statutorily required auditing services, the Parties shall explore the possibility of contracting jointly for such services. The Parties shall each have proportionate liability for the costs of said auditing services.

- d) The City shall provide administration service to the District for the Recreation Facility Election Intergovernmental Agreement. The agreement specifies the transfer and use of the voter approved sales tax proceeds generated from a 0.3% sales tax increase approved by voters on April 1, 2014. The District shall credit the City as specified in this Part I (7) (E).

2. LEGAL

- a) The City Attorney represents the City. The City Attorney may provide general legal services to the District as time and the specific need arises. The Council or the City Attorney may determine on a case-by-case basis that the District shall obtain separate legal advice and/or representation.

~~a)b)~~ The Parties shall execute a letter of engagement setting forth the scope of the representation prior to the rendering of legal services under this Agreement. No attorney/client relationship shall be formed until such letter of engagement has been executed.

~~b)c)~~ The District shall bear all expense related to the provision of general legal services by the City Attorney for the benefit of the District.

~~e)d)~~ The City Council may terminate the provision of the City Attorney's services to the District at any time. ~~in general or for specific matters.~~

~~d)e)~~ Nothing in this provision interferes with the District's right to hire counsel of their own choosing.

3. FACILITY SERVICES

- a) The City shall provide sweeping services for District parking lot areas as depicted in Exhibit "A" and at the Community Recreation Center, following prioritized maintenance schedules identified in the City Sweeping Plan. All sweeping shall be requested by the District and scheduled with the City. Advanced notice of one week shall be required by the City. The City may provide general support to the District as needed on projects in which the City has specialized equipment. Equipment and labor rates are provided in Schedule "A".

- b) The City's personnel policies and insurance coverage shall apply to any City employees working on District property and the District shall not be responsible for any human resource issue or insurance coverage issue pertaining to these City employees.

- c) The City shall provide crack sealing services for the parking lot area depicted in Exhibit "A" at the Montrose ~~Recreation District Field House facility~~ Community Recreation Center, following prioritized street maintenance scheduling. The City shall dedicate a full 10-hour day which includes labor, materials, and equipment. The City shall prepare joints for crack sealing, identified as all joints connecting to all concrete valley pans. The estimated value of this work is \$3,4700 USD. Additional work may be scheduled with the City and invoiced to the District according to the rates in Schedule A.

- d) MRD's personnel policies and insurance coverage shall apply to any MRD employees working on City property and the City shall not be responsible for any human resource issue or insurance coverage issue pertaining to these MRD employees.
- e) The District shall bear all expense related to the provision of facilities services by the City for the benefit of the District.
- f) The City shall bear all expense related to the provision of facilities services by MRD for the benefit of the City.

4. CERISE & AMPHITHEATER FIELDS

a) DESCRIPTION

- i) For the purposes of this Agreement, Cerise Fields shall mean a ten (10) acre, multi-purpose area and a two (2) acre soccer field and related facilities on site, including irrigation systems, storage building and natural surface trails, as depicted in Exhibit "A".
- ii) For purposes of this Agreement, Amphitheater Field shall mean the 1.5 acre field located in front of the Montrose Rotary Amphitheater, as depicted in Exhibit "A".

b) ACCESS

- i) The City shall grant public access to the Cerise Fields for as long as the City, or its assigns, leases or owns the land encompassing Cerise Fields.
- ii) The City hereby grants to the District the right to use the Cerise Fields in accordance with the terms of this Agreement. This right to use is for the purpose of allowing the District, its agents and contractors, access to Cerise Fields for the purpose of conducting the day-to-day programs and activities of the District.
- iii) During the term of this Agreement, master scheduling for the use of the Cerise Fields shall occur annually, not later than January 31 of each year, at a meeting called by the District (the "Master Scheduling Meeting") to include key District and City personnel. Both parties will present a calendar of events, collaborating to populate a shared calendar of events that includes community-wide events, Cerise Park programming, and large events (100+ people) at the Montrose Rotary Amphitheater or at the Ute, McNeil, or Holly Park set of fields. Once this scheduling meeting has occurred, either party may add events into the schedule with 60 days' notice with no required notification of the other party. Within 60 days, modifications or additions of large events (100+ people) to the schedule require notification of the other party prior to finalization. Primary contacts for scheduling are identified as the City Clerk, Lisa DelPiccolo and the District's Recreation Manager, Jeremy Master.
- iv) The District shall provide a layout of the proposed field locations for each sports season at the Master Scheduling Meeting. Except as otherwise provided herein, the District shall have priority in scheduling events at the Master Scheduling Meeting for Cerise Fields. The City shall have priority in scheduling events thereafter, with the District having secondary scheduling priority after both the City and the District have scheduled their initial events. City Park Use Fees will be exempted for all District

activities scheduled. Notwithstanding the foregoing, the following holiday weekends shall be scheduled by the City for special community events: Memorial Day, Independence Day, and Labor Day. Additionally, it is recognized that the second weekend in August shall also be scheduled by the City for the annual Fun on the Uncompahgre River Festival (FUNC Fest) at Riverbottom Park and the Montrose Rotary Amphitheater, and the third weekend in August shall be scheduled by the District for the annual Youth Appreciation Day (YAD).

c) MAINTENANCE

- i) The District shall maintain the Cerise Fields (said maintenance to include all turf maintenance and ancillary equipment required for District programs) during the growing season, and during any times that the District is sponsoring programs at the Cerise Fields. The City shall be responsible for all restroom cleaning. The restroom at Cerise Fields will be closed and winterized no earlier than October 15 each year and reopened for use no later than April 15 each year to protect it from freezing. The District shall be responsible for arranging for temporary toilet facilities if needed during periods when the restroom is closed. Notwithstanding the foregoing, the City shall be responsible for communicating to the District and supplying temporary toilet facilities if restrooms are closed for any reason later than April 15 or prior to October 15.
- ii) The District shall be responsible for any “start-up”, winterization and draining of the irrigation system serving the Cerise Fields.
- iii) The District shall provide mowing and trimming services, including labor and equipment, for the Amphitheater Field, following prioritized park maintenance and scheduling. The District shall provide mowing and trimming one (1) day per week during the growing season; the growing season begins on March 1 and concludes on October 31. The estimated value of this work is \$3,4700 USD. Additional work may be scheduled with the District and invoiced to the City at a rate of \$50 per hour, including labor and equipment.
- iv) The City shall maintain Cerise and Amphitheater Fields after the District has ceased using the Cerise Fields for programs, and during the non-growing season; the non-growing season begins on November 1 of each year, and concludes on the last day of February of each following year.
- v) Maintenance shall be performed in accordance with the specifications set forth in Exhibit “B”. Maintenance shall be done in accordance with National Recreation and Park Association standards.

d) USE OF THE CERISE FIELDS

- i) Use of the multi-purpose field shall be limited to sporting practices, games, and Amphitheater events; all goals and other equipment shall be portable, and shall be supplied either by the user, or by the District and shall be removed after each sports season. Temporary painted stripes may be placed on the multi-purpose field. The District shall be responsible for removing portable equipment at the City’s request for other scheduled activities. All portable equipment shall be securely attached to the

ground for the purpose of assuring public safety. The District shall assure at all times a minimum of two (2) acres of the multi-purpose field shall be available to the public for use and not scheduled for practice or game use.

- ii) Games and international soccer league activities shall be limited to the two-acre field and the 10 acre field, as depicted on Exhibit “A”.

5. INFORMATION SERVICES

- a) The City Information Services Department shall provide technical support to the District staff and board to assure the smooth operation of the District information services systems in accordance with the standards set forth in Exhibit “D” which is attached hereto and incorporated herein.
- b) District shall ensure City staff are provided with orientation and training by the audiovisual equipment installers or manufacturers for routine support and maintenance of all installed products. District shall provide a copy of operations and maintenance manuals and as-built diagram for all District audiovisual equipment which the City will be maintaining.
- c) District shall include City staff in future planning and upgrades of audiovisual equipment prior to ordering and installation.
- d) The District shall bear all expense related to District information services systems.

6. FLEET MANAGEMENT

- a) The City Fleet Department shall provide fleet management support for District owned vehicles. The City shall be responsible for fleet management in accordance with the standards set forth in Exhibit “E”, which is attached hereto and incorporated herein.
- b) The District shall bear all expense related to maintaining the District fleet.

7. FACILITY ACCESS FOR EMPLOYEES

- a) City Employee and Council Access to the Community Recreation Center. The District shall waive the Tier 3 Corporate Membership fee for the City. The District shall offer the Participant Membership Fees (equivalent to a 15% discount) to City employees and Council for the family and adult annual pass at the effective rate at time of purchase. The District shall share such rates for the upcoming calendar year with the City by November 1. This discount does not apply to youth, senior or any other pass products.
- b) The City shall notify the District when employees are terminated and/or when new hires are made on a monthly basis. MRD will remove annual pass privileges for terminated City employees at the end of the current month. New employee annual pass privileges will be effective immediately. Balances for terminated and/or new employees shall be mutually resolved at the end of the current calendar year.
- c) District Employee and Board Access to the Black Canyon Golf Course. The City shall offer a 15% discount to District employees and board members on the regularly priced individual and/or couples annual golf, range, and cart passes. District employees must

provide a valid pay stub at time of purchase. The District shall provide a list of District board members to the City on an annual basis and notify the City of any District board changes throughout the year in order to receive the 15% discount.

- d) The City shall provide trash and recycling services to the District for the Field House, Community Recreation Center, Holly Park, and McNeil Fields (an annual value of ~~\$9,059~~~~\$7,965.72~~ USD value as noted in Schedule A). The District shall provide the City with credit, (equivalent to an annual value of ~~\$7,965.724~~~~\$9,059~~ USD value) which will be used towards the annual pass payment for City Employees and Council.
- e) The City shall provide administration of sales tax revenues from the City to the District at no cost (an annual value of \$3,000 USD value). The District shall provide the City with credit, (equivalent to an annual value of \$3,000 USD value) which will be used towards the annual pass payment for City Employees and Council.

PART II: TERM. The initial term of this Agreement shall commence on the Effective Date and shall continue in effect through December 31, 202~~32~~ unless otherwise terminated in accordance with the provisions of Part XIII of this Agreement.

PART III: PAYMENT. The District shall provide a payment in cash or its equivalent as set forth in Schedule A. In the event that the actual labor hours for a specific task indicated in Schedule A differ from those shown, the actual hours at the associated rate indicated on Schedule A will be paid by the District to the City.

