



**Notice of Regular Meeting of the
Montrose Recreation District (MRD) Board of Directors
Thursday, January 27 at 11:30am
Montrose Community Recreation Center
16350 Woodgate Road
Montrose CO 81401**

AGENDA

I. Call to Order, Roll Call

Director Files calls meeting to order on 11:32

The following Directors were present: Christina Files, Amy Warthen, Paul Wiesner, Megan Maddy, Allison Howe, and Kylee Smith. Mark Plantz, not present, was excused. Also in attendance was MRD's Legal Counsel, Bo Nerlin and staff members Mari Steinbach, Jeremy Master, Justin Mashburn, John Wagner, Lisa Lopez, Amy Russell, Tyler Morales, Wade Ploussard, Matt Imus. Present via zoom were staff members Melissa Lords and Miguel Lopez.

II. Open Forum: Call for Public Comment (limit of 3 minutes per person)
No public presented comments in Open Forum.

III. Staff Recognition:

- a. **Anniversaries:** Cindy Marino, 13 years; John Wagner 5 years
- b. **Awards:** Core Staff of the Month – Amy Russell, PT Staff of the Quarter – Tyler Morales, Patron of the Quarter – The Nichols Family, Volunteer of the Quarter – Bernie Schneider

IV. 2022 Budget: Ratify necessary changes to Resolutions to approve, appropriate 2022 Budget, and Set Mill Levies

ED Steinbach presents the need for MRD to go through the budget resolutions once more following an adjustment from the County to the property valuations that was not included in the resolutions passed at December's BOD meeting.

- a. **MRD Board Resolution 2021-4 Approve Budget Fiscal Year 2022**
- b. **MRD Board Resolution 2021-5, Setting Mill Levies for 2022**
- c. **MRD Board Resolution 2021-6 Appropriating Budget Fiscal Year 2022**

A motion was made by Warthen to Ratify MRD Board Resolutions 2021-4, 2021-5, and 2021-6 as presented. Motion was seconded by Wiesner. No further discussion was held, and the motion passed unanimously.

V. Resolution 2022-1 Designating the posting location for the District's 24-hour meeting notices

Director Files asks if MRD is capable to fulfill this obligation. ED Steinbach ensures affirmatively.

A motion was made by Warthen to approve MRD Board Resolution 2022-1 as presented. Motion was seconded by Smith. No further discussion was held, and the motion passed unanimously.

VI. Resolution 2022-2 Calling For the 2022 Regular District Election and Appointing a Designated Election Official

Lindsay Wiley from the Montrose Fire Protection District presents the election process for MRD's upcoming election for Directors, and her role as the Designated Election Official should she be appointed. Director seats up for election are those currently held by Howe, Maddy, Plantz, and Smith. Key election information includes:

1. The regular election of the eligible electors of the District shall be held on May 3, 2022, between the hours of 7:00 a.m. and 7:00 p.m. pursuant to and in accordance with the Election Laws, and other applicable laws. At that time, four (4) Directors will be elected to serve a three-year term.

2. There shall be one election precinct for the convenience of the eligible electors of the District, the boundaries of which shall be identical to the boundaries of the District, and there shall be one (1) polling place at the following location:

MONTROSE COUNTY FAIRGROUNDS
1001 N SECOND STREET
MONTROSE, CO 81401

3. Self-Nomination and Acceptance forms are available from the Designated Election Official at 441 S. Uncompahgre Ave, Montrose, Colorado, or email Lindsay.wiley@montrosefire.org. All candidates must file a Self-Nomination and Acceptance form with the Designated Election Official no earlier than January 1, 2022, nor later than the close of business on Friday, February 25, 2022.

A motion was made by Warthen to approve MRD Board Resolution 2022-2 as presented. Motion was seconded by Smith. No further discussion was held, and the motion passed unanimously.

VII. Intergovernmental Agreement between the City of Montrose and MRD Regarding Shared Services

Jeremy Master presents the 2022 update and renewal of the IGA between MRD and the City of Montrose. The two notable changes to the agreement include those related to scheduling processes to shared facilities and the addition of an equal exchange of services; the City will provide limited crack sealing at the CRC and MRD will mow and trim the 1.5 acres at the Amphitheater.