PART IV: COMMUNICATIONS. The Parties shall designate authorized representatives and all communications related to the performance of duties defined in this Agreement shall be conducted solely between the representatives so designated. Additionally, the key City staff involved in providing the shared services described in this Agreement shall report as needed to the District's Board of Directors.

PART V: ASSIGNMENTS.

- a) *No Assignments.* Neither Party may assign any of its rights, duties or obligations arising under this Agreement without the prior written consent of the other Party.
- b) *Ramifications of Purported Assignment.* Any purported assignment of the rights, duties or obligations of either Party without the express written consent of the other Party shall be void.

PART VI: CHOICE OF LAW. The laws of the State of Colorado (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Agreement, including, without limitation, its interpretation, construction, performance and enforcement.

PART VII: INDEMNIFICATION (DISTRICT TO CITY). The District, to extent allowed under Colorado Constitution Article X, Section 20, and any other law, shall indemnify and defend the City at all times as of the Effective Date of this Agreement against:

- a) any liability, loss, damages (including punitive damages), claim, settlement payment, cost and expense, interest, award, judgment, diminution in value, fine, fee, and penalty or other charge, other than any Litigation Expenses (as defined in

subsection (b)), arising out of or relating to the activities of the District set forth herein; and

- b) any court filing fee, court cost, arbitration fee or cost, witness fee, and each other fee and cost of investigating and defending or asserting any claim for indemnification under this Agreement, including, without limitation, in each case, attorneys' fees, other professionals' fees, and disbursements (collectively, "Litigation Expenses").

PART VIII: INDEMNIFICATION (CITY TO DISTRICT). The City, to the extent allowed under Colorado Constitution Article X, Section 20, and any other law, shall indemnify and defend the District at all times as of the Effective Date of this Agreement against:

- a) any liability, loss, damages (including punitive damages), claim, settlement payment, cost and expense, interest, award, judgment, diminution in value, fine, fee, and penalty or other charge, other than any Litigation Expenses (as defined in subsection (b)), arising out of or relating to the activities of the City set forth herein; and
- b) any court filing fee, court cost, arbitration fee or cost, witness fee, and each other fee and cost of investigating and defending or asserting any claim for indemnification under this Agreement, including, without limitation, in each case, attorneys' fees, other professionals' fees, and disbursements (collectively, "Litigation Expenses").

PART IX: NOTICES.

- a) *Requirement of a Writing.* Permitted Methods of Delivery. Each Party giving or making any notice, request, demand or other communication (each, a "Notice") pursuant to this Agreement shall give the Notice in writing and use one of the following methods of delivery, each of which for purposes of this Agreement is a writing: personal delivery, Registered or Certified Mail (in each case, return receipt requested and postage prepaid), nationally recognized overnight courier, (with all fees prepaid), facsimile or e-mail.
- b) *Addressees and Addresses.* Any Party giving a Notice shall address the Notice to the appropriate person at the receiving Party (the "Addressee") at the address listed on the first page of this Agreement or to another Addressee or another address as designated by a Party in a Notice pursuant to this section.
- c) *Effectiveness of a Notice.* Except as provided elsewhere in this Agreement, a Notice is effective only if the Party giving the Notice has complied with subsections a) and b) and if the Addressee has received the Notice.

PART X: AMENDMENTS. The Parties may amend this Agreement only by a written agreement of the Parties that identifies itself as an amendment to this Agreement.

PART XI: MERGER. This Agreement constitutes the final agreement between the Parties. It is the complete and exclusive expression of the Parties' agreement on the matters contained in this Agreement. All prior and contemporaneous negotiations and agreements between the Parties on the matters contained in this Agreement, including but not limited to the Intergovernmental

Agreement between the Parties in previous years, are expressly merged into and superseded by this Agreement. The provisions of this Agreement may not be explained, supplemented or qualified through evidence of trade usage or a prior course of dealings. In entering into this Agreement, neither Party has relied upon any statement, representation, warranty or agreement of the other Party except for those expressly contained in this Agreement. There are no conditions precedent to the effectiveness of this Agreement other than those expressly stated in this Agreement.

PART XII: SEVERABILITY. If any provision of this Agreement is held invalid, illegal or unenforceable, the Parties shall negotiate in good faith to modify this Agreement to fulfill as closely as possible the original intents and purposes of this Agreement.

PART XIII: FUTURE AGREEMENT. If District wishes to enter into a contract for 202~~43~~ with City, District must notify City no later than October 15, 202~~32~~.

PART XIV: ESCALATOR. All costs set forth in Schedule A shall be subject to escalation or de-escalation based on actual increases or decreases in costs incurred by the City. Written documentation of said increases shall be provided by the City to the District as these increases occur.

APPROVED this _____ day of _____, 202~~32~~.

CITY OF MONTROSE

ATTEST:

~~Douglas Glaspell, Mayor~~
~~David Frank, Mayor~~

Lisa DelPiccolo, City Clerk

MONTROSE RECREATION DISTRICT

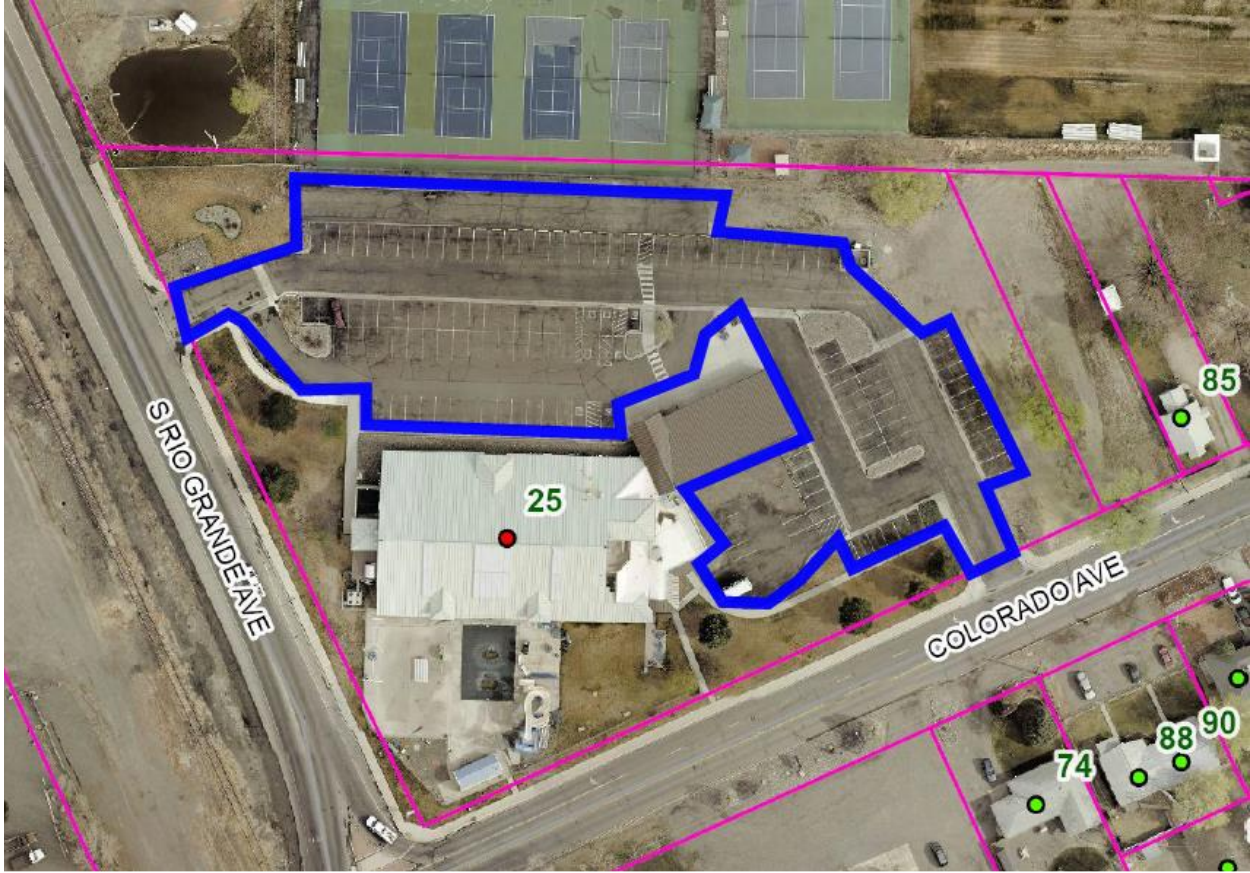
ATTEST:

~~Mark Plantz, President~~
~~Christina Files, President~~

~~Christina Files, Vice President~~
~~Amy Warthen, Vice President~~

Exhibit A





**Montrose Community Recreation Center Montrose Recreation District Field House –
Crack Sealing Location**

Exhibit B

FACILITY SERVICES SPECIFICATIONS

I. Facility Support

- A. Parking Lot Sweeping - Sweep parking lots at McNeil Fields, Holly Park, and the Field House as shown on Exhibit “A” and the Community Recreation Center, in accordance with City Sweeping Plan. The District may request additional sweeping by the City as needed. All sweeping shall be requested by the District and scheduled with the City. Advanced notice of one week shall be required by the City.
- B. Irrigation System Winterization – District staff may request the use of City compressor equipment free of charge to complete irrigation system winterization.
- C. Crack Sealing - The City shall provide crack sealing services for the parking lot area depicted in Exhibit “A” at the Montrose Community Recreation Center, following prioritized street maintenance scheduling, a \$3,4700 USD value, in exchange for District providing mowing and trimming services as described in Part 1.4(c)(iii). The City shall dedicate a full 10-hour day which includes labor, materials, and equipment. The City shall prepare joints for crack sealing, identified as all joints connecting to all concrete valley pans. The estimated value of this work is \$3,4700 USD. Additional work may be scheduled with the City and invoiced to the District according to the rates in Schedule A.
- D. General Support - At the City’s discretion, the City may provide general support as needed on projects in which the City has specialized equipment and expertise, particularly in the public works department. Rates for equipment commonly requested by the District are included in Schedule A. Self-propelled equipment will require a City operator. Support not identified in Schedule A will be billed to the District as appropriate and necessary.
- E. The City shall provide trash and recycling services to the District for the Field House, Community Recreation Center, Holly Park, and McNeil Fields. The District shall provide the City with credit for the value of the services, as detailed in Schedule A, which will be used towards the annual pass payment for City Employees and Council.

Exhibit C

Finance Specifications

I. Cash Receipts, Payroll and Accounts Payable

A. The District shall continue to operate its Point of Sale system and make its own deposits. Daily cash receipt data will be summarized by revenue category (as determined by the District) by day into a spreadsheet format approved by the City and provided to the City for import into the City's general ledger. This includes daily cash receipts and any billing and invoicing distributed by the District. Additionally, the District shall continue to fulfill accounts payable and payroll functions. The District shall prepare and submit a summary accounts payable and payroll spreadsheet in a format, approved by the City, monthly for import into the City's general ledger.

II. Financial Reports and General Ledger

A. The City shall generate monthly budget reports within 10 business days of receipt of properly formatted data documenting the expenses and revenues for the previous month (period actual), YTD actual, Annual Budget, Variance, and percentage of Budget expended.

B. The City will also maintain and update a general ledger budget document that captures all District funds, revenues and expenses. At District's request, City Finance personnel will create worksheets for MRD staff to develop their budget and use these final reports to create a budget in the Caselle database for reporting purposes during the upcoming year.

Exhibit D

INFORMATION SERVICES SPECIFICATIONS

- I. Information Services and Audiovisual Systems Support
 - A. The City shall provide to the District a support phone number and/or website for the initiation of information services and audiovisual technical support.
 - B. The City shall prioritize the support request based on the severity of the issue and the current calls already in the work queue.
 - C. During business hours, the City shall provide an acknowledgment of the support request within four hours. The District shall allow the City to remotely connect to the District computers in order to properly respond to the support request. Support requests initiated after normal business hours should indicate if the problem requires immediate attention or can be resolved on the next regular business day.
 - D. Any support request requiring work in excess of four hours will be communicated prior to completing the request.
 - E. Routine maintenance tasks of supported equipment and software shall be initiated and completed by City according to manufacturer recommendations.
 - F. The City may provide cloud-based backup file storage to the District.
 - G. The City may provide virus checking and protection on all District computers attached to the City Network. The District shall be responsible for purchase of required virus protection licensing for each District computer.
 - H. The City will assess a 3% administrative fee for management of procurement or billing of hardware purchased for MRD and long-distanced phone service.

- II. Telephone System
 - A. Equipment shall be installed in the District in order to provide digital voice over Internet Protocol (VOIP) telephones and voicemail. With the exception of one or more public switched telephone network (PTSN) lines to provide emergency communication and support for alarms, all existing District phone numbers shall be moved to the City demarcation location at City Hall. Telephone calls to District numbers will be routed through the City infrastructure to telephones at District facilities.
 - B. A point-to-point network circuit between the City and District shall be established to provide the VOIP services at District expense.
 - C. The City shall provide internal phone numbers (extensions) to all District VOIP phones as well as voicemail services.
 - D. The City shall support the District in setting up call handling routines.
 - E. The City will notify the District of any planned outages and coordinate best times for planned outages. When the City is contemplating the installation of additional

features and/or upgrades to the telephone system that will result in an additional cost, the District shall have the option to participate in the additions/upgrades of said new feature and/or upgrades and shall share in the cost on a pro-rata basis.

Exhibit E

FLEET MANAGEMENT SPECIFICATIONS.

I. Fleet Repair Services

- A. The City shall provide to the District a support phone number for the initiation of fleet repair services. This phone number shall be answered during regular City Shop working hours 7 AM to 5:30 PM Monday through Thursday.
- B. Repairs to District's vehicles shall be repaired on a priority basis after City police and sanitation vehicles. This includes the van, bus, and all maintenance equipment.
- C. City shall prepare a monthly report and provide a statement of repairs, parts, labor, and supplies to District for each work order by the 14th of the following month
- D. Fleet repairs on District vehicles shall include:
 - i. Brake pad/shoe replacement along with disc/drum replacement, brake cylinder repair/ replacement. Diagnostics of brake systems such as antilock brakes/ traction control. Repairs of all brake hydraulic systems and wheel bearings.
 - ii. Limited axle, transmission, driveshaft, u-joint repairs.
 - iii. Heating and air conditioning repairs.
 - iv. General electrical/ electronic system diagnostic and repair. Battery, starting system, charging system, lighting systems, gauges, warning systems, driver information systems, safety and accessory system repairs.
 - v. Steering and suspension systems. Shocks, ball joints, tie rod ends, springs, replacements.
 - vi. Exhaust/emission system inspection and repairs.
 - vii. General engine diagnostics, fuel, electrical, ignition, cooling, lubrication systems and computerized controls.
 - viii. Transmission maintenance and adjustments.
 - ix. Tire repair and replacement of most common sizes.
 - x. Fabrication/welding of specialized equipment.
 - xi. Repairs of specialized equipment.
 - xii. Tire repair/replacement for maintenance equipment.
 - xiii. Road call service truck available, during normal shop hours.
 - xiv. Welding and fabrication services of accessories or specialized features for the passengers or passenger equipment of steel or plastics.
- E. Replacement parts shall be as distributed by original equipment manufacturer, NAPA, Carquest or approved equal.

II. Equipment Maintenance

- A. Perform routine maintenance checks and service (including mechanical repairs, tune-ups, filter and oil changes, greasing, power washing) on District owned maintenance equipment such as Jacobson mowers (2), small riding mower (1), Kubota Tractor (1),

other tractor (1), ATV (1), field/parking lot painters (2), Diamond Demon field maintainer (1), golf carts (2), chain saws (1)). The District will occasionally send District equipment back to the manufacturers as needed for deep maintenance. The above quantities and types of District maintenance equipment, van and bus are subject to change and provided for reference only. City shall maintain District owned maintenance equipment and vehicles to the extent possible. Specialized maintenance tasks that are outside the expertise of City staff shall be completed by outside vendors at the District's expense. This determination shall be made with communication among the designated representatives of the City and the District with the final decision being made by the District.

- B. All District owned maintenance equipment shall be marked with "MRD".
- C. All District owned maintenance equipment shall be transported by the District to and from the City Public Works Shop when maintenance is requested.
- D. Equipment maintenance records shall be maintained by the City and made available for to the District upon request.

III. Fleet Preventative Maintenance Services

- A. The City shall provide to the District preventive maintenance services at regularly scheduled intervals based on usage.
- B. When vehicles are due for service the District will deliver vehicle to City shop at an assigned date and time.
- C. City shall provide a statement of preventative maintenance service, parts, labor and supplies to District with each work order, at the time of service or when the repair is completed.
- D. Fleet preventative maintenance services on District vehicles shall include:
 - i. Automotive vehicles 3000 mile service or "A" service includes: Change engine oil and filter check brakes, lights, tires, all other fluids, vehicle markings, paint, and glass. Approximate technician time .8 hrs.
 - ii. Automotive Vehicles 6000 mile service or "B" service includes: Change engine oil and filter, change fuel filter, check brakes, lights, tires, all other fluids, vehicle markings, paint, and glass. Approximate technician time 1.6 hours
 - iii. Light truck, heavy truck 4000 mile service or "A" service includes: Change engine oil and filter, lube chassis. Check brakes, lights, tires, all other fluids, vehicle markings, paint, and glass. Approximate technician time .8 hours.
 - iv. Light truck, heavy truck 8000 mile or "B" service includes: Change engine oil and filter, change fuel filter, lube chassis. Check brakes, lights, tires, all other fluids, vehicle markings, paint, and glass. Approximate technician time 1.6 hours.
 - v. Light truck, heavy truck and automotive vehicles 36,000 mile service or "C" service includes: Change oil and filter, change fuel filter, change transmission oil, filter and make necessary adjustments, lube chassis. Check brakes, lights, tires, all

other fluids, vehicle markings, paint, and glass. Approximate technician time 3.3 hours.

E. Replaceable filters shall be as distributed by NAPA or approved equal.

IV. Fleet Management Services

- A. For each District vehicle the City shall maintain service, mileage, parts, fluids and labor costs records in the City's fleet management system. District records shall be kept under a unique organization and separate from City fleet records.
- B. Reports from available data shall be provided to the District upon request. Recommended vehicle replacement reporting shall be available as well.

V. Fleet Fueling Services and Fluids

- A. City shall allow District to fuel vehicles at City fueling station. City shall provide an access card and fueling key for each District vehicle to allow after-hour access to fueling station. District staff will input an employee identification number and current odometer reading prior to fueling vehicle.
- B. Fluids dispensed by City include: 5W/20 motor oil: API classification GF-4/SM, Dexron V1 automatic transmission fluid, 80W-90 gear lube, ASTM D6210 50/50 pre-mix anti-freeze, NLG1 GC-LB moly high temp EP (extreme pressure) grease.
- C. Fuels dispensed by City include: E10 Unleaded Gasoline and #2 Ultra Low Sulfur (Diesel) Fuel.
- D. City will bill District on a ~~quarterly~~monthly-basis for fuel and fluids dispensed for District vehicles.

VI. Excluded Services

- A. The following services are outside of the scope of capability of the City and must be provided by an outside vendor:
 - i. Transmission overhauls
 - ii. Axle overhauls
 - iii. Structural damage
 - iv. Frame damage
 - v. Glass Repair
 - vi. Upholstery Repair
 - vii. Wrecker service
 - viii. Paint and body repairs
 - ix. Engine overhauls
- B. At District request and expense, the City may facilitate repairs through an outside vendor.

Schedule A

PAYMENT SCHEDULE AND SCHEDULE OF COSTS

City shall receive payment from District on a quarterly basis for all services performed.

Hours shall be tracked in each shared service and communicated to the District on a quarterly basis with the budget reports to communicate hours available in each area.

Hourly billing rates are based on the position's burden rate with 3% overhead. Rates are adjusted on an annual basis following approval of the city's annual budget.