A motion was made by Warthen to approve the Intergovernmental Agreement between the City of Montrose and MRD Regarding Shared Services as presented. Motion was seconded by Wiesner. No further discussion was held, and the motion passed unanimously.

VIII. Capital Projects and Purchases

a. Comprehensive Master Plan

ED Steinbach provides a short update on progress related to the Comprehensive Master Plan. Currently going through benchmarking data from other agencies to compare with MRD as well as demographic information. Strategic Planning and Mission, Vision, Values exercises is being planned for March, upon a return to Montrose by PROS Consulting.

b. ADA Self-Assessment & Transition Plan

Jeremy Master provides a short update. Drafts of site assessment plans and policy / program / communications reviews will be coming by the end of February. The consultant, Jennifer Skulski will be scheduling an on site visit between late April and mid-June to conduct community outreach and 2 days of staff training. Staff and the consultant are working on those schedules and content now.

c. Ute/McNeil Irrigation Project

Miguel Lopez states that the project is currently in its final phase, on budget and on time. Tiger Electric and was contracted to install pumps and associated electrical, and Kuboske was contracted to build the monolithic slab for the pump house. March 7th is estimated project completion, with startup on March 14th.

IX. Executive Session

To discuss purchase, acquisition, lease, transfer or sale of property interest, as allowed under 24-6-402(4)(a), C.R.S.

A motion was made by Wiesner to enter executive session. Motion was seconded by Smith. No further discussion was held, and the motion passed unanimously.

Enter executive session at 12:35.

The following Directors were present: Christina Files, Amy Warthen, Paul Wiesner, Megan Maddy, Allison Howe, and Kylee Smith. Mark Plantz, not present, was excused. Also in attendance was MRD's Legal Counsel, Bo Nerlin and staff members Mari Steinbach, Jeremy Master, Justin Mashburn,

Executive Session concludes at 1:33pm.

Open meeting resumes at 1:33pm.

There were no objections raised to the contents of the Executive Session.

X. Committee Updates and Assignments

a. Exec. Committee of Board (Board: Mark, Christina. Staff: Mari, Jeremy)

Director Files states that this committee met Friday 1/21 to discuss BOD agenda.

- b. **Administrative** (Board: Allison, Megan Staff: Mari, Jeremy, Lisa, Debby)
Jeremy notes that there is a Committee meeting to be held in February, with requests coming to BOD at February's meeting.
- c. **Foundation** (Board: Amy, Kylee, Megan. Staff: Mari, Cindy, Jeremy)
Warthen presents that scholarship amounts now \$75, and to include adults. All ages now eligible for scholarships. Request for BOD members to help out at Parent Teacher Conferences. Amy will share the google spreadsheet.
- d. **Growth** (Board: Christina, Amy. Staff: Mari, Liz, Justin, Miguel, Jeremy)
No meeting has been held or is scheduled.
- e. **Finance** (Board: Paul, Allison. Staff: Mari, Jeremy)
Director Howe states that a meeting was held on 1/26 to review finances. Director Wiesner mentions that up for discussion is a potential bid release for annual financial audit.
- f. **MURA** (Mark)
Director Plantz was not present, and no update was provided.

XI. MRD Financial Report and Colostrust Bank Statement Summary

a. **Executive Director Update**

Internal hires for 4 positions: Jack Hay, John Wagner, Melissa Lords, Tammy Church. At least a month delay before an update on new positions. Lisa Lopez working extra hard to keep up with all personnel changes. Simple Gifts grant application submitted by Justin for the arts program for developmentally disabled adults. An agreement is being finalized to install Jeep charging stations at the CRC. KN95 masks are now being distributed at 3 MRD locations as supplies last.

XII. Approval of BOD Meeting Minutes: 12.09.21

A motion was made by Wiesner to approve the minutes as written. Motion was seconded by Maddy. Files abstains, citing her absence from the meeting. No further discussion was held, and the motion passed unanimously.

XIII. ADJOURN at 1:52

Next BOD Meeting
February 24, 2022 at 11:30am
Montrose Community Recreation Center
16350 Woodgate Road
Montrose CO 81401