Table 1 – Financial Services Cost Schedule

| Task | Estimated Labor Hours | Hourly Billing Rate | Estimated Labor Total |
|---|-----------------------|---------------------|-----------------------|
| Budget & Financial Analysis and Reporting | 120 | \$84.85 | \$10,182 |

Table 2 – Legal Services Cost Schedule

| Deliverable | Hourly Billing Rate |
|---------------|---------------------|
| City Attorney | \$100.00 |

Table 3A – Facility Services Cost Schedule

| Task | Billing Rate | Annual Expense |
|--|---|--|
| Management | \$56.56 <u>53.52</u> /hr | |
| Additional Parking Lot Sweeping | \$38.48 <u>34.28</u> for labor / \$232.21 <u>96.80</u> for sweeper | |
| Utility (Cerise Irrigation) | | 70% of the Actual Cost Charged by DMEA |
| Additional Crack Seal (Materials, Equipment, and Labor) | \$370 <u>350.00</u> /hr | |
| Additional Potholes Per 50lb Bag (Materials and Labor / Temporary Fix) | \$75 <u>30.00</u> per 1.5 cu ft | |
| Additional Asphalt Patching (Materials, Equipment, and Labor) | \$550 <u>350.00</u> per 100 sq ft | |
| Tractor & Mower <u>Cutter</u> (Equipment # 337 <u>46</u>) | \$46.47 <u>43.17</u> /hr | |
| Brush Chipper (Equipment # 290 <u>42</u>) | \$32.26 <u>8.97</u> /hr | |

| | | |
|--|-----------------|--|
| Ford F350 Chevrolet C3500 (Equipment #887248) | \$25.1917.91/hr | |
| Backhoe Loader (Equipment #100421) | \$52.6923.95/hr | |
| Operator for Self-propelled Equipment | \$35.00/hr | |

Table 3B – Trash and Recycle Services

| Facility | Containers "T" Trash/ "R" Recycling | Monthly Rate | Annual Expense (To be credited to City) |
|--------------------------------|---|----------------|---|
| Community Recreation Center | T- 3-350 gal. containers/ R-1-350 gal. container, 2-90 gal. containers. M/Thurs. Collection | \$248.95232.22 | \$2,987.422,786.64 |
| Holly Park | T- 1-350 gal. container. M/Thurs. Collection | \$107.2777.07 | \$1,287.26924.84 |
| McNeil Park | T-1-350 gal. container and 1-420 gal. container. M/Thurs. Collection | \$155.85169.55 | \$1,870.182,034.60 |
| Field House | T-2-420 gal. containers, R-4-90 gal. container. M/Thurs. Collection | \$242.88184.97 | \$2,914.562,219.64 |
| | | Total | \$9,059.427,965.72 |

Table 4 – Information Services Cost Schedule

| Task | Hourly Billing Rate | Annual Expense |
|---|---------------------|----------------|
| Network Design | \$56.43 | |
| Computer Support | \$47.8543.10 | |
| Computer Support – After Hours | \$69.6962.76 | |
| Network/Server Support | \$53.6548.64 | |
| Network/Server Support – After Hours | \$78.1470.83 | |
| Phone System Changes | \$56.2054.49 | |
| Phone System Changes – After Hours | \$84.3081.73 | |
| Internet Service | | \$6,000.00 |

| | | |
|---|--|-----------------------------|
| (1 Gbps service provided by City) | | |
| Cloud-based offsite backup data storage (\$10/month up to 200 GB) | | |
| Vipre virus scanning managed by City at \$5/month per computer (optional) 12 computers | | |
| Long Distance (\$0.05 /minute) est. 1000 minutes + 3% | | \$618.00 |
| Phone System Charges (\$ 4.00 4.35 /user/month) 223 phones | | \$ 1,0561,200.60 |

**Table 5A
District Owned Vehicles**

| |
|--|
| 2001 Dodge Pickup |
| 2004 Chevrolet Van |
| 2012 Dodge Ram 1500 SLT |
| 2013 Ford Eldorado Aerolite Bus (15 Passenger) |
| 2016 Ford F250 Super Duty F-26 |
| 2017 Trailer, VIN 4P5D71420H1258593 |
| 2018 Ford E-350 Bus (15 Passenger) |
| <u>2019 1500 4x4 Hemi Reg Cab SLT</u> |

**Table 5B Fleet
Maintenance Cost
Schedule**

| Deliverable | Hourly Billing Rate | Expense |
|---|---------------------|-------------------|
| Fleet Repair Services | \$110.00 | Parts Actual Cost |
| Fleet Preventative Maintenance Services | \$110.00 | Parts Actual Cost |
| Fleet Management Services | \$110.00 | |
| Fleet Fluid and Fueling Cost | NA | Actual Rack Rate |



For a Better Quality of Life...MRD.

FORMAL REPORT to Board of Directors: Flex Rec at Colorado Outdoors

December 15, 2022

Project Leader: Jeremy Master, Recreation Manager
jeremy@montroserec.com
970-497-8568

Project Team:

Miguel Lopez, Maintenance Superintendent
Justin Mashburn, Facilities Manager
Jeremy Master, Recreation Manager
Wade Ploussard, Recreation Coordinator – Outreach and Community Engagement
Mari Steinbach, Executive Director
John Wagner, Recreation Coordinator – Fitness and Outdoor Recreation
Debby Zarkis, Coordinator – Business Operations/Communications

Construction –New projections have MRD obtaining temporary occupancy on our around December 23rd. Dry wall is up and walls are painted. Rubber athletic flooring is installed. The functional fitness rig is being installed this week. The aerial arts platform has been fabricated and installed. Electric and natural gas hookups are completed. The space is heated, and will soon be lit once fixtures are installed.

Programming and Operations – There is some progress here, with 3 instructors hired to teach 8 classes per week total. We are moving forward with the subscription service to virtual fitness classes, which was described in greater detail last month. Weehawken has solidified their proposed schedule. The updated scheduling grid is below. Kisi, a keyless access system, has been procured and will be installed by MRD staff upon TCO. Staff training days will begin January 3rd and continue through the soft opening dates listed below.

January through March, the facility will be staffed by FT Staff:

- Monday - Thursday 7 am to 7 pm
- Friday 7 am to 3 pm
- Saturday 7 am - 11 am

Soft opening dates:

- MRD, BOD & MRF - 1/4/2023
- City of Montrose Friday, Jan 6, 2022
- Colorado Outdoors Campus Employees on Monday, Jan 9
- Operational Opening on Tuesday, Jan. 10



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| | Monday | | Tuesday | | Wednesday | | Thursday | | Friday | | Saturday | | Sunday | |
|----------|--------------------|--------------|---------------------------------|--------------|--------------------|--------------|---------------------------------|--------------|--------------------|--------------|-------------------------------|--------------|-----------------|--------------|
| | Rig Room | Group X Room | Rig Room | Group X Room | Rig Room | Group X Room | Rig Room | Group X Room | Rig Room | Group X Room | Rig Room | Group X Room | Rig Room | Group X Room |
| 6:00 AM | Functional Circuit | | Functional Training Class w/Don | | Functional Circuit | | Functional Training Class w/Don | | Functional Circuit | | Facility Closed | | Facility Closed | |
| 6:30 AM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 7:00 AM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 7:30 AM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 8:00 AM | Fitness Class | | Public Drop in | | Fitness Class | | Flow Yoga 2 W/Sara | | Public Drop in | | Public Drop in | | Member Only | |
| 8:30 AM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 9:00 AM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 9:30 AM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 10:00 AM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 10:30 AM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 11:00 AM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 11:30 AM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 12:00 PM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 12:30 PM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 1:00 PM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 1:30 PM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 2:00 PM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 2:30 PM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 3:00 PM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 3:30 PM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 4:00 PM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Member Only | |
| 4:30 PM | Fitness Class | | Fitness Class | | Fitness Class | | Fitness Class | | Fitness Class | | Happy Hour Functional Circuit | | Weehawken | |
| 5:00 PM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | |
| 5:30 PM | Functional Circuit | | Vinyasa Yoga w/Sara | | Public Drop in | | Functional Circuit | | Public Drop in | | Weehawken | | Public Drop in | |
| 6:00 PM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | |
| 6:30 PM | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | | Public Drop in | |
| 7:00 PM | Member Only | | Member Only | | Member Only | | Member Only | | Member Only | | Member Only | | Member Only | |
| 7:30 PM | Member Only | | Member Only | | Member Only | | Member Only | | Member Only | | Member Only | | Member Only | |
| 8:00 PM | Member Only | | Member Only | | Member Only | | Member Only | | Member Only | | Member Only | | Member Only | |
| 8:30 PM | Member Only | | Member Only | | Member Only | | Member Only | | Member Only | | Member Only | | Member Only | |

Memberships & Passes THIS VERBIAGE IS IMPORTANT TO CLEARLY COMMUNICATE OUR PASS STRUCTURE

- Flex Rec Limited Membership
 - \$50 per month
 - Does not include pre scheduled classes
- Flex Rec Unlimited Membership
 - \$75 per month
 - Includes all classes
- Flex Rec Dual Unlimited Membership
 - \$125 per month
 - Includes all classes
 - 2 members who do not have to be in same household
- Flex Rec 20 Punch Pass
 - \$160 fee
 - Includes all classes
 - Valid for 12 months from date of purchase
 - Non sharable



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- Flex Rec Day Pass
 - \$8 fee
 - Valid for date of purchase only
 - Classes are not included
- Flex Rec Unlimited Day Pass
 - \$10 fee
 - Valid for date of purchase only
 - Includes all classes and facility use
- MRD All access Member
 - Upgrade for a flat fee of \$75 (this works out to roughly the same price we have already advertised on all passes (\$100))
 - End date of Flex Rec membership will match their CRC membership date

Flex Rec Policies

- Ages 16 +
- We do not have differential pricing based on age
- No insurance benefit programs (ie. silver sneakers, renew active etc.)
- MRD scholarship program will be valid for programs and memberships at Flex Rec
- Corporate membership program is valid for Flex Rec (25% off)
 - Free membership given to corporate members is only valid for CRC
 - Can we credit the amount of a CRC membership against their Flex membership
- Buy one get one half off “sale” is not valid for Flex Rec memberships
- Billing for Flex Rec memberships will be on the 5th of every month
- No cancellation fee after the first 3 months
 - \$50 cancellation fee if prior to 3 months
- Late fee will be charged if payment is not received by the 25th of the month
- All pass payments will be month to month. Paid in full is not an option.
- There will not be a 15% discount offered for ACH payments.

Flex Park – No update. We are expecting to get notification of the Colorado Health Foundation grant application before January’s meeting.



For a Better Quality of Life...MRD.

FORMAL REPORT to Board of Directors: ADA Access Audit and Transition Plan

December 15, 2022

Project Leader: Jeremy Master, Recreation Manager

jeremy@montroserec.com

970-497-8568

Accessibility Management Team:

Liz Gracesun, Recreation Coordinator – Aquatics

Justin Mashburn, Facilities Manager

Jeremy Master, Recreation Manager

Amy Russell, Customer Service Lead

Barb Sharrow, Board of Directors Representative

Debby Zarkis, Coordinator – Business Operations/Communications

Project Budget: \$50,000

Expenses to date: \$48,000 FINAL

Recent and scheduled meetings:

November 7th

December 7th

December 20th

January 25th

The Accessibility Management Team (AMT) assembled for its first meeting on November 7th to establish the scope for this newly formed team and familiarize its members with the work done so far. The purpose of the AMT is first to compose actionable transition plans using the Site Assessments and Evaluation Summary provided by Jennifer Skulski. These transition plans are to address the 274 facility deficiencies and dozens of policies, practices, and procedures for the purpose of improved program access.

A final set of deliverables from Skulski Consulting was received on December 7th, the morning of AMT's second meeting. Printed and electronic versions of all documents were included. We are now in possession of these final documents, which we viewed and became familiar with at the meeting.

ACTION PLAN: This is the document listing the improvements required/recommended to our administrative practices and our policies/procedures. It is tied to the Evaluation Summary that explains its contents more thoroughly, often providing drafted documents for us to modify.

TRANSITION PLANNING REPORT: This is the document listing the physical improvements to our facilities. It is tied to the individual site assessments.



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EVALUATION SUMMARY: This is the final version of the document we've already reviewed. It is tied more closely to the Action Plan, where these items are listed out where we can assign staff and timelines to the policies/procedures/practices that need to be developed or improved.

INDIVIDUAL SITE ASSESSMENTS: There are individual site assessments for Holly Park, McNeil Field, Ute Park, Maintenance Shop, CRC, and the FH. Within each site assessment is detailed information on each deficiency that needs correction. This information from all sites is simplified and listed comprehensively in the Transition Planning Report.

DATABASE: This is an excel document that is sortable. It includes all facility improvements seen in the site assessments and Transition Planning Report, but in a sortable database. Jennifer Skulski will walk us through how to use this document.

The next meetings will see the team begin to sort and prioritize projects, and assign personnel to items being addressed in 2023. Longer term and later projects will also be sorted and prioritized to complete a full set of transition plans, which are to be reviewed and updated each year.

EXECUTIVE DIRECTOR'S REPORT, December 2022

Human Resources

Recruitments

Page | Active recruitments are still underway for the: Recreation Leader - Adult, and Recreation Leader - Fitness. It is proving
1 exceptionally challenging to recruit the near entry-level professional into these roles. Existing staff continue to try to be creative and open to different ways to view and fill these roles. We have filled the Recreation Leader – Youth and plan to make that introduction to the Board at the December BOD meeting.

The new HR platform with APS has realized a secondary glitch in conversing with our existing accounting software, so we identified that it will take another software platform to conduct the translation. This will cost an additional one-time \$5,000. Funds are available and that acquisition is underway. This also caused us to be unable to provide the City our September and October payroll, which have delayed the monthly financial reports. However, there was great progress during the first week of December so we now finally have the September financial reports.

Notice was provided to all employees on November 17th regarding the MRD's decision to decline all participation in the CO FAMLI program, in accordance with State requirements.

Special Projects

The team is working toward year-end closeouts, ramping up work on the 2023 Strategic Plan, running programs as usual, and preparing for Flex Rec opening.

Web Trac registration is up and running! This should make finding programs significantly easier for online customers and align more closely to the activity guide layout. Another excellent example of how staff continues to refine and improve over previous operational elements to align for improved customer and staff experiences AND to industry standards.

Recreation and Community Activities/ Metrics:

437 fee assistance scholarships have been awarded, for \$14,132 so far in 2022.

There are 6,172 passes held this month (all combined), an increase of 50 over October. We are still 492 passes below those held in November of 2019. In November, the Senior Insurance program passes were used the most, only slightly more than family passes, just as in each of the month of this year.

CRC –

By week 48 through December 3, visits stayed *just* below pre-Covid weekly visit averages at 96%, which means 5,512, and up from October. This amount surpasses the five-year November average at 116%.

Weekly admissions revenue at the CRC rebounded above September, October, although not yet returned to match August highs (down \$6,200). Month total was \$21,506.

People per hour of operation for all of November also rebounded to an average of 58.1, nearly reaching July high.

We recorded 25 private reservations for \$2,822 at the CRC and 17 private rentals for \$ 2,801 at the FH; \$5,623 or \$133.88 per rental, for the CRC and FH combined.

Childwatch visits dipped in again in November, to 241 on the month. While overall visits were down a bit, the number of punch passes used for Childwatch held steady at 62 with annual passes bumping up to 71. Certified climber visits *continued* their upward trends and took a jump to 178...reflecting a steady increase each month of the year so far.

Total paid daily visits since January 27, 2017 = 1,425,397.

THE FIELD HOUSE 5 YEAR ANNIVERSARY WAS DECEMBER 2, 2022.

Division Reports

FACILITIES OPERATIONS

- Three new Managers on Duty been training diligently and will be up to speed for regular shifts by the start of December.
- We have had another large increase in visits to the CRC due to the cold weather and no school days. In November we served an average of 220 more people per day than in 2021. Daily pass fees will surpass our all-time November high by nearly 20%. In November we averaged 820 visits per day plus program participants.
- Casie Miller has jumped into her role as Field House Leader with two feet and both hands. She already brought back the Jumhouse Jamborees for no school days which brought more than 125 visits to the FH in just two days when we otherwise would have been closed.
- Fee and membership increases are set to go into effect January 1 with an average of 10% across the board. We are developing talking points for frontline staff to use when asked about the increase.
- The update to our payment system and online registration have had a couple of minor bumps along the way but kudos to Amy, Julie and Melissa for their commitment and adaptability in getting those going.

ADULT PROGRAMS

November was a busy month with indoor soccer, dodgeball and 3v3 basketball. Matt has made marked improvements by getting officials and supervisors to help across all of the games and facilities.

Casie has been a HUGE help at the Field House and has enthusiastically embraced the “beast” called “Men’s Competitive Soccer”. She has done great and is being proactive with the players and spectators.

Matt is looking forward to our new Recreation Leader - Youth starting work, and for the board approval for the Recreation Leader – Adults position and working with Cindy to increase the program offerings we have for the adults and 50+ members and our community.

50+

In 2020, when the MRD halted activity guide production, Cindy created a 50+ Adventures email distribution list. This has now become an excellent marketing tool. She now uses this list routinely to remind people of upcoming educational seminars at the Senior Center and to fill openings in trips. A good example of how she successfully used this was recently, when the majority of waitlisted folks proved unavailable to fill a second bus for a trip, she recruited new travelers to fill the trip.

We partner with Premier World Discovery (which works exclusively with senior groups) to offer multi day trips to a variety of destinations. In exchange for advertising the tours to the MRD community, MRD is paid 15% of the tour fee and 10% of the air package fee for each participant. The first tour offered to the MRD a few years ago, with 8 participants, was to the Grand Canyon with accommodations in Sedona, AZ. Since then, smaller numbers participate. A woman recently took the *Magnolia Trail and Heart of Texas Tour*. She reported having a wonderful time and gave great feedback about the tour company. We made \$356 from that tour.

The Blue Sage Center for the Arts in Paonia has a Next50 Grant that funds activities for older adults. Their Executive Director is working with Cindy to book events at the Senior Center. In November, nationally known author Scott Graham gave an author talk titled “Canyonlands Carnage - Mysteries for Environmental and Social Good: The Challenges and Rewards of Activist Fiction”. Scott has written a series of national park mysteries that are fun and entertaining amateur-sleuth talks aimed at national park visitors and enthusiasts. Each of his mysteries addresses, as an integral part of its plot, a specific environmental or social justice issue specific to the park in which it is set.

Every year Cindy offers the Smashing Pumpkins Round Robin Pickleball Tournament on the Saturday after Thanksgiving. The 64 players from surrounding areas brought food and supplies to donate to the Sharing Ministries Food Bank.

FITNESS & OUTDOOR

In November, MRD Fitness added several additional fitness classes and multiple new instructors. Class participation rates also grew to capacity or near capacity for many classes, with Barre on the gymnasium court averaging 35+ participants. We are also bringing back the annual Zumba/Dance Fitness Party in conjunction with the Montrose Rec Foundation as well as adding additional arts and culture programs for adults. MRD staff also attended our first TRY (Together for Resilient Youth)* meeting and became more acquainted with partner groups offering outdoor recreation opportunities to underserved youth in the community and groups that own outdoor recreation equipment that might be utilized by MRD outdoor programs.

YOUTH PROGRAMS

November was very busy with many programs running including youth indoor soccer and youth basketball. Indoor soccer games are Monday-Wednesday and then basketball games Friday nights and Saturday mornings! As such, we have some type of game going every day of the week! We also finished the 1-2nd grade basketball clinic right before Thanksgiving Week which got a great turnout of 28 kids! Abby loves this clinic because it prepares the kids for learning basic skills that they will need when they get to 3-4th grade basketball!

We also had another session of the intro to soccer clinics over at the Field House that ended right before Thanksgiving. We experienced a pretty average turnout for those kids (3 and 4 year olds) since they run from 9 am to 11 am. We are very thankful for all our part time staff who help make these programs possible! Our youth leagues will end around the 17th of December, having time off for the holidays and then will resume around the 4th of January.

GRANTS & DATA

Consistent with the holiday spirit there has been lots of activity around scholarship grants. The MRF received a \$7500 grant from the Anschutz Foundation for our general scholarship program. We submitted a Montrose Community Fund grant for \$2,500 for the new family CRC very low income scholarship program. Another grant for \$5000 from the Virginia foundation will be going out at the end of December. On the data front we've made decisions on some patron registration changes that will help us understand who we are serving and better tailor our programming to the community, and will be rolling out the changes in 2023. Additional grants in progress to be submitted over the next couple weeks include a USA Swimming grant that we will put toward our free 3rd grade swim lesson program and a grant for a 10x10 sunshade from the American Academy of Dermatology. A grant fruit trees has been identified and I am working with Miguel on an appropriate use.

After School Enrichment Program Partners with Sharing Ministries

In August, MCSD announced that the costs of snacks provided to the Afterschool Enrichment Program were to rise 150% from \$.60/snack to \$1.50/snack. MRD decided to end its partnership with the school district's snack program, taking the provision of snacks in house while seeking a long term solution. In early September, Tyler Morales and Casie Miller began to seek other snack providers, one of them being Sharing Ministries Food Bank. After meeting with their executive director and touring their facility, a partnership was formed. They now package and deliver a variety of snacks once a week to the MRD's after-school students, free of charge.

Five days a week throughout the school year, we provide two snacks to approximately 35 kids, which is up to 175 snacks per week, totaling 2,100 over the 12 weeks of this arrangement. As part of the new arrangement, MRD staff do need to sort and prepare the snacks, taking about an hour per week, but this helps reduce food waste and packaging. The snack choices are much preferred to MCSD's offerings, and we are also able to provide an average of 20 unused extra snacks to After School families and other Field House patrons in need of extra assistance each week.

Page |

4 To give back to Sharing Ministries, during November and December the ASEP put Food Drive donation boxes, decorated by the students, in the lobby of the Recreation Center and the Field House. Patrons are asked to contribute nonperishable food items and hygiene products. As of December 6th, three full car loads have been donated to Sharing Ministries. MRD has also donated \$1,250 from the 2022 funds previously budgeted for snack supplies!

We continue to stay in contact with Sharing Ministries staff and are excited to collaborate on future programs such as gardening, cooking, etc. In 2023, \$3,500 is budgeted toward After School Enrichment snacks. This represents \$5,100 in savings than had the contract remained with MCSD.

AQUATICS

November kicked off with hosting the Montrose Marlins Regional Fall meet. With 154 swimmers from 6 teams, this was only 15 fewer swimmers than the summer meet! Great turnout, and great swimming success!

The MHS Girls Swim and Dive team began practices on November 14th with 14 girls, and the rooster keeps growing!

Western State College continues to come to the CRC once per month to give their divers practice on the 3 - meter board.

The final session of Fall Swim lessons began on the 15th with 46 children enrolled in this session. The waitlist for public lessons was at 16, and for private lessons, the waitlist is over 30. Private lesson requests were closed in order to catch up with current requests. We will schedule 2 water safety instructor classes this Winter/Spring to increase the number of instructors, as well as add classes to reduce waitlists. This is also a great example of pricing improvements we can make as a District. As we learned from the Cost of Service project, the private and semi-private lessons are underpriced, given both the individual benefits derived, and given the demand for the services. New pricing goes into effect in 2022 which can bring greater and more consistent returns on cost recovery.

We held a full First Aid/CPR class on November 16th, with 10 students.

Over the Thanksgiving holiday, the pool was very busy, and there were several times when swimmer counts exceeded 100. On Black Friday alone, 665 swimmers enjoyed open swim times.

* **Grant funding boosts the local youth-nature connection**

Friends of Youth and Nature was recently awarded \$10,000 by the Western Colorado Community Foundation. Friends of Youth and Nature (FOYAN) facilitates opportunities for youth and families to explore and embrace nature, experience new outdoor activities, and engage in natural resource stewardship projects.

Page | “It is well known that interactions with nature and time outdoors develops confidence, resilience, and relieves stress and
5 anxieties in our youth. Any kid can benefit from time outdoors but it is particularly important for at-risk youth,” said
5 Anita Evans, FOYAN chair and co-founder.

Each year Western Colorado Community Foundation selects a theme for its community grants and awards \$100,000 in funding to several nonprofits throughout the seven-county region. This year’s theme was Dreaming Forward.

In addition to the foundation funds, FOYAN was awarded grants from the El Pomar Foundation (\$2,500), Anschutz Family Foundation (\$7,500), the Montrose Community Foundation (\$3,000) and Dick’s Sporting Goods (\$1,000).

These grants, along with \$3,000 of additional fundraising, enabled the purchase of 27 youth mountain bikes of various sizes and a bike trailer used to transport the bikes to various trails and bike parks.

“We are fortunate to have some integral partners collaborating to provide opportunities for these young ones,” Evans said.

The partners, part of the “Together for Resilient Youth” or TRY, program include Colorado Parks and Wildlife’s Ridgway State Park, Montrose Recreation Department, FOYAN and the youth organizations: CASA 7JD, Partners, Families Plus, Haven House for the Homeless, Outer Range (Montrose Country School District), and Black Canyon Boys and Girls Club.

FOYAN works closely with these partners to organize and schedule the outings every other month and the kids love the opportunity to experience some fun outdoor activities.

Through these grants, FOYAN has been able to purchase various equipment like snowshoes, skis, paddleboards, and mountain bikes for these groups to use through a free gear library located in Montrose just for TRY members.

END



Nature Kids Discovery Zone in Lafayette. Photo by moxie82inc.

Great news!

The GOCO board just awarded a total of \$5,733,400 in funding to support 33 projects across the state supporting community access to the outdoors, land acquisition and stewardship, and planning and capacity efforts, including three new fellowship positions at partner organizations and 23 conservation service corps projects. In addition, our partners at Keep It Colorado have regranted \$197,000 in GOCO funding to support transaction costs associated with three conservation projects.

The conservation service corps grants will be put to work to:

- Deploy work crews in 18 counties
- Restore 7 miles of riverbank corridor
- Complete 35 miles of trail work
- Address forest health issues on 2,964 acres
- Remove invasive species from 382 acres

A total of \$450,000 will support the second round of GOCO fellowships at partner organizations for young people of diverse backgrounds to prepare for careers in the outdoors. The Nature Conservancy in Colorado and Southeast Colorado Enterprise Development received funding to support two-year positions that will provide meaningful experiences in the fields of conservation, outdoor recreation, and stewardship while addressing organizational needs.

Funded projects are listed below by grant program. For project details, read the comprehensive news release >>

Base Programs - \$4,283,400 in grant awards

Community Impact - \$3,023,400 in grant awards

- Lafayette Nature Center and Coal Creek Connections, \$750,000 to the City of Lafayette and Thorne Nature Experience
- Trent Park Expansion Project, \$600,000 to the Town of Silverthorne
- Delta Park Renovation Project, \$350,000 to the City of Greeley
- Town of Haxtun Pool Renovation, \$923,400 to the Town of Haxtun
- CentrePointe Park and Sports Fields, \$400,000 to the City of Fort Morgan

Land Acquisition - \$660,000 in grant awards

- Buckeye Conservation and Front Range Gateway Project, \$660,000 to Larimer County

Stewardship Impact - \$300,000 in grant awards

- Grand Valley Stewardship Crew, \$300,000 to Mesa County

Planning and Capacity - \$300,000 in grant awards

- Elevating the Future of Conservation, \$300,000 to Montezuma Land Conservancy

[Read the Base Programs release >>](#)

Fellowship Program - \$450,000 in grant awards

- \$150,000 to Southeast Colorado Enterprise Development
- \$300,000 to The Nature Conservancy in Colorado

[Read the Fellowship Program release >>](#)

Conservation Service Corps - \$900,000 in grant awards

- Wheat Ridge Greenbelt Fire Fuel Management, \$61,650 to the City of Wheat Ridge
- High Line Canal Restoration Through Russian Olive Mapping and Mitigation, \$41,000 to High Line Canal Conservancy
- Trail Build, Thinning, and Invasive Species Control, \$29,225 to Lake Fork Valley Conservancy
- GMF Healthy Forest, \$82,200 to the Town of Green Mountain Falls
- Interpretive Trail Rehabilitation, \$26,025 to La Plata Open Space Conservancy
- Elkhorn Creek Forest Health Initiative, \$65,275 to Larimer County
- Fire Mitigation Project, \$41,100 to the City of Lakewood
- Pinyon Mesa Headwaters Restoration Project, Year 3, \$37,900 to Colorado West Land Trust
- East Big Thompson Invasive Species Removal & Habitat Restoration, \$30,825 to the City of Loveland
- Upper Gunnison Basin Wet Meadows & Riparian Restoration Project, \$34,700 to Upper Gunnison River Water Conservancy District
- Lake San Cristobal - Recreation Infrastructure, \$41,100 to Hinsdale County
- Durango Area Trails Alliance Climbing Stewardship, \$48,000 to the City of Durango
- Adding Capacity and Reducing User Conflict on Salida's Trails, \$34,700 to the City of Salida
- Peninsula Recreation Area Trail Improvements, \$14,000 to the Town of Frisco
- Perimeter Trail Cascade Falls Improvement, \$17,350 to the City of Ouray
- Horsetooth Mountain Open Space Trail Construction and Improvements Project, \$32,000 to Larimer County
- Rito Seco Trail Maintenance, \$17,350 to Costilla County
- Purgatoire-Cucharas Collaborative Forest Health & Stewardship Project - Phase 2, \$30,825 to the City of Trinidad
- City of Colorado Springs 2023 Open Space Preservation and Trail Construction, \$70,825 to the City of Colorado Springs
- 2023 Eagle Area Collaborative Stewardship Projects, \$26,025 to the Town of Eagle

- Alamosa Trails and Fire Mitigation, \$28,550 to the City of Alamosa
- Baker's Park Trail System, \$58,450 to San Juan County
- Enhancing Habitat and Outdoor Learning Opportunities near Delta County Schools, \$30,825 to North Fork Pool, Park and Recreation District

[Read the Conservation Service Corps release >>](#)

Transaction Cost Assistance Program (TCAP) in partnership with Keep It Colorado - \$197,000 in grant awards

- Flying Triangle Ranch, \$50,000 to Colorado West Land Trust
- Protecting the Mesa Verde Landscape, \$97,000 to Montezuma Land Conservancy
- Markus Family Ranch, \$50,000 to Palmer Land Conservancy

[Learn more about TCAP >>](#)

Great Outdoors Colorado (GOCO) invests a portion of Colorado Lottery proceeds to help preserve and enhance the state's parks, trails, wildlife, rivers, and open spaces. GOCO's independent board awards competitive grants to local governments and land trusts and makes investments through Colorado Parks and Wildlife. Created when voters approved a constitutional amendment in 1992, GOCO has since funded more than 5,600 projects in all 64 counties of Colorado without any tax dollar support. Visit [GOCO.org](https://goco.org) for more information.



Great Outdoors Colorado
1900 Grant St, Suite 725
Denver, CO 80203

[GOCO.org](https://goco.org)
info@goco.org
303-226-4500



MRD EMPLOYEE NEWSLETTER



Letter from the Executive Director

December, in all its glory...welcome, Winter!

I'm not sure why it always feels as though in the final months of the year time speeds up nearly exponentially. Here we are at the end of the year again, providing the time to reflect upon the successes of the past year, the lessons learned, the losses and the changes many of us have experienced, and ready to gather ourselves to prepare for the New Year right around the bend.

We have so very much to celebrate as a team from this past year! We've seen some exceptional promotions / advancements from among our existing staff, hired new staff, implemented a new payroll system, made upgrades to the registration software and payment processing, and conducted many outreach and engagement meetings. We have finalized the asset management system and found routine with monthly updating, completed the Master & Strategic Plans, completed the ADA access audit and transition plan, put together the funding, construction and programming planning of Flex Rec, and delivered an incredibly successful budget in which the MRD earned more than \$600,000 in surplus to kick start more long-term capital developments! We've also on boarded two new board members, made improvements to the Fee Assistance (program scholarship) program, finished the Ute/McNeil irrigation project, implemented the plant operating cost segment of the capital improvement program to keep up with routine repairs and maintenance, and are finishing up on the Cost of Service project. Operations have returned to a new normal and we are poised to launch many new and exciting programs! I know that there are so many other items that each of you have accomplished, thanks to your persistent and consistent hard work and dedication to making the lives of our residents and visitors rich with parks and recreation services!

We continue to need more hands-on deck to help us deliver the very best! We still have significant staff recruitments open, and really need to fill these positions. If you know of anyone who would make a great addition to our full time Recreation crew, we continue to look for a Recreation Leader-Adult Programming, and a Recreation Leader- Fitness. We also need to fill the part time Program Leader-Enrichment. Help spread the word!

Flex Rec construction is now happening quickly, as ordering, installing, and finer details are taking shape. The walls are up, restrooms are getting tiled, trim work is installed, security system is wired, HVAC installed, fitness room flooring and rigging are in We anticipate a temporary occupancy certificate in mid-December, are working on the plans for soft opening details, and firm grand opening! We are ready to market and shop the membership rates and sales...stay tuned! Here's wishing everyone an abundance of good fortune and blessings, and snow – always snow - as we fully embrace and immerse in the winter holiday season!

Mari

INSIDE THIS EDITION

- Letter from Executive Director
- Staff News
- Employee of the Month Highlight
- CPRA Information
- NPRA Information
- Did you know?
- MRD News



MRD NEWS



- **Flex Rec:** Walls are up, paint is going on! Wade and John are working on some exciting new programs that will be happening at the facility. Fees are close to being finalized and we are expected to occupy the space in January. Check out our new space below!



Flex Rec Lobby



Flex Rec Office Area



Flex Rec Fitness Area

- **Outreach Coordinator update:**



Not only has Wade been busy doing outreach to the community, he generously pitches in to help anywhere he can at the CRC. Today it was the Front Desk. He greets patrons with a smile, answers the phone and generally uses his time to make us better!

- **Grants Specialist/Data Analyst update:**

Consistent with the holiday spirit there has been lots of activity around scholarship grants. The MRF received a \$7500 grant from the Anschutz Foundation for our general scholarship program. We submitted a Montrose Community Fund grant for \$2,500 for the new family CRC very low-income scholarship program. Another grant for \$5000 from the Virginia foundation will be going out at the end of December. On the data front we've made decisions on some patron registration changes that will help us understand who we are serving and better tailor our programming to the community and will be rolling out the changes in 2023.

Wildlife and Humans Co-Existing

A few years ago, while riding his bike home from his job teaching the next generation of environmentalists at UCSB, Peter Alagona came across a bobcat on the path between Atascadero Creek and Hidden Oaks Golf Club.

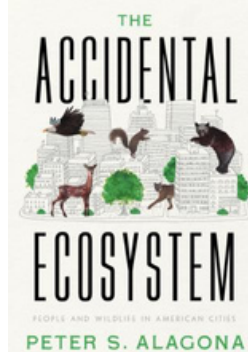
Up to that point, his academic life as an environmental historian revolved around endangered species, as detailed in his first book, *After the Grizzly: Endangered Species and the Politics of Place in California*, which was published nearly a decade ago. After years of considering the elusive California condor, desert tortoise, and San Joaquin kit fox, the bobcat made Alagona curious about the wildlife that's all around us, eating in our backyards, cruising our creekways, and sleeping in our parks. He dove into the burgeoning field of urban ecology, which analyzes, among other trends, how and why the animals we once considered so wild are now so comfortable in our cities.

Alagona wrote a book about mountain lions in the Santa Monica Mountains and many other species across the country that now live side-by-side with humans in urban landscapes.

Last April, he also published the stories and studies that he discovered in urban areas across the United States as his second book, *The Accidental Ecosystem: People and Wildlife in American Cities*. Written in a style that's accessible to everyday readers but with the rigorous attention to detail demanded by academics, Alagona's book examines everything from headline-grabbers like

Malibu cougars, skyscraper-dwelling eagles, and bipedal black bears to innocuous yet important critters like gnatcatchers, raccoons, and house sparrows.

Cities and wildlife are clashing more and more often, what is the solution? Read Alagona's book, "Accidental Ecosystem" for some answers!



STAFF NEWS

December Staff Birthdays:

Mari, December 10

Amy, December 13

Jessica, December 28

December Work Anniversaries:

None

Awards:

Core Staff of the Month - Cindy Marino

Hiring:

We are hiring several positions, including:

Maintenance Assistant PT,

Parkour Instructor/Coach PT

Personal Trainer PT,

Lifeguard

Group Fitness Instructor PT, Flex Rec

Recreation Leader, Youth/Adult FT

Fitness Program Leader

Swim Instructor, PT

Flex Rec Group Fitness Coach

Manager on Duty

Have you seen someone doing something outstanding?

Please send nominations to;

jeremy@montroserec.com



Focus On:

Employee of the Month, Cindy Marino

Cindy Marino loves her job for two reasons; the patrons she gets to work with and the staff she shares her days with. Many of the patrons who participate in the 50+ program that Cindy manages, have become friends, not only with Cindy but with each other. They will actually meet to celebrate birthdays and holidays outside of the program. Cindy recognizes the benefit of the program for the patrons, which is to provide socialization for people that have things in common. Their trips are many and varied and include outdoor activities such as hikes, culture and history activities such as visiting museums and taking tours of historical sites as well as wine tours, gambling trips and many others. Cindy recognizes that we all, especially in our older years if we live alone, need quality socialization and this program offers that. Tour guides, on their many outings, compliment the group and have often asked for them to come back again because they are truly interested in whatever topic is being presented. Another great passion of Cindy's as we all know, is pickleball! As the fastest growing sport in the US, pickleball is very popular in Montrose and we have many players at the Rec District. Cindy makes sure to point out that the majority of players are great, kind people, but like in any sport, you have the grumpy ones. Cindy likes to focus on the positive and loves her pickleball community. Cindy also wanted to extend thanks to her fellow staff members for their recent support. "The people I work with make my job fun."

Highlight 50+ Program:

By Cindy Marino

It has been another busy and fun year! We completed 55 tours in 2022 including one overnight tour. The 9th annual Alpine Bank Western Region Pickleball Tournament had 131 players and 93 teams. One of our most popular trips to date is the Elk Mountain Resort lunch and tour with a total of 83 people (8 full buses). I am coordinating with the Blue Sage Center for the Arts who received a Next 50 Initiative Grant which funds a variety of programs/services for older adults. We had Chautauqua performer portray humorist, Erma Bombeck, for a group of 62 and an author talk with nationally known author, Scott Graham. The 4th Annual Smashing Pumpkins Pickleball Tournament had 64 participants (the max allowed for this tourney). We had players from Crested Butte, Norwood, Gunnison, Palisade and Grand Junction, Delta, Hotchkiss and Paonia, etc... Players dressed up for Halloween with a prize awarded for best costume. The annual Butterball Pickleball Tournament is taking place on Sat, Nov 26. We plan to donate food to the Sharing Ministries food bank with donations made by players. I am using my 50+ email distribution list that I created in 2020 to remind participants of upcoming talks and to fill trips if there are late cancellations. I've filled a number of trips and increased participation in the lecture series. This has become a great marketing tool.



The Jud Wiebe Trail in Telluride



The Yankee Girl Mine on Red Mountain Pass

Did you know?



NATIONAL RECREATION
AND PARK ASSOCIATION

- We have over 8k kids in the school district on free and reduced lunch and eligible for scholarships. This year we are on track to give out about 600 total scholarships to all age groups (kids, adults, and seniors). So spread the word about our scholarships!
- We had 29K CRC visits in October through the first week of November.
- Total program participants for the third quarter across all programs was 9493, up 52% from last year's third quarter.

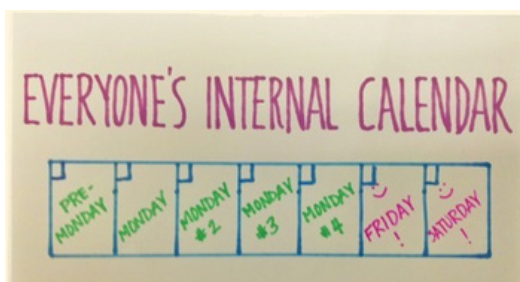
The New Activity Guide is Here!!

And.....it has a new look! Check your mailbox for the Winter/Spring 2023 guide. It has a glossy cover this time around which gives it a more professional, classier look. Input so far has been positive. As always, if you see errors in the guide, let Debby, Justin or Wade know so it can be corrected in our next guide. Thank you to everyone who got their program information in on time!

The Holiday Party is coming!



Do you need a 2023 calendar? Don't forget to get your order to Debby ASAP.



How do we market to the Gen Z Generation?

By Alexandra Bower
NOVEMBER 9, 2022

According to the Influencer Marketing Factory, 97% of Gen Z use social media as their main form of shopping inspiration. As this younger cohort of consumers wield more power and influence, brands are tasked with building trust with them now or risk falling by the wayside. Timothy Armoo, CEO and founder of influencer marketing agency Fanbytes, joined Adweek at Social Media Week Europe to discuss actionable strategies for predicting trends and what brands can do to keep up with the digitally native Gen Z consumer.

Predicting Gen Z engagement:

Social media has come a long way since the early days of Facebook in the early 2000s when its primary purpose was connecting friends, colleagues and strangers with shared interests. According to Armoo, today's social media can best be described as a web of personalized broadcasts allowing for higher engagement and virality. He said there are three key things brands must understand about the future of engaging with the Gen Z audience:

Every company will become a media company:

According to Armoo, the future of Gen Z engagement revolves around the notion that every creator is their own TV channel. "By creator, I'm not just talking about influencers. I'm talking about every single person online," he said. "For brands, as we think about how to engage with this audience, if you want to win, you have to act like you're a TV channel. The moment you shift your mindset from that of a brand to that of a media company, that's where you are truly going to win."

Mastering the new algorithms of social media:

When Armoo started Fanbytes in 2017, he said it was all about follower growth. From 2020 on, he said video content dethroned follower count as the most important part of the social media algorithm, creating an entirely new metric for engagement. "It became incredibly easy to optimize things that people would watch, and the algorithm would show you more of the things you were actually interested in," he explained. "That's when we saw the rise of TikTok, YouTube Shorts and Instagram Reels."

"When you start to understand that, actually, it's not so much about follower count and more about video content, you start to realize the massive opportunities here, where in the past if you didn't have many followers, your content wouldn't get that much reach. Today that argument is completely dismissed."

Communities over audiences:

According to Armoo, the third facet of mastering Gen Z engagement lies in the notion of communities over audiences. He said as the definition of virality evolves, it's no longer about getting the highest number of views but truly connecting with niche audiences. "Gen Z have grown up in sub-communities," he said. "When social media was in its infancy, everyone saw it as a broad, monolithic thing. When you have a group of people who have grown up in niche communities, that paradigm changes."

Today, dominating a small and relevant niche is more important than leveraging a massive audience. The MRD Marketing team tries to engage all ages through social media by appealing to the generations in different ways. Have any ideas? Reach out to Debby at debby@montroserec.com.



**Notice of Regular Meeting of the
Montrose Recreation District (MRD) Board of Directors
Thursday, November 17, at 11:30am
Montrose Community Recreation Center
16350 Woodgate Road
Montrose CO 81401**

- I.** **Call to Order, Roll Call** – The meeting was called to order at 11:32am. Present: Allison Howe, Christina Files, Megan Maddy, Paul Wiesner (arrived at 11:37am), Ken Otto, Barbara Sharrow, Amy Warthen
- Item 5 will add public hearing.
- II.** **Open Forum:** Call for Public Comment (limit of 3 minutes per person). Jim Dolan, of the public, came to speak and asked for more Pickleball courts. He had three suggestions to offer to the Board. The Board President stated this item will be discussed.
- III.** **Staff Recognition:**
- a. **Anniversaries:** Brad Distel, 5 years
 - b. **Employee Awards:**
 - i. Part Time staff service award, Julie Burke, who was not present at the last Board meeting was present at this meeting and accepted her award.
 - ii. Core Staff of the month for October is Cindy Marino. She was presented her award.
- IV.** **Budget**
- a. 2nd review of the 2022 Supplemental and 2023 Recommended Budgets
 - i. As previously noted, the 2022 supplemental budget is presented because both the property and sales taxes are in surplus of original budget, among other less-substantial changes. These changes ultimately affect the year-end fund balances, and so that the Board may accurately appropriate the resources, the changes should be formalized. The Resolution to approve the supplemental budget will be presented at December's meeting as Resolution 22-06.
 - ii. The 2023 budget was discussed. The budget was revised slightly from the first draft. The packages include: lifeguard wage increase, recruitment, Recreation Leader – Adult programs. These were discussed. If these packages are acceptable, the 2023 budget will be presented to and approved by the Board at the December meeting. Charts presenting expenses and revenues were presented.
 - iii. Aggregate Fund Reserves were presented. The Capital Fund has up to 3 months of operating funds in reserve. Total reserves would cover 13 months of expenses.
 - iv. All funds balances are growing considerably. Director Amy mentioned that the Mill levy was increased last year which accounted for about \$283,000, which was actually surpassed. These funds are used for annual operations while also helping to grow the fund reserve balances.
 - v. ED Mari stated that she is open to more questions from the Board. Her intent is to have the budget approved by the Board by December 15. Mari complemented staff and Jeremy on the work they have done toward developing and maintaining the budget.
- V.** **Administration Committee Information and Recommendations (2023)**
- a. CO Paid Family and Medical Leave Law – There was no public nor staff comment on this topic.
 - i. Advanced Notice to Employees, opportunity to submit comments. ED Mari stated that advanced notice was not required but notice was nonetheless sent out to employees yesterday. Once the Board makes a decision the staff will be informed and will be notified that they, individually, can

still opt in if the Board opts out. The administrative committee reported that they had discussed this issue and their recommendation is to opt out of the CO Paid Family Medical Leave Law. It was brought to the Board's attention that the MCSD and Montrose City have also opted out of the FAMLI Program.

- ii. Resolution 2022 – 5 A Resolution Declining Participation in the Colorado Paid Family and Medical Leave Insurance (FAMLI) Program was presented and recommended. Amy Warthen made a motion to decline any and all participation in the FAMLI Program. Director Paul seconded the motion. The board voted, the motion passed unanimously.

VI. 2023 Board Meeting Calendar / Staff Holiday Schedule

- a. ED Mari presented the 2023 calendar. She noted that this calendar's purpose is to aid in transparency to the community. Director Amy asked if the April 27 meeting could be reconsidered as school will be out that week. April 20, the third Thursday of April, will be the new meeting date after Board discussion. Amy made a motion to approve the 2023 Board meeting schedule and the days the administrative offices are closed, with the one modification, Allison seconded the motion. The motion passed unanimously.

VII. Staff Reports

- a. Outreach Activities Report – Wade presented activities he has been involved with. He stated that he and the MRD Grant Writer, Astro, have shared the good news about the MADA meeting that he went to recently. A MADA member suggested that family CRC scholarships be given. Astro, Grant Writer, had actually presented this to the MRF who approved this extended scholarship program. He stated that this reaffirmed the reason we do what we do to meet the community needs. Recreation assessment is being done to see what other services in town are being offered. He is finishing up the Cost Recovery project. Wade has also been working on the Activity Guide as well as developing other programs for Flex Rec.
- b. ADA Transition Plan – Jeremy presented progress on the Transition Plan. An Accessibility Management Team has been formed and they had their first meeting. Direction for this team was discussed. The meeting schedule has been set. Jeremy is now taking an ADA Coordinator program to become officially certified. Director Barb asked if there was board input on this committee. It was decided that Barb would be added to this team and it will formally be made into an ad hoc committee. Megan offered to be on the committee as well if needed.
- c. Flex Rec and Flex Park – Still waiting on the CHF grant for flex Park. ED Mari stated that as the MRD gets more details, we will discuss further with the board whether the MRD will take ownership of the park, or only maintains the park. Flex Rec: the walls are up, heat is being installed next week. Flooring will be installed at the end of this month. The Arial Arts structure will be installed the week following that. The training rig will be installed the week after. Temporary occupancy will hopefully be granted mid-December. At that point we can start setting up offices, doing tours and sales, etc. Director Amy asked if a grand opening will be scheduled and asked if Flex Rec will be marketed, Debby stated that it will be marketed aggressively and there will be a hard opening as well as a couple of soft openings. Flex Rec also has three pages highlighted in the new Activity Guide.
- d. ED Mari stated that the Board's responsibility is to approve the 2023 budget, but does not need to approve the fees for the MRD. Mari presented the fee schedule for all MRD facilities including Flex Rec. Director Barb asked if the MRD raises rates every year. Mari stated that we have not. We are currently in a cost recovery project and are looking at fees more closely through that specific lens. ED Mari stated that if these adjustments are not made, we will stay below 63% of cost recovery. If we do not collect the increased fees, we may need to use some of the reserve to pay for expenses. Jeremy stated that our rates are below rates for many other special districts. Director Christina pointed out that the young adult punch pass is the same cost as the adult punch pass. Justin said we have 158 young adult punch pass holders. Director Christina also asked about nonresident passes. Justin stated that since Montrose is a travel destination, we do have a nonresident rate for people traveling through town – rather, the daily and nonresident rates apply. Debby also mentioned that the MRD has rack cards in every hotel in town that offers a discount to visitors to the CRC. Justin said we see 10-15 of those coupons every month in the summer. The board discussed users of the charging station which the MRD is currently not charging. Staff is working up a new user fee to NON members, with the intent to keep charges for members at no cost. The Marlins contract is up for review and fees will be reevaluated also.

(Director Allison left the meeting at 12:56pm)

VIII. Committee Updates and Assignments

- a. **Exec. Committee of Board** (Board: Christina, Amy. Staff: Mari, Jeremy)
 - i. Executive Committee stated that there are no updates
- b. **Administrative** (Board: Allison, Barb. Staff: Mari, Jeremy, Debby, Lisa)
 - i. Admin Committee stated that nominations for yearly awards are due tomorrow.
- c. **Foundation** (Board: Amy, Megan. Staff: Mari, Cindy)
 - i. Megan reported on a potential additional fundraiser. Astro suggested targeting low income families who could get additional scholarship funds for CRC memberships. Their first goal would be around 20-30 families reached.
- d. **Growth** (Board: Christina, Ken. Staff: Mari, Liz, Justin, Miguel)
 - i. The Growth Committee did not meet this month.
- e. **Finance** (Board: Paul, Allison. Staff: Mari, Jeremy)
 - i. Did not meet this month
 - ii. Mari stated that since we have moved to a new payroll system, we have been unable to link to our accounting reports. This should be resolved by next week.
- f. **MURA** (Board: Allison)
 - i. Did not meet this month.

IX. Executive Director's Update

- a. Mari stated we are actively recruiting for several positions. We, as other community businesses are, actively trying to hire. Our registration payment system has been updated. The Coordinators involvement in monthly board reports have been welcomed. The board was re-offered an opportunity to revisit the Strategic Plan. There were no specific questions by the board on this.

X. Approval of BOD Meeting Minutes

- a. Regular Meeting of the Board 10.27.2022
 - i. Paul moved to approved meeting minutes, Ken seconded this motion. The motion passed unanimously.

XI. Adjourn - meeting was adjourned at 1:19pm

Next BOD Regular Meeting
December 15 at 11:30am
CRC 16350 Woodgate Road
Montrose CO 81401



Montrose Community Recreation Center (970) 249-7745
16350 Woodgate Road, Montrose, CO. 81401
"For a better quality of life...MRD" www.montroserec.com

NOTICE

The Board of Directors of the Montrose Recreation District will hold regular meetings on the fourth Thursday of each month unless otherwise specified. The following dates have been selected for the 2023 regular scheduled board meetings. Members of the public are welcome to attend.

Meetings will be held at one of the following locations:

CRC Party Rooms: 16350 Woodgate Road, Montrose, CO 81401

Field House: 25 Colorado Avenue, Montrose, CO 81401

Flex Rec: 1309 Mayfly, F103 and 104, Montrose, CO 81401

2023 BOARD MEETING SCHEDULE

January 26, 11:30 a.m. at the CRC Party Rooms

February 23 at 11:30 a.m. at Flex Rec

March 23, 11:30 a.m. at the CRC Party Rooms

April 27, 11:30 a.m. at the CRC Party Rooms

May 25, 11:30 a.m. at the CRC Party Rooms

June 22, at 11:30 a.m. at the Field House

July 27, at 11:30 a.m. at Flex Rec

August 24, at 11:30 a.m. at the Field House

September 28, at 11:30 a.m. at the CRC Party Rooms

October 26, at 11:30 a.m. at Flex Rec

November 16, (3rd Thurs) at 11:30 a.m. at the CRC Party Rooms

December 14, (2nd Thurs) at 11:30 a.m. at the CRC Party Rooms

The Montrose Recreation District Administrative and Recreation Offices will be closed to the public on Saturdays and Sundays and the following Holidays:

New Year's Day, (Monday, January 2nd, 2023)

Memorial Day, (Monday, May 29th, 2023)

Fourth of July, (Tuesday, July 4th, 2023)

Labor Day, (Monday, September 4th, 2023)

Thanksgiving, (Thursday and Friday, November 23th and 24th, 2023)

Christmas Eve, (Friday, December 22nd, 2023)

Christmas Day, (Monday, December 25th, 2023)

New Year's Eve, (Friday, December 29th, 2023)